

SAMPLE ONLY - WHILE THE SCHOOLS AND COMPANIES USED IN THIS RÉSUMÉ ARE REAL, THE PERSON IS FICTIONAL. ANY RESEMBLANCE TO REAL PERSONS, LIVING OR DEAD, IS PURELY COINCIDENTAL

DAVE SMITH

80 College Street, Belleville, Ontario, K8P 2E7
613-969-1122
dsmith@hotmail.com

OBJECTIVE:

Loyalist College graduate from the School of Justice Studies seeking a summer position with Canada Border Services Agency as a Border Services Officer, willing to relocate.

HIGHLIGHT OF QUALIFICATIONS:

- Strong knowledge of Customs statutes and regulations
- Willing to work a variety shifts including nights, weekends, holidays
- Superior communication skills, proven ability in effective negotiation
- Ability to work as a team-member or independently
- Clear Criminal Record Check; Valid "G" Driver's License

EDUCATION:

Customs Border Services Diploma Program, Loyalist College, Belleville, Ontario, 2013-present

- Gained an excellent knowledge of the Criminal Code, Customs Act, and the Immigration & Refugee Protection Act
- Hands-on training in safe, effective, forensic searching of motor vehicles

Ontario Secondary School Diploma, Quinte Secondary School, Belleville, Ontario, 2011
First Aid & CPR (Level C), St. John's Ambulance, 2015
Non-Violent Crisis Intervention Certificate, Crisis Prevention Institute, 2013
Non-Restricted & Restricted Canadian Firearms Safety Courses, 2014

RELATED EXPERIENCE:

Brokerage Agent (Placement), Affiliated Customs Brokers Ltd., Fort Erie, Ontario, 2014

- Submitted PARS/PAPS and completing B3 forms
- Accurately recorded information and maintained organized records
- Researched tariff classifications and concessions

EMPLOYMENT HISTORY:

Customer Service Representative, Stream Global Services, Belleville, Ontario, 2013
Full/Self Service Gas Bar Attendant, Shell Canada, Belleville/Trenton, Ontario, 2010-2013

SAMPLE ONLY - WHILE THE SCHOOLS AND COMPANIES USED IN THIS RÉSUMÉ ARE REAL, THE PERSON IS FICTIONAL. ANY RESEMBLANCE TO REAL PERSONS, LIVING OR DEAD, IS PURELY COINCIDENTAL