

Jane Smith

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Motivated • Inspired • Persuasive

April 1, 2014

Coleen Johnson
S-Trip
5986 Queen St. E
Toronto Ontario
G8J 1D3

Dear Ms. Johnson:

I am writing to you in regards to the Internal Sales position posted on your website. As a Loyalist College Business Sales and Marketing student, I feel I possess the appropriate personality and knowledge required to work for S-Trip.

I am currently finishing my final year of Business Sales and Marketing during which I have obtained many skills that would make me an asset to your company. Being very organized and outgoing I feel I would stand out among your employees and bring much business to S-Trip. Working as a Marketing Intern for ReVue Design & Digital Printing, I have had the opportunity to help prepare marketing plans and strategies, and assist in market research. Throughout my studies I have also traveled, giving me a background and the ability to promote many of these destinations that are also recommended by S-Trip. This hands on experience combined with my education have prepared me for a dynamic career in sales and marketing.

I would like to thank you for taking the time to consider me for the position of Internal Sales. I would like to meet with you to discuss my interests and qualifications further. I can be contacted by phone at 519-827-6589.

Sincerely,

Jane Smith

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