

**2016 EMPLOYER RECOGNITION AWARD NOMINATION FORM**

|  |  |  |
| --- | --- | --- |
| Nominee Information | | |
| Organization/Company Name (please print) | | |
| Mailing Address | | |
| Telephone Email/Website | | |
| Endorsements:  May Include employees of nominated company, Community Partners or Loyalist College staff/faculty  (please attach summary) | **Submission Deadline**  September 30, 2016 | |
| Organization/Company Profile:  (please attach summary) |
| How the employer has proven to advance Loyalist in their organization:  (please attach summary) |
| Other Highlights:  (please attach summary) |
| *Upon receipt of your nomination, the nominee will be contacted for his/her resume. The Alumni Office will compile each submission and will convene a panel of College and Alumni executive representatives to review and select the Alumnus of Distinction Award recipients.* | | |
| **Nominator Information** | | |
| Name:  Address:  Telephone:  Email:  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | **Please submit nomination form to:**  Alumni Services  Loyalist College  P.O. Box 4200  Belleville, ON K8N 5B9  T: 613-969-1913, ext. 2307  Email: alumni@loyalistc.on.ca |

**Selection Panel:**

Selection Panel will consist of five members of the Loyalist College Alumni Association Executive Committee and a College representative.

**Selection Process:**

Each member of the Selection Panel will read all submissions in advance and choose his or her top three choices in each category based on the attached rubric.

The Panel will then meet to debate, discuss and ultimately select the final recipients.

The Selection Panel members will make their final decision based on the candidate’s outstanding career achievements or community involvements.

**Nominee Submission Tips:**

Proof read all submissions for spelling, grammar and clarity. Be clear and concise.