

**Rob Stewart**

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May 13, 2015

Sandra Singleston  
City of Toronto  
150 Bay Street W  
Toronto, Ontario  
M4G 1S5

Dear Ms. Singleston:

This letter is in response to your advertisement for the Civil Engineering Technologist. This position matches my career interests and is strongly compatible with my skills and experience.

I recently graduated with an advanced diploma in Civil Engineering Technology. I have practical and theoretical experience in many facets of civil engineering technology including construction practices and methods, digital terrain modelling technology, highway design, and surveying and drafting principals. I have produced detailed technical reports to professional certification standards for a number of professors, with exceptional marks for each assignment.

I assure you that a high level of efficiency would be applied to any assignment given to me. A face-to-face interview would allow me to elaborate on how my skills would be a great addition to your team. Thank you for your consideration and I look forward to hearing from you soon.

Sincerely,

*Rob Stewart*

Rob Stewart

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