Explore Loyalist

97%* of our students would recommend Loyalist to a friend. Come for a campus visit and find out why.

- Register for a campus tour at loyalistcollege.com
- Join us for the following on-campus events:
  - Fall Open House October 30, 2012
  - Loyalist Days March 12–15, 2013
  - Spring Open House April 20, 2013

Return to Learn and Parent Sessions
Ongoing – check event calendar at loyalistcollege.com for dates

Be a Student for a Day and experience the program you are interested in first hand.
To book your day, call: 1-888-LOYALIST (569-2547) or (613) 969-1913, ext. 2204 • T.T.Y. (613) 962-0633
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All Loyalist College post-secondary programs require an OSSD/OSSGD or equivalent with courses at the general, advanced, (C), (U), or (M) level, and Grade 12 English (C) level or equivalent OR Mature Applicant Status – see page 112.

Some programs have additional admission requirements, as indicated in the chart below. Please refer to the ADDITIONAL REQUIREMENTS legend at the end of this chart. A full description of these requirements is available on the program page at loyalistcollege.com.

Check loyalistcollege.com for further details and updates to admission requirements.

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<tr>
<td>3DVP</td>
<td>3D Video Production (Post Graduate)</td>
<td>3D Television, Web and Mobile Production</td>
<td>Degree or Diploma</td>
<td>N/A</td>
<td>N/A</td>
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<td>ACCT</td>
<td>Accounting (Two Year)</td>
<td>Financial Officer</td>
<td>English</td>
<td>91%</td>
<td>$29,312</td>
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<td>ACCT</td>
<td>Accounting (Three Year)</td>
<td>Auditor, Payroll Officer</td>
<td>English</td>
<td>100%</td>
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<td>34</td>
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<td>ADMC</td>
<td>Advertising and Marketing Communications</td>
<td>Copywriter, Media Buyer, Media Sales</td>
<td>English, Computer</td>
<td>100%</td>
<td>$28,557</td>
<td>68</td>
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<td>ANIM</td>
<td>Animation</td>
<td>2D/3D Animator, Web or Digital Graphic Designer</td>
<td>English, Computer, Arts</td>
<td>94%</td>
<td>$31,015</td>
<td>69</td>
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<tr>
<td>ARCH</td>
<td>Architectural Technician</td>
<td>Designer, Estimator, Building Inspector</td>
<td>English</td>
<td>50%</td>
<td>$32,156</td>
<td>70</td>
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<tr>
<td>ARCT</td>
<td>Architectural Technology</td>
<td>Architectural Technologist, CAD Technician</td>
<td>English</td>
<td>100%</td>
<td>$34,414</td>
<td>70</td>
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<tr>
<td>AADF</td>
<td>Art and Design Foundation</td>
<td>Artist, Designer, Digital Media</td>
<td>English</td>
<td>67%</td>
<td>N/A</td>
<td>71</td>
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<tr>
<td>BIOT</td>
<td>Biotechnology Technician</td>
<td>Technician, Research</td>
<td>English, Math, Chemistry, Physics</td>
<td>75%</td>
<td>$30,207</td>
<td>28</td>
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<tr>
<td>BIOT</td>
<td>Biotechnology Technologist</td>
<td>Quality Control Analyst, Quality Assurance Tech</td>
<td>English, Math, Chemistry, Physics</td>
<td>100%</td>
<td>$28,450</td>
<td>28</td>
</tr>
<tr>
<td>BRET</td>
<td>Broadcast Engineering Technology</td>
<td>Installation, Systems Integration</td>
<td>English, Computer, Math MCT 4C</td>
<td>89%</td>
<td>N/A</td>
<td>72</td>
</tr>
<tr>
<td>BUSI</td>
<td>Business</td>
<td>Manufacturing, Service, Retail, Government</td>
<td>English</td>
<td>90%</td>
<td>$31,212</td>
<td>35</td>
</tr>
<tr>
<td>BUHR</td>
<td>Business Administration – Human Resource Management</td>
<td>Human Resources, Industrial Relations</td>
<td>English</td>
<td>80%</td>
<td>$31,261</td>
<td>35</td>
</tr>
<tr>
<td>OCAS CODE</td>
<td>PROGRAM NAME</td>
<td>CAREERS</td>
<td>ACADEMIC</td>
<td>ADDITIONAL (see legend below)</td>
<td>PERCENTAGE WORKING</td>
<td>AVERAGE STARTING SALARY*</td>
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</tr>
<tr>
<td>SALE</td>
<td>Business Sales and Marketing</td>
<td>Sales, Customer Service, Account Representative</td>
<td>English</td>
<td></td>
<td>89%</td>
<td>$29,044</td>
</tr>
<tr>
<td>CHEM</td>
<td>Chemical Engineering Technician</td>
<td>Quality Control/Assurance, Research</td>
<td>English</td>
<td>Math, Chemistry, Physics</td>
<td>100%</td>
<td>N/A</td>
</tr>
<tr>
<td>CHEM</td>
<td>Chemical Engineering Technologist</td>
<td>Chemical Engineering Technologist, Laboratory Technician</td>
<td>English</td>
<td>Math, Chemistry, Physics</td>
<td>100%</td>
<td>$34,862</td>
</tr>
<tr>
<td>CYWP</td>
<td>Child and Youth Worker</td>
<td>Youth Rehab</td>
<td>English</td>
<td>A, B, C</td>
<td>86%</td>
<td>$31,322</td>
</tr>
<tr>
<td>CIVL</td>
<td>Civil Engineering Technician</td>
<td>Surveying, Construction, Drafting</td>
<td>English</td>
<td></td>
<td>100%</td>
<td>$41,064</td>
</tr>
<tr>
<td>CIVL</td>
<td>Civil Engineering Technology</td>
<td>Field Inspector, Civil Engineering Technologist</td>
<td>English</td>
<td></td>
<td>88%</td>
<td>$42,899</td>
</tr>
<tr>
<td>CJSW</td>
<td>Community and Justice Services Worker</td>
<td>Community or Correctional Facilities</td>
<td>English</td>
<td>B, C, G</td>
<td>89%</td>
<td>$29,896</td>
</tr>
<tr>
<td>CONS</td>
<td>Construction Engineering Technician</td>
<td>Project Management, Site Supervision, Estimating</td>
<td>English</td>
<td></td>
<td>N/A</td>
<td>$38,956</td>
</tr>
<tr>
<td>CNRT</td>
<td>Construction Renovation Technician</td>
<td>Construction Renovations, Home Builder, Framer, Fine Finish Carpenter</td>
<td>English</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>CNTP</td>
<td>Construction Renovation Techniques</td>
<td>Construction Renovations</td>
<td>English</td>
<td></td>
<td>79%</td>
<td>$30,560</td>
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<tr>
<td>CULM</td>
<td>Culinary Management</td>
<td>Chef, Food Service, Restaurant Management</td>
<td>English</td>
<td>Math</td>
<td>83%</td>
<td>$26,886</td>
</tr>
<tr>
<td>CHEF</td>
<td>Culinary Skills – Chef Training</td>
<td>Chef, Food Service</td>
<td>English</td>
<td>Math</td>
<td>67%</td>
<td>$27,385</td>
</tr>
<tr>
<td>CUSB</td>
<td>Customs Border Services</td>
<td>Customs Brokerages, Immigration</td>
<td>English</td>
<td>Math, Geography</td>
<td>82%</td>
<td>N/A</td>
</tr>
<tr>
<td>DSWP</td>
<td>Developmental Services Worker</td>
<td>DSW, Educ. Assist, Activity Director, Res. Support Worker</td>
<td>English</td>
<td>A, B, C</td>
<td>97%</td>
<td>$32,733</td>
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<tr>
<td>DSWD</td>
<td>Developmental Services Worker – Distance</td>
<td></td>
<td>English</td>
<td>A, B, C</td>
<td>97%</td>
<td>$32,733</td>
</tr>
<tr>
<td>ECEP</td>
<td>Early Childhood Education</td>
<td>Day Care Director, Pre-School/Nursery Instructor</td>
<td>English</td>
<td>A, B, C</td>
<td>95%</td>
<td>$27,770</td>
</tr>
<tr>
<td>ECED</td>
<td>Early Childhood Education – Distance</td>
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<td>English</td>
<td>A, B, C</td>
<td>95%</td>
<td>$27,770</td>
</tr>
<tr>
<td>ELTT</td>
<td>Electrical Engineering Technician</td>
<td>Industrial Electrician</td>
<td>English</td>
<td>Math, Math MCT 4C</td>
<td>85%</td>
<td>$34,369</td>
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<tr>
<td>ELTP</td>
<td>Electrical Engineering Technician</td>
<td>Electrical Apprentice/Electrician</td>
<td>English</td>
<td>Math, Math MCT 4C</td>
<td>78%</td>
<td>$30,063</td>
</tr>
<tr>
<td>ENVR</td>
<td>Environmental Technician</td>
<td>Industrial/Municipal Pollution Abatement/ Cleanup</td>
<td>English</td>
<td>Math, Chemistry, Physics</td>
<td>100%</td>
<td>$34,467</td>
</tr>
<tr>
<td>ENVR</td>
<td>Environmental Technologist</td>
<td>Water Treatment Operator, Environmental Technologist</td>
<td>English</td>
<td>Math, Chemistry, Physics</td>
<td>100%</td>
<td>$36,054</td>
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<tr>
<td>ESTH</td>
<td>Esthetics and Spa Management</td>
<td>Beauty Consultant, Sales Representative, Boutique Owner</td>
<td>English</td>
<td>A</td>
<td>94%</td>
<td>$24,238</td>
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<tr>
<td>FAHP</td>
<td>Fitness and Health Promotion</td>
<td>Fitness Consultant/Trainer</td>
<td>English, Biology</td>
<td>Science, Math</td>
<td>A, B, C, D</td>
<td>$28,961</td>
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<tr>
<td>EAPC</td>
<td>English for Academic Purposes</td>
<td>Further Studies</td>
<td>English</td>
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<td>N/A</td>
<td>N/A</td>
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<td>OCAS CODE</td>
<td>PROGRAM NAME</td>
<td>CAREERS</td>
<td>ACADEMIC</td>
<td>ADDITIONAL (see legend below)</td>
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<tr>
<td>GASP</td>
<td>General Arts and Science</td>
<td>Further Studies, Business, Human Services</td>
<td>English</td>
<td>A, C</td>
<td>100%</td>
<td>$29,231</td>
</tr>
<tr>
<td>GRDE</td>
<td>Graphic Design</td>
<td>Graphic Designer, Web Designer, Art Director</td>
<td>English, Portfolio Submission, Letter of Intent</td>
<td>G</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>BUHR</td>
<td>Human Resources (Post Graduate)</td>
<td>HR Development Officer, Manager, Training Coordinator, Planning Analyst</td>
<td>Degree or Diploma</td>
<td>A, B, C, D, F, G</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>INSW</td>
<td>International Support Worker (Post Graduate)</td>
<td>International Development Organizations</td>
<td>Degree or Diploma</td>
<td>A, B, C, D, F, G</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>JOPB</td>
<td>Journalism - Online, Print and Broadcast</td>
<td>Journalist, Writer, Photographer, Editor, Anchor, Videographer</td>
<td>English</td>
<td>Computer, Photography</td>
<td>100%</td>
<td>$27,678</td>
</tr>
<tr>
<td>MANU</td>
<td>Manufacturing Engineering Technician</td>
<td>CAD, Machine Design, Stat Process Control</td>
<td>English</td>
<td>Math, Chemistry, Drafting</td>
<td>100%</td>
<td>$37,486</td>
</tr>
<tr>
<td>MECH</td>
<td>Mechanical Techniques</td>
<td>Millwright, Welder, Machinist, Industrial Mechanic</td>
<td>English</td>
<td>Welding, Machine Shop</td>
<td>40%</td>
<td>$37,247</td>
</tr>
<tr>
<td>MECP</td>
<td>Media Experience</td>
<td>Advertising, Journalism, Broadcast entry level</td>
<td>English</td>
<td></td>
<td>50%</td>
<td>N/A</td>
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<tr>
<td>MPFP</td>
<td>Motive Power Fundamentals – Parts and Counter Personnel</td>
<td>Parts and Service Sales</td>
<td>English</td>
<td>Math</td>
<td>80%</td>
<td>$28,347</td>
</tr>
<tr>
<td>MPTN</td>
<td>Motive Power Technician – Service and Management</td>
<td>Licensed Technician Service Manager / Apprenticeship</td>
<td>English</td>
<td>Math</td>
<td>90%</td>
<td>$26,159</td>
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<tr>
<td>NURS</td>
<td>Nursing Degree (Loyalist/Brock)</td>
<td>Registered Nurse</td>
<td>English</td>
<td>Biology, Chemistry</td>
<td>Math</td>
<td>A, C, G</td>
</tr>
<tr>
<td>PARA</td>
<td>Paralegal</td>
<td>Paralegal, Provincial Offence Prosecutor</td>
<td>English</td>
<td>Computer, Math</td>
<td>C</td>
<td>89%</td>
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<tr>
<td>PMED</td>
<td>Paramedic (Bancroft Campus)</td>
<td>Paramedic</td>
<td>English</td>
<td>Biology</td>
<td>A, B, C, D, E, G</td>
<td>100%</td>
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<tr>
<td>PSWP</td>
<td>Personal Support Worker (January Start)</td>
<td>Personal Support Worker</td>
<td>English</td>
<td>A, B, C</td>
<td>91%</td>
<td>$29,298</td>
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<tr>
<td>PHJN</td>
<td>Photojournalism</td>
<td>Photographer, Photojournalist, Digital Editor</td>
<td>English</td>
<td>Computer, Photography</td>
<td>G</td>
<td>87%</td>
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<tr>
<td>PFND</td>
<td>Police Foundations</td>
<td>Policing, Security, Youth Advisor</td>
<td>English</td>
<td>Math, Computer</td>
<td>A, B, C, D, E, G</td>
<td>78%</td>
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<tr>
<td>PNUR</td>
<td>Practical Nursing</td>
<td>Registered Practical Nurse</td>
<td>English</td>
<td>Biology, Math</td>
<td>A, B, C, G</td>
<td>100%</td>
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<tr>
<td>INVP</td>
<td>Protection, Security and Investigation (formerly Investigation and Protection Studies)</td>
<td>Security Investigator, Consultant, or Analyst</td>
<td>English</td>
<td>Math</td>
<td>A, C, G</td>
<td>91%</td>
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<td>PURE</td>
<td>Public Relations (Post Graduate)</td>
<td>PR Specialist, Promotions Manager, Media Relations Specialist</td>
<td>Degree or Diploma</td>
<td>A, B, C, D, F, G</td>
<td>77%</td>
<td>$37,682</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RADB</td>
<td>Radio Broadcasting</td>
<td>Announcer, Sales, Digital Mixer, Commercial Producer</td>
<td>English, Computer</td>
<td>$26,103</td>
<td>79</td>
<td></td>
</tr>
<tr>
<td>RALS</td>
<td>Recreation and Leisure Services</td>
<td>Municipal &amp; Private Fitness Programmers</td>
<td>English, Biology, Sciences, Math</td>
<td>$28,580</td>
<td>49</td>
<td></td>
</tr>
<tr>
<td>RDAD</td>
<td>Residential Drafting and Design</td>
<td>House Design, Draftsperson, CAD Operator, Estimator</td>
<td>English</td>
<td></td>
<td>80</td>
<td></td>
</tr>
<tr>
<td>SSWP</td>
<td>Social Service Worker</td>
<td>Caseworker, Counsellor</td>
<td>English, Computer</td>
<td>$32,034</td>
<td>55</td>
<td></td>
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<tr>
<td>SESM</td>
<td>Sports and Entertainment Sales and Marketing</td>
<td>Sales, Account Representative, Marketing Coordinator</td>
<td>Degree or Diploma</td>
<td>$32,414</td>
<td>38</td>
<td></td>
</tr>
<tr>
<td>SPJN</td>
<td>Sports Journalism (Post Graduate)</td>
<td>Sportscaster, Producer, Writer, Researcher</td>
<td>Degree or Diploma</td>
<td>$26,180</td>
<td>85</td>
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<td>SURV</td>
<td>Survey Technician</td>
<td>Surveying, Drafting</td>
<td>English, Math MCT 4C, MCF 3M</td>
<td>N/A</td>
<td>98</td>
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<tr>
<td>TVNM</td>
<td>Television and New Media Production</td>
<td>Digital Editing, Production, New Media</td>
<td>English, Computer</td>
<td>$33,315</td>
<td>81</td>
<td></td>
</tr>
<tr>
<td>WELT</td>
<td>Welding Techniques</td>
<td>Welder, Fitter, Pipe Fitter</td>
<td>English, Welding, Math</td>
<td>$33,052</td>
<td>99</td>
<td></td>
</tr>
</tbody>
</table>

**ADDITIONAL ADMISSION REQUIREMENTS**

A  Immunization record  
B  CPR and First Aid certification  
C  Criminal record check  
D  Physical fitness  
E  Clear drivers' abstract  
F  Canadian passport  
G  Other - please refer to website

A full description of these requirements is available on the program page at [loyalistcollege.com](http://loyalistcollege.com)

**DOUBLE DIPLOMAS**

Double diplomas are pairings of related programs that allow a graduate of a diploma program to complete a second diploma in only one additional calendar year. For detailed information and minimum requirements contact the program coordinator of the second program.

**Calendar Changes**

Programs and courses announced in this calendar represent the best information available at the time of printing. These programs and courses may or may not be offered depending upon the number of students enrolled. The College reserves the right to change, without notice, any information contained in this calendar, including but not limited to the availability, timing, or content of any program or course, the applicable fees, and any rule or regulation pertaining to the standard for admission to, the requirements for the continuation of study in, and the requirements for the granting of degrees or diplomas in any or all of its programs. The publication of information in this calendar does not bind the College to the provision of courses, programs, schedules, or facilities as listed herein. Changes may occur in a number of areas, including but not limited to, courses, their content, enrolment and the withdrawal of courses listed as being offered, as the College may deem appropriate or necessary. The College will not, however, be liable for any loss, damages or other expenses that such changes may cause.

The College will not be liable for any loss or damage suffered or incurred by any student, prospective student, or third party as a result of any interruption in, change to, or cancellation of, any academic activities as set forth in this calendar and on the College website (loyalistcollege.com) and related information, where such interruption, change, or cancellation is caused by fire, strike, lock-out, inability to procure materials or trades, restrictive laws or governmental regulations, actions taken by faculty, or students, financial exigency, civil unrest or disobedience, or any other cause of any kind.

*Average Starting Salaries are based on the Employment Profile 2011 Provincial Report.
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MOST PROGRAMS AVAILABLE ON A PART-TIME BASIS
### Dates to Remember

**Fall 2013**
- Deadline for Fee Payment: July 8
- Labour Day: September 2
- Registration/Orientation Begins: September 5
- Deadline for Refund of Fall Semester Fees: September 17
- Thanksgiving Day (no classes): October 14
- Fall Semester Ends: Post-Secondary Programs: December 13

**Winter 2014**
- Registration/First Day of Classes: January 6
- Deadline for Refund of Winter Semester Fees: January 20
- Good Friday (no classes): April 18
- Winter Semester End Dates Begin: April 18
- CONVOCATION: June 5 & 6

**Summer 2014**
- Registration/First Day of Classes: April 28
- Deadline for Refund of Summer Semester Fees: May 12
- Victoria Day (no classes): May 19
- Canada Day (no classes): July 1
- Civic Holiday (no classes): August 4
- Summer Semester Ends: August 1

**NOTE:** These dates are subject to change.

### Who Do I Call?

#### Campus Visits & General Information
loyalistcollege.com

- **COORDINATOR, STUDENT ENROLMENT SERVICES / CAMPUS VISITS**
  - Kathy Luffman: Ext. 224
- **RECRUITMENT/SCWI**
  - Chantal Dilts: Ext. 248
- **School of Health Sciences**
  - Gretta Barnwell: Ext. 210
  - Carie Bulgajewski: Ext. 239
  - Irene Cooke: Ext. 2320
  - Justin Manlow: Ext. 256
- **DIRECTOR, ENROLMENT SERVICES AND REGISTRAR**
  - Laura Naumann: Ext. 2366

#### Admissions
- **School of Business and Management Studies**
  - Betty Reid: Ext. 2266
- **School of Health Sciences**
  - Lori Snutch: Ext. 2396
- **School of Media, Arts and Design**
  - Dianne De-Jong: Ext. 2338
- **School of Biosciences**
  - Kari-Lee Latta: Ext. 256
- **Coordinator of Admissions**
  - Kaley Gale: Ext. 2369

#### Student Success Services
- **FINANCIAL ASSISTANCE/STUDENT AWARDS**
  - Laura Russell: Ext. 2425
  - Dawn Price: Ext. 2226
  - Cathy Hall: Ext. 2131
- **The Career Centre**
  - Lyndsay Kerik: Ext. 2343
- **Health Centre**
  - NURSE
  - LAUREN DEANS: Ext. 2248
  - SECRETARY
  - DEBBIE BRIDGER: Ext. 2374

- **On-Campus Residence**
  - RESIDENCE MANAGER
  - Chris Carson: Ext. 2120
  - RESIDENCE CONFERENCE CO-ORDINATOR
  - Dave Templar: Ext. 2103

- **Off-Campus Housing**
  - Dominique Dawes: Ext. 2104

- **Student Success Services**
  - DIRECTOR, STUDENT SUCCESS
  - Catherine O’Rourke: Ext. 2256
  - COORDINATOR, STUDENT SUCCESS
  - AND APPOINTMENTS: Ext. 2518

#### Other
- Accounting Services: Ext. 2231
- Admissions: Ext. 2204
- Alumni Services: Ext. 2307
- Bookstore: Ext. 2218
- Food Services (including Meal Plans): Ext. 2110
- Library: Ext. 2249
- Parking: Ext. 2218
- Peer Tutoring: Ext. 2164
- Print Services: Ext. 2232
- Second Career/PLAR: Ext. 2373
- Student Government: Ext. 2308
- Student Activity Centre: Ext. 2308
- Transcripts: Ext. 2248
- Tuition Fees: Ext. 2223

#### ADMISSIONS
- **FAX:** (613) 969-7905
- **Email:** liaison@loyalistcollege.com
- **Website:** loyalistcollege.com

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### January 2014:

**Winter Program Starts**

In addition to the Semester One starts in September, the following programs also have a Semester One start in January:

- **3D Video Production (January Intake Only)**
- **Accounting Business**
- **Business Sales and Marketing**
- **Community and Justice Services Worker**
- **Customs Border Services**
- **Developmental Service Worker**
- **Esthetics and Spa Management**
- **General Arts and Science**
- **Media Experience (January Intake Only)**
- **Personal Support Worker (January Intake Only)**
- **Police Foundations**
- **Protection, Security and Investigation**

Part-time January starts may be possible in other post-secondary programs.
Message from the President

Welcome to Loyalist College

I am very proud to be a Loyalist graduate, and I am excited about the future of Loyalist College. Once you see and experience what Loyalist has to offer I know you will share in that excitement!

Loyalist’s placement rate for our graduates is consistently one of the highest for an Ontario college, and a recent survey shows that 97 per cent of our students would recommend our College to a friend. These statistics are the best possible referral we could ask for – the opinions of our students and graduates reflect the outstanding quality of our programs and people. Every day Loyalist graduates are making a significant impact through their careers and in their communities across Ontario and Canada.

What makes Loyalist one of Ontario’s most outstanding colleges? At Loyalist, our students and their success are our top priorities. We take pride in providing personal, friendly attention and an outstanding applied education to each of our students. We want you to have a great college experience while you achieve your goals, and the entire Loyalist team is committed to helping you succeed. We offer many of our courses and programs in flexible models to meet your needs, including part-time and online delivery. Loyalist has also established many articulation agreements providing opportunities for our graduates to link to a related university degree program.

I know you will enjoy living in the Quinte area, perhaps in our on-campus Residence Village, which now includes a townhouse-style complex that provides accommodation for upper-year students. Our beautiful, safe campus is ideally located to allow you to enjoy a range of outdoor activities in our area. If you prefer, Toronto and Ottawa are within close range for a weekend visit.

Last year we celebrated the completion of our new Sustainable Skills, Technology and Life Sciences Centre. With the support of our federal and provincial government partners, it provides a hub for programs and curriculum development for the skills area and the jobs which are so important to the prosperity of our province and country. Also new on campus is the stunning Link Lounge, a student space linking the Centre to existing facilities, made possible through the support of our students.

Choosing a Loyalist program is the first step in taking charge of your future. This calendar is a valuable research tool that will assist you in planning your post-secondary education and your future. Visit loyalistcollege.com for more information, and come for a personal visit. Nothing can compare with being on campus to give you a sense of our vibrant and caring Loyalist environment. Take advantage of the opportunity to become a Student for a Day, join us at an Open House, or call to arrange a personal tour. Many of our students tell us that their campus visit was an experience that confirmed their decision to become a Loyalist student.

As a Loyalist graduate, I am very confident that if you choose Loyalist as your college, you will be making an excellent choice – one that will have a lasting and positive impact on your life.

I warmly invite you to join us and to experience Loyalist first-hand.

Maureen Piercy
President

Our Grads Get Jobs

The Provincial Key Performance Indicator (KPI) survey indicates 86.7% of Loyalist 2010-11 grads were employed within six months of graduation.
Proposed Start Date of **September 2013**
Check our website for updated information – [loyalistcollege.com](http://loyalistcollege.com)

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**SCHOOL OF MEDIA, ARTS AND DESIGN**

**Fundraising and Community Development**

ONE-YEAR POST-GRADUATE CERTIFICATE

Current economic realities require organizations of all shapes and sizes to compete for a limited number of donor dollars. This post-graduate program will help prepare students for a career in the growing not-for-profit sector. They will gain a foundation in the principles of effective fundraising, campaign planning and development, donor stewardship, case statement writing, volunteer recruitment and management, capital campaigns, major gifts, annual giving, prospecting, grant and proposal writing, special events and corporate partnerships. Students will also have the opportunity to complete an internship, providing them with hands-on training in the workforce. Graduates will have the skill-base to enter the not-for-profit market, which is comprised of more than 161,000 organizations across Canada.

---

**SCHOOL OF SKILLED TRADES AND TECHNOLOGY**

**Welding and Fabrication Technician**

TWO-YEAR DIPLOMA

Prepare to gain the skills to enter the high demand world of the fabrication, detailing, and welding industries. Students will be prepared to meet the multi-skilled needs of employers – with the capability to handle complex projects from the engineering drawing stage through cutting and forming processes, to the welding and inspection phase. Graduates will have the skill set to pursue opportunities in a wide range of growing and challenging careers including certified welder, welder fitter fabricator, structural steel engineer, apprentice boilermaker, ironworker or pipe fitter, and welding and equipment sales.

**Construction Renovation Technician**

TWO-YEAR DIPLOMA

See page 91 for details

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**SCHOOL OF BIOSCIENCES**

**Food Science and Technology**

THREE-YEAR ADVANCED DIPLOMA

This program delivers an integrated curriculum of science, safety and environmental management. Students gain expertise in planning, implementation, and verification of food safety enhancement HACCP. As graduates, they will work in agricultural production, food processing, transportation, manufacturing food safety equipment, consulting and food safety – auditing, inspection, education and training. Expertise is required at all stages of the process, from farm to fork.

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**SCHOOL OF BUSINESS AND MANAGEMENT STUDIES**

**Human Resources**

ONE-YEAR POST-GRADUATE CERTIFICATE

See page 37 for details
why Loyalist?

Our applicants tell us that one of the top reasons they choose Loyalist College is the excellence of our teaching. Here’s what a few of our grads and current students have to say...

Holly Porter
BIOTECHNOLOGY TECHNICIAN 2012
MEDICAL LABORATORY TECHNICIAN – LIFELABS

“I sincerely believe that if someone is determined to pursue a post-secondary education there are ways to make that happen – each person needs to find the way that works best for them. The time I took to research the scholarships and bursaries available was definitely well spent. One valuable thing I did learn during that process is apply for as many as possible – and never assume that there will be others applying who will be much more qualified. The scholarships and bursaries that I received were key in reducing my OSAP debt – enabling me to repay my student loan within the first three months following my graduation. I’m extremely excited to be starting my career in such a positive way.”

Julia McKay
2ND YEAR PHOTOJOURNALISM

“It had been ten years since I attended college – the thought of returning to the classroom was a little intimidating. As soon as I registered I was contacted by the Student Success Mentors and invited to attend an information session for mature students. I’m so glad that I went. I was able to ask questions, gain a clearer understanding of the wide range of services available at the College and meet others who shared my excitement and nervousness. After attending this session I felt more confident and prepared to return to school. Several in the group were interested in the tutoring services which would enable them to brush up on their math, writing and computer skills. These and other support systems make the transition back into learning much easier for mature students.”

Riccardo Basagni
2ND YEAR ENVIRONMENTAL STUDENT

“I am from Italy and had decided that I would like to study in Canada. After some extensive online research I chose Loyalist for two primary reasons – the Environmental program they offer and the fact that it is a smaller college. I had never taken classes in English and I knew this challenge would be easier for me if I was studying in smaller class sizes as opposed to being a mere number in classes with hundreds of my peers. The move was scary at first but everyone soon made me feel welcome and at home. The labs are amazing and the faculty so passionate about the field. I have no regrets in my decision – Loyalist was definitely a great choice for me.”

Matt Woods
RECREATION AND LEISURE SERVICES 2009
BUSINESS SALES AND MARKETING 2011
PUBLIC RELATIONS 2012
2012 MALE ATHLETE OF THE YEAR

“As a small, family-oriented College, Loyalist has afforded me opportunities to develop and excel as a volleyball player, which I may not have received elsewhere. I’m originally from Pickering and I learned about the Loyalist Lancers from my high school coach. He recommended the Recreation and Leisure Services program at Loyalist, which I completed, followed by the Business Sales and Marketing program, and then the Public Relations program. It is hard to leave after five years, but receiving the Male Athlete of the Year award is a great way to cap off my studies.”
Aboriginal Resource Centre

The Aboriginal Resource Centre ensures appropriate support for Native students on campus. It also acts as a liaison between College administration, native communities and government agencies.

The orientation of the Aboriginal Resource Centre is holistic in approach. The Centre’s goals are:

- to maximize opportunities for students to realize their full academic and personal potential
- to provide a friendly environment in which students can further cultural activities in order to express and develop their native identity
- to facilitate student participation in the overall life of the college community.

The Coordinator of Aboriginal Resources is available to assist native students with any academic, financial or personal difficulties that may arise. Contact Paul Latchford at (613) 969-1913, ext. 2250 or email: platch@loyalistc.on.ca

Bookstore

The Loyalist College Bookstore is open year round to students as well as to the general public. The store sells all required textbooks, school supplies, trade books, software, clothing and giftware. Payments are accepted in cash, debit card, MasterCard, Visa, and American Express. You may also order via our website at efollett.com. For further information, contact the Bookstore by phone: (613) 969-1913, ext. 2218, fax: (613) 969-2833, or by email: bstore@loyalistc.on.ca

The Career Centre

The Employment and Career Centre assists students and graduates in the development of their careers. It offers services ranging from computer and internet access for conducting job searches to assistance with résumé and cover letter creation. A team of friendly advisors is available to work one-on-one with students and alumni to help them prepare for a career or part-time employment. They also work within the classroom, helping students to complete the Career Development Certificate, covering a range of employment-related modules. One of the most popular programs is the Centre’s interview stream software, which facilitates mock interviews and provides feedback. In addition, Loyalist offers the myCareer Portal, an online job posting service, and hosts an annual Career Fair in February, attended by more than 80 employers. The Centre delivers regular workshops and professional development seminars, as well as promoting employer on-campus recruitment.

Alumni Services

The Alumni Services office works with the Alumni Association to provide opportunities for Loyalist alumni to stay actively engaged with the College and connected with one another. Together, they coordinate benefit and affinity programs, events, and other initiatives. By maintaining current alumni records, Alumni Services and the Alumni Association keep graduates updated through a monthly electronic newsletter and Lasting Connections, a bi-annual print magazine distributed to Loyalist alumni and friends. The Alumni Services team is closely integrated with the Career Centre to provide students and graduates with the tools they need to succeed in the job market.
Communication and Student Email
Loyalist provides students with a College email address as part of the registration process. This address remains with the student for the duration of their program at Loyalist. The email address is used for communication with the student by faculty regarding their program or course work as well as by College administration. Further information is available in the Student Manual and Guide or Student Portal myloyalist.com. Faculty indicate their expectations regarding the use of email in course and program documentation.

Community and Campus News Service
QNET News – Quinte’s comprehensive news source – is the integrated news service at Loyalist College. It incorporates a website, 91X (CJLX-FM) radio, the online Pioneer community newspaper, a photojournalism gallery and the College’s television news department. All content is produced by students in the School of Media, Arts and Design. QNET News is available at: qnetnews.ca

Dining Services
There are four convenient dining services locations on campus providing service to students, staff and visitors to the College:
- The main Kente Food Court features Subway, Burger Studio, Pizza Pizza, Chicken Chicken, Miso (authentic Asian stir fries), Chef’s Table (menu of entrée style items), a full selection of pastries, entrée salads, sandwiches, soups, hot and cold beverages, and other convenience items;
- Tim Hortons, located in the Student Centre, offers the full line of Tim Hortons products;
- The Grab’n’Go Café, in the Pioneer Building, offers an array of pastries, sandwiches, soups, entrée salads, beverages and other convenience items;
- Club 213 – a fully-equipped restaurant operated by Loyalist students – offers fine dining on campus.

The specialty Meal Plan program is offered to all students. Highlights include:
- 13% savings on all food purchases with a student tax-free meal plan
- The option of making installment payments
- Plans starting as low as $150 additions can be made as needed.

Learn more about the Meal Plan program at Loyalist, or purchase your plan online at loyalist.campusdish.com.

Student Health Centre
Services provided by the Student Health Centre include assessment and treatment for short-term illnesses, immunization, pap test, pregnancy testing and contraceptives, STI testing and health concerns. Also included are the assessment of illness or injury and the dispensing of non-prescription drugs. A registered nurse is available Monday – Friday, 8:30 am – 4:30 pm. A physician is on campus two half days per week. Appointments are recommended. All information and visits to the Health Centre are strictly confidential.

STUDENT PRESCRIPTION AND ACCIDENT INSURANCE PLAN
Full-time students at the Belleville campus are automatically enrolled in the insurance plan. Coverage is for 80% of most prescriptions. Go to loyalisthealthcentre.com for details of prescription and accident coverage.

HEALTH INSURANCE
The Ontario Ministry of Health provides Ontario residents with extensive coverage for most hospital and medical costs. Students are strongly encouraged to ensure their coverage is up to date. Out of province students must notify their provincial health card provider that they are attending school in Ontario and indicate the time period.
Student Activity Centre

The 11,000 square foot Student Activity Centre celebrates its 18th anniversary this year and has become a focal point of student life at Loyalist College.

The Centre has a lot to offer:
- The Shark Tank Pub
- Tim Hortons
- Movies on the “Big” screen
- 7 pool tables; 10 plasma TVs
- A state-of-the-art dance floor lighting and sound system
- An outdoor patio
- Wireless hot spot
- Lounge space

The Student Activity Centre is open Monday to Friday from 7:30 am to 4:30 pm. The Shark Tank Pub is open from noon to 3:00 pm Monday to Friday and is open during the evening for Student Government pub nights and special events. For further information, contact the Student Centre office at 613-969-1913, ext. 2101, or visit sharktankpub.com

Student Government

The Loyalist Student Government is here for you academically, socially and personally. If you experience any difficulties, your Student Government representatives will do their best to help you. To reflect the views of students, the Student Government has representation on all College committees. A lot of fun activities are planned for you, such as Orientation Week, concerts, comedians, hypnotists, semi-formals and much more held at the on-campus Shark Tank Pub!

Some of the many top Canadian bands that the Loyalist Student Government has presented include: Fefe Dobson, Three Days Grace, Bedouin Soundclash, Hedley, Finger Eleven, Doe Walker, ill Scarlet, Faber Drive, Our Lady Peace, Theory of a Deadman, K-Os, Alexisonfire, The Trews, Sum 41, Bif Naked, Shun Desman, Default, Kardinal Offishall, Swollen Members, Gob, Sloan, Mobile, Wide Mouth Mason, David Usher, Holly McNarland, Choclair, Simple Plan, Classified, Marianas Trench, Down with Webster, Stereos, Suzie McNeil and Tara Oram. Check out photos to view highlights from these extraordinary events at loyaliststudents.com.

In addition to sponsoring many social activities, the Student Government contributes to the Student Opportunity Trust Fund Bursaries and enhances campus life through many facility improvements. The Student Government office is located in the Student Centre.

Transportation

During the week, the Belleville Transit (BT) provides service every half hour between 6:40 am and 7:10 pm and every hour between 7:10 pm and 10:10 pm. The Loyalist route allows transfer to all other BT routes in Belleville. Students may purchase a monthly or semester pass at the campus bookstore. BT fees for 2012-2013 are: $65 – monthly pass; $244 – semester pass (valid Loyalist College Student I.D. Card or Receipt of Tuition with photo I.D. required). Schedules and maps are available from BT. Bus service is also available during the day, to and from Trenton, with Laidlaw Transit Ltd. (call 1-888-738-8808 for schedule). Students requiring transportation from other locations can usually obtain rides from students who have cars.

Parking Fees (2012-2013)

<table>
<thead>
<tr>
<th>TYPE OF PERMIT</th>
<th>STUDENT RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual</td>
<td>$125</td>
</tr>
<tr>
<td>Monthly</td>
<td>$50</td>
</tr>
<tr>
<td>Daily</td>
<td>$5</td>
</tr>
</tbody>
</table>

Daily Rate includes tax. For other rates, HST is additional. Permits may be obtained from the Bookstore. PLEASE NOTE: These rates are subject to review and change annually.
Off-Campus Housing

Places4Students.com is our official Off-Campus Housing Service. In the student section of the website, click GO and search by school name to view listings. This site enables you to find the place that is right for you. View the listing online 24/7. You can also post listings, post a profile, and find potential roommates.

The College does not inspect any of the homes listed. It is the student’s responsibility to judge their suitability. The College cannot and does not accept responsibility for housing arrangements made by persons using the site.

Residence

The Loyalist apartment complex consists of five four-storey buildings and a residence ‘commons’ building situated in a wooded country setting. The buildings accommodate up to 476 students. Each unit has been designed as an apartment, containing a kitchen, dining area, living room, two bathrooms and six bedrooms. Students have their own private, carpeted bedroom furnished with a bed, desk, bookshelf, dresser, corkboard, and night table. Each bedroom has a window. Each kitchen and dining area is equipped with a fridge, stove, microwave, dining table, chairs, love seat, and a coffee table. Barrier-free units are available in three buildings.

Residence Fees 2012/2013:

$5,290 (two semesters)

NEW – A townhouse-style residence complex, providing living accommodations for 104 upper-year students. Fees for 2012/2013 are $6,020* plus utilities for a 12-month lease (from May through April).

*subject to change by Campus Living Centres.
Loyalist’s athletic programs provide opportunities for all students to participate in a wide range of different sports. Beginners can sign up for basic activities or the highly-skilled can compete in rigorous and challenging intercollegiate leagues and tournaments. All programs are under the direction of professionally-qualified staff and are regularly reviewed to ensure that they are in accord with current interests and needs.

Varsity Athletics

Varsity Athletics are for those individuals who thrive on competition and enjoy teamwork, commitment and the pursuit of excellence. Loyalists’ reputation for offering quality varsity programs is recognized at both the provincial and national level.

With some of the top collegiate coaches in the province, Loyalist coaching staff bring with them integrity, honesty and the willingness to teach their student athletes valuable lifelong lessons.

Loyalist teams compete in the Ontario Colleges Athletic Association (OCAA). The OCAA has long been recognized as one of the toughest conferences in the country. Loyalist currently offers (2012-13 season) the following varsity programs:

**MEN’S VARSITY**
- Volleyball
- Basketball
- Rugby

**WOMEN’S VARSITY**
- Volleyball
- Basketball
- Soccer
- Rugby

*plus Cross-Country Running (combined Men’s and Women’s varsity program)*

Campus Recreation Program

Campus Recreation programs at Loyalist are fun-oriented. They are a great way to get out and meet people, do things with a group, and make friends. Most of the activities are co-ed including soccer, hockey, basketball, softball, volleyball and badminton. All in all, there are over 20 campus recreational events.

**Sports Dome** – a 35,000 sq. ft., year-round indoor sports facility

**Outdoor Education**
Outdoor Education offers opportunities to discover the beauty of our natural environment, and to develop the capacity to adapt to challenging situations. In the process, specific skills are acquired in canoeing, snowshoeing, downhill skiing and camping. One also learns the true meaning of teamwork.

**Recreation**
When not required for scheduled instruction, practices or games, all on-campus athletic facilities are available to students for informal recreational activity. Availability is on a first-come, first-served basis – in some instances, facilities may be booked in advance through the Athletics Department.

**Athletic Facilities at Loyalist College**

- Full-sized and well-equipped gymnasium with glass basketball backboards, Speith Anderson volleyball standards and more.
- Newly renovated Fitness Centre that provides everything you need to get into shape! Life Fitness strength machines and numerous cardiovascular conditioning devices.
- Two soccer fields, one with lights.
- Six Chevron cushion-coated tennis courts with lights.
- Baseball diamond.
- Volleyball courts on beach sand.
- Outdoor sports pad with lighting for ball hockey, basketball, volleyball and other activities.
- 9-hole frisbee golf course.

For hockey, golfing and skiing, arrangements are made for the use of off-campus facilities.
Academic Centre for Testing (ACT)
Students who are unable to write a test or exam during regular class time or who require special accommodation may be referred by faculty to ACT to schedule an alternate test provision. Written request for alternate test service is required at least 48 hours before the regular scheduling of a test or exam and a fee may apply. For further information on the test centre services, please contact the Student Success Hub at ext. 2519.

Counselling Services
Counselling services are available to assist students with personal issues such as anxiety, depression, overwhelming stress, substance use or other addictions, sexual or other assault, abuse and mental/emotional health concerns.

Sessions are:
• Confidential – This means that the information revealed by you stays between you and the counsellor. Your faculty and your family/friends will not know about the sessions unless you choose to tell them.
• Free of charge to all students.
• Without obligation to continue – You do not have to come more than once but can come back if you feel it would be helpful.
• Self-directed – The counsellor does not require you to talk about any particular issue but will help you try to decide what is most important.
• Solution-focused – The counsellor will help you to find your own strengths and solutions to your challenges, empowering you to grow and move forward in your own way.

Appointments can be arranged by dropping by the Student Success Hub or by calling ext. 2519.

Library Services – The Parrott Centre
The Parrott Centre provides the Loyalist community with unlimited access to a wealth of information found in resources ranging from traditional print and video to new and ever changing online resources.

• The print collection provides an in-depth look at certain topics through books, journals, newspapers, government documents and statistics.
• The audio-visual collection offers an extensive collection of videotapes, DVDs and streaming films to supplement your learning needs.
• Use the electronic resources to access general and academic journals on specialized topics, e-books, and online dictionaries and encyclopedias.
• Create a personal RefWorks account to help organize research, format in-text citations and prepare a bibliography.
• Information Desk staff members are available to provide valuable search assistance.

Access to the library catalogue and electronic resources is available to Loyalist students from inside the College as well as from home: loylistlibrary.com
Peer Tutoring and Academic Skills Centre

The Centre's mission is to support the advancement of student knowledge by assisting all Loyalist College students in meeting their academic goals through peer support, in an environment that is positive and supportive and promotes learning independence.

One-to-one course-specific tutoring is offered for students who are experiencing academic difficulty as well as those interested in improving their grades. Students are matched with successful upper-year tutors who will work with them to enhance their knowledge of course material.

The Centre offers writing enhancement support to Loyalist students from across all disciplines of study. This "conception to completion" writing service is operated on a drop-in basis and is neither program-specific nor course-specific – it is simply writing-based. The Centre also offers drop-in mathematics and computer support to assist students in meeting their academic goals. For more information, stop by the Student Success Hub, or call ext. 2163.

Student Access Lab

Located just inside the main entrance to the College, the Student Access Lab (SAL) is a state-of-the-art facility that provides 120 computers, three printers, two scanners and up-to-date software used in most academic programs. SAL was established by the Loyalist Student Government, is funded by the Student Information Technology fee, and is available to all full-time Loyalist students. Please take every opportunity to utilize the Lab to finish and print assignments, conduct research or to keep in touch with friends and family.

Hours of Operation During the Academic Year*
MONDAY – THURSDAY: 8:00 am to 10:00 pm
FRIDAY: 8:00 am to 4:00 pm
SATURDAY & SUNDAY: 12:00 noon to 4:00 pm

Closed statutory holidays and Christmas break.
*Subject to change based upon need.

Student Success Mentors

Each school of study provides a Mentor to assist students with academic issues to enhance student success. Seminars are offered on learning skills, time management, career development and easing the transition for adults returning to college or students arriving from high school to college. See our web page for information on learning skills, time management, test taking and other student success topics. For more information or to make an appointment, contact the Student Success Hub at ext. 2519.

Students with Disabilities

Students with disabilities such as learning, hearing, vision, mobility, AD(H)D, ASD/Aspergers, mental health, medical and brain injury are invited to contact the Manager of Disability Services to discuss supports and accommodations.

We require documentation verified by a health care professional identifying the nature of the disability and the recommended support services. Each student's case must be evaluated individually. Early identification is imperative in order to develop an individualized education plan.

For more information, contact the Manager of Disability Services at ext. 2168.
Growing To Meet The Needs Of Today – And Tomorrow

SUSTAINABLE SKILLS, TECHNOLOGY and LIFE SCIENCES CENTRE

Last year we celebrated the opening of the Centre – which provides 121,800 sq. ft. of flexible learning space. Loyalist’s commitment to state-of-the-art green facilities increases our capacity to equip students with the skills to meet the challenges of changing technologies and tomorrow’s workplace.

Also new at Loyalist is our Link Lounge – linking the Centre with existing facilities. It’s a spectacular place, made possible through the support of our students, with lounge areas, study pods, a living wall and a hydration station. A space to work, meet or just kick back.
Government-Sponsored Programs

Canadian citizens, permanent residents and protected persons may apply for government-sponsored financial assistance to help with tuition fees, books and living expenses during the academic year. The program for Ontario residents is known as the Ontario Student Assistance Program (OSAP).

OSAP is a needs based program. This means that your financial aid through OSAP is based on a formula that compares your educational costs to expected contributions from your parents/spouse (if applicable) and your own income and assets.

OSAP provides assistance in various forms of loans, grants and bursaries. Ontario residents should apply online at osap.gov.on.ca. The application will then be downloaded to the institution you plan to attend.

Out-of-province residents may make application for financial assistance to the appropriate government department of their home province. The address can be obtained from the financial aid office at the university or college in their home area or from the Financial Assistance Office, Loyalist College, telephone: (613) 969-1913, ext. 2425.

Loans from OSAP are not available before the start of classes, so students are expected to pay deferral fees from their own resources.

For OSAP purposes, a student must maintain a minimum satisfactory scholastic standard (60% average). If you do not meet this requirement after two semesters you will be placed on academic probation. After four semesters of less than 60% you will be denied OSAP funding for one year.

Scholarships, Bursaries and Awards

The Awards Directory is available online at loyalistcollege.com, under Student Services / Financial Options / Scholarships and Bursaries.

**SCHOLARSHIP** – a non-repayable sum of money awarded to a student to help finance further education

**BURSARY** – a non-repayable sum of money primarily based on financial need

**AWARD** – given in recognition of outstanding achievement, and may be in the form of books, plaques, subscriptions or money

Loyalist College provides over $900,000 each year in awards, bursaries, scholarships and Work Study opportunities!

To be eligible for bursaries at Loyalist College, students must be registered full time in a post-secondary program with a minimum 60% course load. Students with a disability must be registered with the Disability Services Office at Loyalist College and must have a minimum 40% course load.

The number of bursaries and dollar amounts may vary based on interest generated from endowment funds. Criteria may be revised without notice.

All awards and bursaries will be presented at the Undergraduate Awards ceremony in the fall, unless otherwise noted in the Awards Directory. Students are only required to apply for awards/bursaries with an application deadline date. All other awards/bursaries will be selected by program faculty or the academic awards committee.

APPLICATION: To apply for bursaries at Loyalist College, students can access the online application at myloyalist.com, click on Bursary. The application deadline will be given in the Awards Directory chart. (Dates may vary. What appears online will be correct). For further information regarding awards, bursaries and scholarships offered at Loyalist College, please contact Awards Officer, Joanne Farrell, at (613)-969-1913, ext. 2202 or jfarrell@loyalistc.on.ca.

Scholarships, awards and bursaries listed are subject to change without prior notice and are subject to conditions as may be set by the College and/or donor of the award.

Other Financial Support

General Bursaries based on financial need are available from funds set aside from tuition fees. For specific information about these bursaries, please contact the Financial Assistance Office at (613) 969-1913, ext. 2226.

In addition to bursaries, a total of $300,000 is available College-wide though the College’s work study program. For more information, please contact the Financial Assistance Office at (613) 969-1913, ext. 2226.

For more information on other awards, please refer to the College website at loyalistcollege.com. Additional scholarship information can be found at: scholarshipscanada.com / studentawards.com / campusaccess.com
Earn credits toward a Loyalist Diploma or Certificate

At Loyalist we are committed to providing you with a full range of learning opportunities. Whether you are a high school student looking for a post-secondary education that will help you successfully launch your career, are currently in the workforce and looking to enhance your career opportunities, or are inactive in the workforce and looking for a career change, we have the options for you. Many of the courses that are part of our more than 60 career-focused programs are available on a full or part-time basis. This offers you the flexibility to earn credits and work toward a diploma or certificate. Acceptance into courses is based on space availability and completion of any prerequisite courses. Costs vary depending on the number of instructional hours and range from approximately $200 to $400.

To register, or for information on the availability of courses, prerequisites and scheduled times and locations, please call:
Belleville (613) 969-1913, ext. 2497
Bancroft (613) 332-1743 OR 877-309-0317, ext. 228

Bancroft Campus

The Bancroft Campus is situated one-and-a-half hours north of Belleville on Hwy 62 and one-and-a-half hours northeast of Peterborough. We are a small but vigorous satellite of the main campus in Belleville. Our Continuing Education in-class part-time programs include Paramedic, Practical Nursing, and Personal Support Worker. We continue to meet the growing needs of our community through the Outdoor Wilderness Experience Certificate program, online Distance Education courses and Employment Ontario services and Summer Jobs Service.

Available areas of study include:
Accounting and Bookkeeping
Office Administration
Medical Office Administration & Transcription
Justice Studies
Early Childhood Education
Computer and Technical Studies
And many more

eLab

With the flexibility of online learning and the support of on-campus facilities, eLab assists students to meet their educational and career goals. Available at both the Bancroft and Belleville campuses, eLab is a unique e-learning facility where students get the technical and academic assistance they need to complete their full-time or part-time studies. For more information contact elab@loyalistc.on.ca

Belleville – Colleen Ringham 613-966-1913 ext. 2497
Bancroft – Lisa Woodcock 613-332-1743 ext. 237

Funding Options

For those who qualify, funding opportunities are available through a range of services – including Second Career, OSAP, First Nations Education Departments, WSIB, and Part-time Canada Student Loan Program.

Second Career contact:
Sandy Novroski 613-969-1913 ext. 2373

Loyalist College Bancroft Campus

P.O. Box 10, 195 Hastings St. North,
Bancroft, ON KOL 1CO

Tel: 613-332-1743 or 877-309-0317
Fax: 613-332-4773
Email: info@loyalistcbancroft.com
Website: www.loyalistbancroft.com
“Returning to school as a mature student was a huge challenge and it feels great to now be a college graduate. While in the program I did a work placement at Eden Place in Belleville. Not only did it build my confidence and make me realize this was a place that I would really like to work, it gave them the opportunity to see what I was capable of. I now work there fulltime and love it. It’s a retirement home and working with the clients in this environment is wonderful. I’m so glad that I returned to school because I would not be in this position today without my PSW certificate from Loyalist.”

Sherry Marshall
PERSONAL SUPPORT WORKER 2010
PERSONAL SUPPORT WORKER, EDEN PLACE, BELLEVILLE

“When the words cutback, downsize and unemployed entered my personal life — I knew I had to retrain, but the thought of regular classrooms and lecture halls was overwhelming. When I started researching my options the Office Administration – Medical Transcription program at Loyalist caught my eye. It is offered through eLab, an on-campus facility that made it possible for me to complete my diploma completely online, using College computers and working at my own pace. The opportunity to complete my diploma within a short period of time in a small, personal setting appealed to me. I was also fortunate to receive funding through a government retraining program.

“I needed to get back into the workforce quickly with new skills and a diploma – eLab was perfect for me.”

Lee Anne Hamlyn
OFFICE ADMINISTRATION – MEDICAL TRANSCRIPTION 2009
TRANSCRIPTION EDITOR, CARDIOLOGY SERVICE GROUP, BELLEVILLE

**Second Career** is an Ontario government program to help people who have been laid off from as far back as January 1, 2005 and meet the established criteria of the program. The program helps unemployed workers who commit to a long-term training plan make the transition to new careers in growing areas of the economy. The program helps the applicant with the costs of tuition, books, living expenses and other costs associated with the training to build skills for a new career.
University Transfer Agreements

Loyalist has over 80 transfer agreements with universities across Canada and abroad. These agreements facilitate admission to degree programs by establishing credit for your accomplishments at Loyalist. This means you can complete a degree in a shorter length of time and with less expense.

Visit loyalistcollege.com for information on current transfer agreements.

“When I graduated from high school I didn’t know what my next step should be. I considered training to become a mechanic and then my brother suggested that I take the General Arts and Science (GAS) program at Loyalist. He had gone that route and highly recommended it. As part of my studies I did a lot of exercises that encouraged me to examine my personality traits and strengths. I am now continuing my studies at the University of Guelph – and the university gave me a six-credit transfer from my Loyalist program which will shorten my studies by one semester. My goal is to become a teacher and I know that the GAS program was instrumental in giving me the confidence to pursue this career.”

Kylee Boicey-MacDonald
GENERAL ARTS AND SCIENCE 2012
1ST YEAR STUDENT – UNIVERSITY OF GUELPH
Double Diploma Opportunities

Double diplomas are pairings of programs that allow a graduate of a Loyalist diploma to complete a second diploma in a compressed time period – enabling you to take your diploma, and your career, to the next level.

Post-Graduate Certificate

Loyalist’s intensive one-year post-graduate programs give you the opportunity to build upon your current diploma, degree or professional experience – to gain the applied hands-on experience that will prove to be an invaluable asset as you move forward in your career path.

“I graduated from Loyalist with two diplomas and a certificate – I was able to complete them all within four years. After taking the Recreation and Leisure Services program I was given direct entry into the second year of the Accounting program. This saved me a year’s time and tuition costs. The one-year P.R. program was the perfect finishing touch to my four years of study. All the things that I learned and loved at Loyalist have been rolled into one great job in Tyendinaga. I’m using my rec and leisure, accounting, and public relations skills. It’s funny because sometimes I wondered how I would use all the things that I was learning in class. Now I am definitely using them in my career. I realize how one program built upon the other enabling me gain the skills I needed for this position.”

Mandi Buma

RECREATION AND LEISURE SERVICES 2008
ACCOUNTING 2009
PUBLIC RELATIONS (PR) POST-GRADUATE 2010
RECREATION COORDINATOR – THE CORPORATION OF THE TOWNSHIP OF TYENDINAGA

Alex is from Dartmouth, Nova Scotia and built upon his International Development degree from Dalhousie University by completing the Loyalist Public Relations (P.R.) post-graduate program.

“I knew that my undergrad degree alone would not get me far in the competitive field of international development; although it was a strong starting point. I saw Loyalist’s P.R. program as an opportunity to fine tune my skills. It enabled me to apply the theory of my university degree to the hands-on, practical skills gained through college. Now I’m responsible for helping to provide compelling Canada-wide communications – between leadership and staff, as well as across divisions and regional offices – so employees are more effectively informed and engaged to accomplish World Vision Canada’s goals, objectives and mission. I couldn’t be happier about where I am in my career, the projects I get to work on, and the opportunities I’ve been given to grow.”

Alex Sancton

PUBLIC RELATIONS 2008
MANAGER, STRATEGY AND INTERNAL COMMUNICATIONS – WORLD VISION CANADA
Explore Loyalist College Biosciences

The world hides it. We uncover it.

Nature contains the secret; science holds the solution. The key to some of the world’s greatest challenges – hunger, disease, pollution – may soon be within our grasp. Join our Biosciences programs and rise to the challenge. Our students are inquisitive, analytical, and share a desire to make a difference.

Through our laboratory facilities, Loyalist students have access to state-of-the-art technology, which at many institutions is available only to graduate-level researchers, if it’s available at all.

Our facilities include:

- Fully equipped Instrumentation Lab
- Supercritical CO₂ Extraction Lab – the first of its kind in Ontario features both a bench top and a pilot scale extractor, using green technology to extract useful compounds without petrochemical-based solvents.
- Tissue Culture Lab
- Molecular Biology and Microbiology Lab

Our state-of-the-art equipment and instrumentation includes:

- Automated Genetic Analyzer/DNA Sequencer
- Thermocyclers to amplify DNA
- High Pressure Liquid Chromatographs
- Gas Chromatographs and Ion Chromatographs
- Gas Chromatograph/Mass Spectrometer
- Fourier Transfer Infrared Spectrometer
- Nuclear Magnetic Resonance Spectrometer
- Flame and Furnace Atomic Absorption Spectrometers

A common first-year curriculum permits students to explore their interests and aptitudes, leading to program specialization in:

- Biotechnology
- Chemical Engineering
- Environmental Technician

Double Diploma Option

Overlapping areas of study mean you can fast-track your way to a second diploma. Expand your opportunities with any combination of bioscience specialties to meet your career interests.
Michael Lloyd
ENVIRONMENTAL TECHNOLOGIST 2010
WESA (WATER AND EARTH SCIENCE ASSOCIATES), KINGSTON

“I never anticipated the places that a college diploma would take me. After working as a farmer for 12 years I knew it was time for a change. I looked into several environmental programs before deciding on Loyalist. I think the greatest strength of the program is the broad base of courses that are covered throughout the three years – from data analysis to microbiology, field biology and chemistry. Since joining WESA I’ve worked in and around Ontario, El Salvador, Guatemala, and the Northwest Territories. While working in this field I constantly draw on things that I learned at Loyalist. I love my new career.”
Biotechnology Technician/Technologist

CONTACT: Karen Holder  EMAIL: kholder@loyalistc.on.ca

(See page 87 for information on OACETT Certification)

SEPTEMBER ENTRY

PROGRAM LENGTH
Technician: Two-year Ontario College Diploma
Technologist: Three-year Ontario College Advanced Diploma
Option: One-Year Ontario College Certificate – Chemical Laboratory Assistant (see page 30)

HIGHLIGHTS
• Biotechnology plays a critical role in the battles against hunger, disease and pollution
• You’ll love studying in Loyalist’s state-of-the-art Instrumentation Lab, and Molecular Biology lab, equipped with PCR and DNA sequencing technology.
• Choose a career where you can make a difference.

CAREER OPPORTUNITIES
A career in biotechnology holds many opportunities to make an impact in government, industry, education and medical facilities. There is a growing demand for skilled technicians, lab technologists and research assistants to work in lifesciences, agriculture, food production, pharmaceuticals, sanitation, and health research. Graduates also find opportunities in regulation and enforcement, quality control, and sales.

PROGRAM DESCRIPTION
Biotechnology uses the products and processes of living organisms to improve quality of life. It has many different applications: gene therapies to treat genetic disorders; more effective medicines tailored to individuals; vaccines to prevent disease; environmental decontamination to restore polluted spaces; genetic engineering of crops and livestock to improve their yield and nutrition... even making cheese and beer.

Hands-on learning combines classroom theory and practical, lab-based instruction. Placements in the second and third years allow students to put their training into practice in an employment setting. First-year students master the fundamental techniques of chemistry, biology, math and computer applications. Second-year students gain hands-on experience with a wide variety of instrumentation. Different aspects of biotechnology are introduced: genetics, microbiology, fermentation and forensics. The fundamentals of genetic analyses and genetic engineering will allow students to apply the same techniques used to engineer GMOs, extract and amplify DNA, and analyze genetic differences using DNA profiling.

The third year focuses on intensive, laboratory-based instruction and project-based learning in molecular biology, microbiology, analytical instrumentation, tissue culture and cutting-edge extraction technologies.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $95
Books and Supplies: $1,040
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Biotechnology Technician/Technologist CURRICULUM

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SEMESTER ONE</th>
<th>SEMESTER TWO</th>
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<tbody>
<tr>
<td>Communication Skills</td>
<td>Foundation Skills for Sciences</td>
<td>Biology 2</td>
</tr>
<tr>
<td>General Chemistry 1</td>
<td>Mathematics 1</td>
<td>General Chemistry 2</td>
</tr>
<tr>
<td>Organic Chemistry 1</td>
<td>Introduction to Microbiology</td>
<td>Mathematics 2/Computer Applications</td>
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<tr>
<th>SECOND YEAR</th>
<th>SEMESTER THREE</th>
<th>SEMESTER FOUR</th>
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<tbody>
<tr>
<td>Data Analysis 1</td>
<td>Analytical Chemistry 1</td>
<td>Biotechnology</td>
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<tr>
<td>Forensics</td>
<td>Genetics</td>
<td>Fermentation</td>
</tr>
<tr>
<td>Instrumentation 1 Laboratory</td>
<td>Instrumentation 1 Theory</td>
<td>Instrumentation 2</td>
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<tr>
<td>Microbiology</td>
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<td>Introduction to Nutrition</td>
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<tr>
<th>THIRD YEAR</th>
<th>SEMESTER FIVE</th>
<th>SEMESTER SIX</th>
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<tbody>
<tr>
<td>Advanced Microbial Techniques</td>
<td>Analytical Instrumentation</td>
<td>Applications in Molecular Biology</td>
</tr>
<tr>
<td>Analytical Instrumentation</td>
<td>Biochemistry</td>
<td>Extraction Technology</td>
</tr>
<tr>
<td>Data Analysis 2</td>
<td></td>
<td>Good Manufacturing Practices</td>
</tr>
</tbody>
</table>

For course descriptions and codes, visit loyalistcollege.com
Chemical Engineering Technician/Technologist

CONTACT: Karen Holder  EMAIL: kholder@loyalistc.on.ca

(See page 87 for information on OACETT Certification)

SEPTEMBER ENTRY

PROGRAM LENGTH
Technician: Two-year Ontario College Diploma
Technologist: Three-year Ontario College Advanced Diploma
Option: One-Year Ontario College Certificate – Chemical Laboratory Assistant (see page 30)

HIGHLIGHTS
• Loyalist’s state-of-the-art Chemical Instrumentation Lab prepares graduates to enter the workforce with the experience and confidence to use many industry instruments
• Placements give you practical employment experience even before graduation.
• Expand your opportunities with the option to complete a double diploma.

CAREER OPPORTUNITIES
Chemical engineering technicians and technologists work in government agencies, educational institutions, and a range of industries including: food production, pharmaceuticals, petroleum, plastics, pulp and paper, mining, metallurgy and nuclear energy. Graduates may work in the lab (production; process control; quality assurance; qualitative and quantitative analysis; research and development) or in the field (technical sales and service), with potential to advance into supervisory or management positions.

PROGRAM DESCRIPTION
Chemical engineering requires an inquisitive mind and meticulous attention to detail. The program emphasizes hands-on learning in our state-of-the-art Chemical Instrumentation Lab, with opportunities for both teamwork and independent analyses. Graduates are prepared to carry out experiments, analyze and interpret data, assess analytical methods and develop new techniques, and manage lab operations.

In the first two years, students learn the basic principles and techniques of organic and analytical chemistry, chemical engineering and industrial processes. Hands-on skills with chemical instrumentation, computer applications, health and safety, and microbiology techniques provide a range of practical job skills. Students are introduced to employment opportunities through tours included in our Industrial Processes course, and through placement.

The third year offers a more specialized curriculum including chromatography, spectroscopy, extraction technology, radiochemistry, food chemistry and Good Manufacturing Practices. Problem-based assignments take students from theory to practice, applying what they have learned. A placement provides practical, real-world experience. Graduates are prepared for a smooth transition to the workforce with a wide range of skills.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $95
Books and Supplies: $1,040
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For course descriptions and codes, visit loyalistcollege.com
SEPTEMBER ENTRY

PROGRAM LENGTH
One-year Ontario College Certificate

HIGHLIGHTS
• Upon successful completion of the first year of any Biosciences program, students may complete a placement to graduate with an Ontario College Certificate.
• Instruction combines classroom theory and practical lab experience.
• Opportunity for direct entry into a second-year Biosciences diploma program.

CAREERS
Graduates may work as laboratory assistants for a range of manufacturing industries that employ chemical processes and physical operations. These may include the manufacture and processing of food, production of polymers, pharmaceuticals and cosmetics. The program prepares students for diploma studies, specializing in one or more of the Biosciences.

PROGRAM DESCRIPTION
Students are introduced to the basic principles and applied techniques of general and organic chemistry, biology and microbiology. They acquire hands-on skills with safe lab practices, chemical analyses, and relevant computer applications. Graduates will possess the ability to apply fundamental lab techniques in the preparation of samples for analysis, carry out experiments and maintain lab documentation, and assist in general lab maintenance. Additional experience is gained during a one-week placement.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $95
Books and Supplies: $1,040

For course descriptions and codes, visit loyalistcollege.com
Environmental Technician/Technologist

CONTACT: Karen Holder  EMAIL: kholder@loyalistc.on.ca

(See page 87 for information on OACETT Certification)

SEPTEMBER ENTRY

PROGRAM LENGTH
Technician: Two-year Ontario College Diploma
Technologist: Three-year Ontario College Advanced Diploma
Option: One-Year Ontario College Certificate – Chemical Laboratory Assistant (see page 30)

HIGHLIGHTS
• Choose a career where you can make an impact.
• Bioremediation techniques can reclaim once-contaminated environments for wildlife habitats, farming and the world’s increasing population.
• Leading-edge environmental laboratory facilities at Loyalist include well-equipped field biology lab and instrumentation lab.
• Work placements provide on-the-job experience.

CAREER OPPORTUNITIES
The momentum of “green” issues in mainstream politics has opened up many opportunities to combat environmental contamination through prevention, pollution abatement (cleanup), waste reduction and public education. Graduates work within industries to reduce and clean up waste; conduct environmental investigations, and enforcement for government agencies; monitor water and wastewater treatment, and safe drinking water for municipalities; and provide technical support to consulting engineers, urban and rural planners, and environmental consultants.

PROGRAM DESCRIPTION
Prepare to get your hands dirty. Loyalist offers real-world learning for real-world problems, with extensive field work and hands-on instruction with the technologies of the future. Students learn to sample natural environments, analyze environmental contaminants, and also gain an understanding of the underlying social systems that contribute to pollutants in water, soil and air. Placements in the second and third years allow students to put their training into practice in an employment setting.

A common first-year curriculum introduces basic principles and techniques of biology, general and organic chemistry, along with related computer and communication skills.

The second year progresses to hands-on experience with hydrology, field biology and environmental instrumentation. Studies are more specialized, emphasizing current legislation under the Environmental Protection Act. Successful graduates are eligible for a technician diploma.

Third-year students participate in team-building activities focusing on major environmental projects. Topics are determined by students’ individual interests. Technology graduates are equipped for the workplace with applied skills in surveying, data analysis, CAD and GIS. Placements in the second and third years allow students to put their training into practice in an employment setting.

Our Water/Wastewater course prepares students for certification in the Ministry of the Environment’s Entry-Level Course for Drinking Water Operators. Students also acquire skills in assessment of fresh water bodies using Ministry of Natural Resources stream assessment protocols (OSAP and OBBN). In addition, some second and third-year courses enable students to work directly with local industry on self-monitoring required by provincial regulation.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $95
Books and Supplies: $1,040
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Environmental Technician/Technology CURRICULUM

FIRST YEAR

SEMMETER ONE

SEMMETER TWO

Biology 1
Communications
Foundation Skills for Sciences
General Chemistry 1
Mathematics 1
Organic Chemistry 1

Biology 2
General Chemistry 2
Introduction to Microbiology
Mathematics 2/ Computer Applications
Organic Chemistry 2

SECOND YEAR

SEMMETER THREE

SEMMETER FOUR

Analytical Chemistry 1
Data Analysis 1
Field Biology
Hydrology and Climatology 1
Instrumentation 1 Theory
Microbiology

Ecology
Environmental Instrumentation Lab
Environmental Protection Legislation
Fluids and Hydraulics
Hydrogeology and Soils 1
Water Management
Water/Wastewater Placement

THIRD YEAR

SEMMETER FIVE

SEMMETER SIX

Air Sampling and Monitoring Techniques
Data Analysis 2
Emerging Trends
Hydrogeology and Soils 2
Introduction to Geomatics
Resource Management

Environmental Assessment and Planning
GIS/GPS-Environmental
Hydrology and Climatology 2
Limnology
Toxicology
Placement

For course descriptions and codes, visit loyalistcollege.com
The faculty is very skilled and one of the things they excel at is recognizing each student’s individual skills. They helped us develop and build upon our strengths. The students in the program are all ages and from many walks of life. We studied subjects such as marketing, economics, human resources and accounting – and perhaps most important of all, we developed our soft skills. This helped us to move comfortably within the business world as confident professionals.”
Students in Free Enterprise (SIFE) is an international organization which encourages students at post-secondary institutions to contribute to the prosperity and wellbeing of their communities. Loyalist’s SIFE initiative began three years ago and since that time has gained a high level of attention and respect across Canada – placing in the top five teams at the nationals in May 2011.

This past year the SIFE Loyalist College Team continued to receive accolades, winning the TD Entrepreneurship Challenge competition at the Central Canada Regional Competition in Toronto. The presentation team showcased its entrepreneurship-focused projects to panels of industry professionals. They highlighted their initiatives which included: SIFE 4 Life/Techno Squad with Quinte Mohawk Primary School, helping grade six and seven students develop a cultural awareness educational video, Helping Entrepreneurs Reach Complete Success (HERCS) focused on guiding members of the military and their families toward entrepreneurial endeavors, and the Junk Genius, Turning Junk into Funk working with at-risk youth to develop the business skills to build, market and sell artistic creations using recycled materials.

The SIFE Nationals were held in Calgary in May and Loyalist was named as one of the country’s top 20 university and college teams. Loyalist SIFE presenting team – left to right: Benoit Chartrand, David Pickett, Jean Ellis, Jessica Chartrand, Bob Millard, Kim Harrison.

Adam Garonce
BUSINESS SALES AND MARKETING 2009
OTTAWA 67’S – FAN RELATIONSHIP MANAGEMENT TEAM SALES CONSULTANT

“I never dreamed that someday I would have the opportunity to actually work for the Ottawa 67’s – now here I am! I went to Loyalist directly from high school. The faculty has so much hands-on sales and marketing experience – best part, they shared it all with us. Their guidance, particularly in the role-playing scenarios, gave me the confidence to pursue an internship with the Ottawa Senators. That’s when I knew this was the right niche for me. Now I’m with the 67’s – and love it.”
Accounting

CONTACT: Karen Baker  EMAIL: kbaker@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• Put your career on-track to become a Certified General Accountant (CGA), Chartered Accountant (CA) or Certified Management Accountant (CMA) with advanced standing toward a university degree.
• Get equivalent credit toward the Ontario CGA program with your three-year diploma.
• Gain valuable skills that will help you throughout your life and career.
• A four-week full-time placement at the end of your third year provides industry experience and the opportunity to graduate into a job.
• Students have the potential to work on community-based accounting projects in their final semester.

CAREER OPPORTUNITIES
The industry needs knowledgeable professionals who have an eye for detail, but can also see the big picture. In the global economy, there are dynamic opportunities at all levels of industry; in government and public institutions; in large and small enterprises; and in the not-for-profit sector. Accountants enjoy access to senior executives, and are uniquely positioned to understand their business from the ground up. Others work in personal finance, helping individuals realize their financial and retirement goals. Graduates may find employment as accountants, financial analysts, budget officers, account managers, financial planners, payroll officers, or internal auditors. As the Boomer generation continues to enter retirement there are tremendous opportunities to work in the world of accounting. Your diploma will allow you to pursue a career in a field that interests you such as sports, health and education. Those with an entrepreneurial spirit will gain the knowledge and confidence to start their own business.

For information on CGA, CA and CMA designations, visit the Accounting program page at loyalistcollege.com.

PROGRAM DESCRIPTION
First-year provides a solid foundation in business, including communication and computer skills, personal development, teamwork and leadership, customer service, financial literacy and general business knowledge.

The program’s dual focus provides students with marketable skills in both financial accounting and management accounting. Students become familiar with industry software, financial statements, and setting up accounting systems. They also gain valuable exposure to the management side of business, with skills in product costing, budgeting, price setting, eliminating financial waste and finding operating efficiencies.

Third-year students gain advanced knowledge of taxation and auditing. The study of internal controls, methods to prevent fraud, and audit techniques can lay the foundation for a career in forensic accounting, with further industry experience. Students participate in a four-week, full-time career placement, providing experience and the opportunity to graduate into a job. The new International Financial Reporting Standards (IFRS) are integrated throughout the program. The three-year program also allows students to work on a term-long community-based accounting project to fine tune their skill sets and to network in their chosen fields.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consomables Fee: $25
Books and Supplies: $1,100 – $1,250
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Accounting
CURRICULUM

FIRST YEAR
SEMESTER ONE
Business Communications/Computer Applications 1
Financial Accounting 1
Financial Foundations
Professional Development 101
Skills for Success
Step into Business

SEMESTER TWO
Business Communication and Computers 2
Business Now
Financial Accounting 2
Introduction to Marketing
Mathematics of Finance
Teamwork and Leadership

SECOND YEAR
SEMESTER THREE
Accounting Applications
Financial Management 1
Human Resources and Payroll Management
Intermediate Accounting 1
Management Accounting 1
Statistics

SEMESTER FOUR
Accounting Information Systems Economics
Entrepreneurship
Intermediate Accounting 2
Management Accounting 2
Taxation 1 Personal

THIRD YEAR
SEMESTER FIVE
Advanced Management Accounting 1
Canadian Public Sector Financial Management
Financial Management 2
Portfolio Development
Project Management
Taxation 2 Corporate

SEMESTER SIX
Advanced Management Accounting 2
Auditing Concepts
Business Law
Professional Competencies Placement

For course descriptions and codes, visit loyalistcollege.com
BUSINESS

Business

BUHR

Business Administration – Human Resource Management

CONTACTS:
YEAR ONE: Janet Leavy EMAIL: jleavy@loyalistc.on.ca
YEAR TWO: Terry Hickey EMAIL: thickey@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma in Business
Three-Year Ontario College Advanced Diploma in Business Administration – Human Resource Management

HIGHLIGHTS

Two-year program
• Gain real-world experience completing major projects for local businesses.
• Develop critical business skills to enhance your portfolio and résumé.
• Enhance your learning with faculty coaches and business mentors.

Three-year program
• Become a specialist in Human Resources.
• Solidify your skills by completing an HR placement or an applied project.
• Gain real-world experience by participating in a one-month internship during the final semester.

CAREER OPPORTUNITIES
The two-year program provides graduates with the skills for entry-level positions within business, industry, not-for-profit and retail sectors. Positions include Shift Supervisor, Logistics Coordinator, Event Coordinator, Retail Manager and Production Supervisor.

Graduates of the three-year program come away with specialized skills in human resources, preparing you for careers in human resource administration, industrial relations, training and development, staff planning and job analysis, and occupational health and safety. Graduates gain advanced standing for the Certified Human Resources Professional designation which is recognized across Canada.

PROGRAM DESCRIPTION
The Loyalist Business programs are an interactive experience – allowing you to explore a broad mix of business options.

Communication, problem-solving, critical thinking, interpersonal and organizational skills are developed in all years of the program. Through community partnerships you will apply your skills to real-world projects. Examples include conference co-ordination, training program design, recruitment strategy development, market analysis, marketing plan creation, or conducting an operational productivity audit. These individual and team projects give you demonstrated experience, and provide you with valuable connections to potential employers. In addition, a four-week internship helps to build a network of business contacts and can assist you in launching your career.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $25
Books and Supplies: $1,040
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Business / Business Administration CURRICULUM

FIRST YEAR

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<td>Business Communications/ Computer Applications 1</td>
<td>Accounting for Decision Making</td>
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<tr>
<td>Financial Foundations</td>
<td>Business Communications/ Computer Applications 2</td>
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<tr>
<td>Human Resources Management</td>
<td>Micro Economics</td>
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<tr>
<td>Introduction to Business</td>
<td>Organizational Behaviour</td>
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<tr>
<td>Introduction to Marketing</td>
<td>Operations Management</td>
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<tr>
<td>Professional Development 1 (Half Course)</td>
<td>Personal Understanding (General Education Half Course)</td>
</tr>
<tr>
<td>Social Media and Emerging Technologies</td>
<td>Principles of Sustainability and Corporate and Social Responsibility</td>
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SECOND YEAR

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<th>SEMESTER THREE</th>
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<tr>
<td>General Education (Elective)</td>
<td>Business Project</td>
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<tr>
<td>Macro Economics</td>
<td>Business Simulation</td>
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<tr>
<td>Marketing Strategy</td>
<td>Entrepreneurship</td>
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<tr>
<td>Portfolio Development 201 (Half Course)</td>
<td>General Education (Elective)</td>
</tr>
<tr>
<td>Principles of Buying</td>
<td>International Business</td>
</tr>
<tr>
<td>Project Management</td>
<td>Logistics Management</td>
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<td>Statistics</td>
<td>Professional Development 2</td>
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<th>SEMESTER FIVE</th>
<th>SEMESTER SIX</th>
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<tr>
<td>Advanced HR Law (Half Course)</td>
<td>Compensation</td>
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<td>Alternative Dispute Resolution (Half Course)</td>
<td>Field Experience</td>
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<tr>
<td>HR Administration</td>
<td>Human Resource Information Systems</td>
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<td>Management Accounting</td>
<td>Human Resources Planning</td>
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<td>Occupational Health and Safety</td>
<td>Industrial Relations</td>
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<tr>
<td>Organizational Theory and Design</td>
<td>Training and Development</td>
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<tr>
<td>Recruitment and Selection</td>
<td>(Half Course)</td>
</tr>
</tbody>
</table>

For course descriptions and codes, visit loyalistcollege.com
Business Sales and Marketing

COORDINATOR: Brad Baragar  EMAIL: bbaragar@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY
MAY: FAST-TRACK ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Entry-level Sales Representatives earn an average of $40,000 (Canadian Professional Sales Association)
• Double your career options with a combined focus on sales and marketing.
• Gain real-world experience producing client projects for community organizations.
• Experience time with different sales and marketing businesses through six job shadows, then prove yourself on the job during a three-week-long internship.

CAREER OPPORTUNITIES
Business-to-business salespeople and marketers are needed in a wide range of industries, including hospitality, medical, pharmaceutical, engineering, food and beverage, health care, computers, telecommunications, advertising, manufacturing, service and industrial and commercial, event planning, professional sports and entertainment. Positions in large and small companies include account representatives and detailed or non-technical salespeople. Graduates are also prepared for a range of jobs in marketing, including in-house positions developing technical salespeople. Graduates are also prepared for a range of jobs in marketing, including in-house positions developing

For course descriptions and codes, visit loyalistcollege.com
Human Resources

CONTACT: Vern Belos EMAIL: vbelos@loyalistc.on.ca

POST-GRADUATE PROGRAM

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Post-Graduate Certificate

HIGHLIGHTS
• The demand for human resource professionals continues to rise as business becomes more competitive and legislative changes become more complex
• In just two semesters students are prepared for dynamic opportunities working either as a human resources generalist or specialist, or as a private consultant
• A four-week internship provides valuable industry contacts and human resource field experience

CAREER OPPORTUNITIES
Successful business is all about people management. Human resource professionals help guide organizations with sound practices – with hiring the right people, training personnel to be effective and determining a strategy to motivate individuals and teams.

Graduates find positions working in business, industry, the professions, government and not-for-profit organizations. You’ll be ready to accept the challenges offered in careers such as a human resource development officer, training co-coordinator, HR planning analyst, HRIS specialist, human resource manager, payroll coordinator or health and safety officer.

All courses are accredited by the Human Resources Professionals Association (HRPA). The program also prepares graduates for the Certified Human Resources Professional (CHRP) designation.

PROGRAM DESCRIPTION
Demand for formally trained human resource practitioners continues to grow. This one year post-graduate certificate program provides you with the knowledge, skills, and abilities required to meet a wide range of current business challenges. In addition to covering all of the functional areas of human resource management, you’ll apply your understanding of theory into hands-on application resulting in a meaningful professional practise.

Imagine the possibilities! A rigorous academic program that prepares you for the demands of business in just two semesters.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $370
Books and Supplies: $500
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For course descriptions and codes, visit loyalistcollege.com
Sports and Entertainment Sales and Marketing

CONTACT: Kim Grimes  EMAIL: kgries@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Post-Graduate Certificate

HIGHLIGHTS
• The sport and entertainment sector in Canada and the United States represents over $450 billion in revenue.
• The sports industry alone generates twice the revenue of the automotive industry. (Street and Smith Sports Industry Journal)
• Starting salaries in Canada range from $38,000 to $52,000.

CAREER OPPORTUNITIES
Sports and entertainment sales and marketing professionals work with sporting organizations, entertainment complexes and the non-profit sector. Positions include Sales and Marketing Manager, Ticketing Sales Account Representative, Sponsorship Coordinator, Sponsorship Sales, Marketing Coordinator, Licensing Brand Manager, Marketing Assistant and Assistant Brand Manager.

PROGRAM DESCRIPTION
This intensive eight-month post-graduate program is led by faculty with extensive industry experience. The first semester focuses on the development of key sector-specific skills and analytical tools. Role play scenarios and a job shadow component are aimed at establishing internship prospects. This provides the foundation for the second semester – a four-month internship which provides real-life learning combined with a capstone project and development of a professional portfolio – all of which may open doors to future employment.

The program combines the knowledge of relationship building in sales with an understanding of sports and entertainment marketing. Students are guided through transactional selling as it applies to sport and acquire the skills required to package and market options for selling in sports and entertainment.

Graduates of the program will be able to:
• Apply marketing and sales concepts to industries directly associated with sports, arts, entertainment or non-profit activities.
• Develop integrated marketing and media plans featuring consumer-oriented objectives, strategies, tactics, budgetary considerations and return on investment (ROI) metrics.
• Plan, execute and evaluate comprehensive sales strategies focusing on the promotion of sports and entertainment related activities and events.
• Develop, evaluate, and create sponsorship and partnership activation opportunities from the value perspective of the consumer, property and buyer.
• Analyze and interpret marketing activities using criteria related to sales forecasting, budgeting, financial health and performance metrics.
• Identify and strategically apply relevant principles of sport and entertainment marketing to situations where increasing participation, leveraging investment or encouraging the sale of sport and entertainment related products and services are required.
• Develop and implement sales and marketing strategies in the sport and entertainment marketing field – including sales, marketing, public relations and communications – by utilizing current and relevant social science theory.
• Utilize personal selling founded on a broad conceptual understanding of the theory and practice of sports and entertainment sales in public or non-profit organizations.
• Utilize analytical and leadership skills to create and support sales and customer service opportunities and strategies in the sports and entertainment sales sectors.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $785
Books and Supplies: $500
It is recommended that students provide their own WiFi ready laptop.
Internships are non-paid placements. Students will be required to budget for all associated expenses. Most internships will require a valid driver’s license. Students considering international placements will require a valid passport.

For course descriptions and codes, visit loyalistcollege.com
Athletics at Loyalist

- Varsity Basketball
- Outdoor Education
- Activities in the Sports Dome
- Varsity Rugby
- Varsity Soccer
- Varsity Cross-Country
- Varsity Volleyball
- Celebrating Men’s Rugby OCAA Division II Championship
He
ALTH
S CI
e
Fitness and Health Promotion
Nursing
Paramedic
Personal Support Worker
Practical Nursing
Pre-Health Sciences
Recreation and Leisure Services

HUMAN STUDIES
Child and Youth Worker
Developmental Services Worker
Developmental Services Worker Apprenticeship
Early Childhood Education
Early Childhood Education Apprenticeship
Social Service Worker

POST-GRADUATE
International Support Worker

Meghan Healey
PRACTICAL NURSING 2011
QUINTE HEALTH CARE (BELLEVILLE) AND
JOHN M. PARROTT CENTRE (NAPANEE)

“The two years I spent at Loyalist were amazing – my faculty, my classmates, playing varsity soccer. The highlight was when I received my Practical Nursing diploma and saw the pride in my family’s eyes. The transition into the workforce was not a difficult one. My classmates and I worked in the hospitals and nursing homes within the community. We knew the work ethic, knowledge and skills it would take to be successful – we were well prepared. I’ve been working in my field since I graduated and there’s one thing I know for sure, I love being a practical nurse.”
The Loyalist Early Childhood Education (ECE) program partnered with education-focused institutions in the community for Celebrate Play, an event intended to demonstrate the value of play-based learning for children. Loyalist ECE students created play areas that demonstrated how play can feed the growth of children’s minds – and guided the visiting children through these activities. Hundreds of families and children participated.
Fitness and Health Promotion

CONTACT: Brian Bentley EMAIL: bbentley@loyalistcollege.ca
Jake Sandison EMAIL: jsandison@loyalistcollege.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-year Ontario College Diploma

HIGHLIGHTS
• Train and teach in Loyalist’s newly-renovated on-campus fitness centre.
• Gain 320 hours of on-the-job experience while you study.
• Opportunity to become certified in fitness appraisal and/or personal fitness training before you graduate.
• Complete a double diploma in Recreation and Leisure Services in just one additional year.

CAREER OPPORTUNITIES
A career in fitness and health promotion appeals to individuals with a commitment to a healthy lifestyle and an interest in motivating others to achieve their goals. Qualified personal trainers and fitness instructors find varied and interesting opportunities working in health clubs, corporate fitness centres, community recreation centres, military bases, penitentiaries, cruise ships and resort destinations. The program prepares graduates to work with individuals and groups, to participate in community health promotion strategies, or to pursue self-employment.

PROGRAM DESCRIPTION
Students will develop the confidence and expertise to conduct individual and group fitness instruction. Through classroom instruction and training in our expanded and newly-renovated fitness centre, students will learn to design and implement individually-tailored fitness programs to help clients meet their lifestyle goals. They will be able to accurately assess health and fitness levels; evaluate progress; and develop an exercise prescription that will meet the needs and interests of each client. Students have the opportunity to study with faculty who have relevant practice experience.

Courses including anatomy, kinesiology, physiology, nutrition and chronic disease prevention provide a solid foundation for health promotion. Complementary instruction in programming and customer service will ensure that graduates enter the workforce with a well-rounded set of skills. Students gain 320 hours of practical experience in two community placements before graduation. Because work placements are scheduled at the end of classes, many students graduate into a job.

A common first year with the Recreation and Leisure Services program gives graduates the option to return for one year of study to earn a double diploma.

Together with the Canadian Society for Exercise Physiology (CSEP), our faculty participated in the development of a new national standard for personal training. Through the program, Loyalist students can receive the following industry-recognized certifications:
• CSEP – Certified Personal Trainer (CPT)
• Ontario Fitness Council – Level 1 Weight Training Instructor
• High 5
• The program may provide the opportunity to receive additional external certifications at an additional cost.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $75
Books and Supplies: $1,450
Additional fees may be charged for supply kits, overnight field trips, uniforms, course/testing fees as applicable
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For course descriptions and codes, visit loyalistcollege.com

Fitness and Health Promotion
CURRICULUM

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<th>SEMESTER TWO</th>
<th>SEMESTER THREE</th>
<th>SEMESTER FOUR</th>
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<tr>
<td></td>
<td>Communications</td>
<td>Career Development</td>
<td>Human Resources Management</td>
<td>Adapted Programming</td>
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<td></td>
<td>Foundations of Sport and Recreation</td>
<td>Community and Civic Life</td>
<td>Injury Assessment and Management</td>
<td>Chronic Disease and Health Promotion</td>
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<tr>
<td></td>
<td>Human Anatomy and Physiology</td>
<td>Group Dynamics</td>
<td>Kinesiology Management</td>
<td>Entrepreneurship and Marketing</td>
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<td></td>
<td>Human Relations and Customer Service</td>
<td>Introduction to Kinesiology</td>
<td>Assessment and Programming</td>
<td>Kinesiology 3 - Prescription and Training</td>
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<td></td>
<td>Lifespan Development</td>
<td>Introduction to Program Design</td>
<td>Nutrition</td>
<td>Program Management</td>
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<td>Personal Health and Wellness</td>
<td>Outdoor Recreation</td>
<td>Trends and Issues</td>
<td>Field Placement 1</td>
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<td>Field Placement 2</td>
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NOTE: All first-year requirements must be completed successfully with no course failures and a cumulative average of 60% or better prior to second-year entry. A minimum of a 70% in Human Anatomy and Physiology and Introduction to Kinesiology is required in order to be considered for entrance into Year Two of the Fitness and Health Promotion program.
Nursing
Brock University-Loyalist College
Collaborative Baccalaureate Nursing Program

CONTACT: Gail Orr EMAIL: gor@loyalist.on.ca

BACHELOR OF SCIENCE IN NURSING

SEPTEMBER OF ENTRY

PROGRAM LENGTH
Four-year Baccalaureate Degree (September–April each year)
Years 1 & 2 at Loyalist College; Years 3 & 4 at Brock University

HIGHLIGHTS
• Meet new challenges every day in this personally and financially rewarding profession.
• In Ontario, across Canada and abroad, there is a strong demand for Registered Nurses.
• Loyalist is an international leader in integration of human simulation technology, with intensive, hands-on practice in our state-of-the-art Human Simulation Lab.
• Students learn in small clinical groups with personal, continuous faculty guidance.
• The Brock-Loyalist collaborative degree offers clinical practice beginning in Year One.

CAREER OPPORTUNITIES
Nursing offers many career options, from making split-second decisions in the ER, to preventing illness through community health promotion. Nurses provide care for patients in all conditions, at all stages of life – from prenatal health to palliative care.

In hospitals, Registered Nurses specialize in surgical and post-surgical care; emergency; intensive care; maternity; pediatrics; geriatrics; cardiovascular care; oncology (cancer); and psychiatry. They provide ongoing care in rehabilitation centres, hospices, doctor’s offices, nursing homes, and community agencies providing home care. They are educators in public health units, schools, poison control centres, workplace wellness programs, family planning and baby wellness clinics. Nurses also work in research and progressive leadership positions in health and government agencies.

Nurses are needed 24 hours a day, and should expect to work evenings and weekends.

PROGRAM DESCRIPTION
The Brock University-Loyalist College B.Sc.N. program offers an innovative curriculum based on current standards and best practices. The combination of hands-on practice and academic excellence has been recognized by the Canadian Association of Schools of Nursing Board of Accreditation, who recently awarded both the program and Loyalist College a seven-year accreditation, the highest award possible! Students spend the first two years at Loyalist and the final two years at Brock University in St. Catharines, Ontario, and graduate with a B.Sc.N., awarded by Brock University.

Interactive learning in the Human Simulation Lab begins in Semester One. Students are exposed to real-life practice scenarios with hi-fidelity human clinical simulators, developing competence and confidence in a safe, realistic learning environment.

The program combines theory, lab work and clinical practice in hospitals, long term care facilities, and a variety of health care agencies in the community. Beginning in the first year, students work in small clinical groups under the supervision of a faculty member who guides their practice throughout each semester. Students gain a broad range of clinical practice experience including medicine, surgery, pediatrics, obstetrics and psychiatry.

Before beginning third year, students are supported in their transition from Loyalist to Brock with a university campus orientation, meetings with faculty and senior students, access to housing assistance, and ongoing communications from faculty advisors at Brock. Unique and varied placement opportunities in both cities help students develop broad experience, and the critical ability to adapt to change.

Graduates are eligible to write the Canadian Nurse Registration Exam (CNRE) and, if successful, become registered members of the College of Nurses of Ontario. Registration in Ontario allows nurses to practice across Canada (except in Quebec) and in many states in the U.S. without further preparation.

APPROXIMATE COSTS (2012-2013)
Tuition: $6,605 (two semesters)
Consumables Fee: $50
Books: $1,600 (Year One)
Equipment and Supplies: $500 (includes lab coat, uniforms, and stethoscope)
Travel expenses may be incurred during clinical placements

Continued next page
# COURSES OFFERED AT LOYALIST COLLEGE

## FIRST YEAR

### SEMESTER ONE
- Anatomy and Physiology
- Nursing Lab 1
- Nursing: The Canadian Context
- Psychology
- Self and Others

### SEMESTER TWO
- Experiencing Illness and Hospitalization
- Nursing Practice: Experiencing Illness and Hospitalization
- Health Assessment
- Pathophysiology
- Pharmacology

## SECOND YEAR

### SEMESTER THREE
- Care of the Acutely Ill Client
- Nursing Practice: Care of the Acutely Ill Client
- Lifespan Development
- Nursing Care of the Young Family
- Nursing Practice: Nursing Care of the Young Family
- Self, Perception and Interaction
- Sociology

### SEMESTER FOUR
- Care of the Acutely Ill Client
- Nursing Practice: Care of the Acutely Ill Client
- Nursing and Health Promotion
- Nursing Care of the Young Family
- Nursing Practice: Nursing Care of the Young Family
- Nutrition
- Understanding Nursing Research

For course descriptions and codes, visit loyalistcollege.com

## COURSES OFFERED AT BROCK UNIVERSITY

## THIRD YEAR

### SEMESTER FIVE
- Promoting Mental Health
- Nursing Ethics
- Nursing Practicum: Promoting Mental Health
- Basic Statistical Math
- Humanities Context Credit

### SEMESTER SIX
- Experiencing Chronicity
- Health Education
- Nursing Practicum: Experiencing Chronicity
- Nursing Practicum: Interession
- Leadership in Nursing and Management
- Humanities Context Credit

## FOURTH YEAR

### SEMESTER SEVEN
- Community Health Nursing
- Applied Nursing Research
- Trends and Issues in Professional Nursing
- Diversity and Nursing
- Nursing Practicum: Community Health Nursing

### SEMESTER EIGHT
- Nursing Practicum: Pre-graduation 1
- Nursing Practicum: Pre-graduation 2
Paramedic

CONTACT: Faye Jan  EMAIL: fjan@loyalistc.on.ca

AUGUST ENTRY

PROGRAM LENGTH
Two-year Ontario College Diploma (offered through part-time studies)

HIGHLIGHTS
- Earn your diploma through two years of part-time, weekend studies in beautiful Bancroft.
- Qualify to write the Advanced Emergency Medical Care Assistant (A-EMCA) exam offered by the Ministry of Health.
- Our up-to-the-minute curriculum is continuously enhanced by instructors who work full-time in the field.
- Experience the job first-hand during 448 hours of supervised ride-out in an ambulance.
- Loyalist offers a unique opportunity for certification with ITLS International, with exams for international accreditation in ITLS and ITLS International Trauma Life Support.

CAREER OPPORTUNITIES
Paramedics are often the first person on the scene in an emergency. They balance compassion and empathy with critical decision-making skills and the ability to take command in a crisis. Graduates will find opportunities as:
- Primary Care Paramedics in the ambulance system in Ontario, nationally or abroad
- emergency medical responders with municipal fire departments
- emergency response team members
- private ambulance transfer service members
- health and safety educators in industrial settings
- technical assistants in hospital emergency departments or health centres.

Emergency training obtained in the Paramedic program is also an asset when applying to a fire department or police service, particularly in a remote area.

PROGRAM DESCRIPTION
Loyalist is the only college in Southern Ontario that offers the two-year Paramedic diploma through part-time, weekend studies. Classes begin in August and are held at the Bancroft Campus Friday evenings, Saturdays and/or Sundays on an average of three weekends per month. This delivery model allows our instructors to continue their full-time jobs in the field as Critical Care and Emergency Nurses, Primary, Advanced and Critical Care Paramedics, bringing their real-world experiences to the classroom.

A blend of practical, clinical and classroom instruction prepares students to respond to emergencies, providing life support measures in situations ranging from cardiac arrest and gun shot wounds to childbirth. Students will learn to administer care in a moving ambulance as well as drive one. The program emphasizes personal safety, as well as communicating effectively with families and other emergency and medical professionals. A variety of electives will enhance graduates’ ability to manage real-life situations working in the community.

APPROXIMATE COSTS (2012-2013)
Tuition: $6,067 (First Year)
            $3,342 (Second Year)
Consumables Fee: $850
Books, Supplies and Uniforms: $1,500

Students must provide their own palm pilot – which must meet minimum College requirements.
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For course descriptions and codes, visit loyalistcollege.com
**Personal Support Worker**

**CONTACT:**
(Full-Time program) Gail Orr  EMAIL: gorr@loyalistc.on.ca
(Part-Time program) Bonnie Bell  EMAIL: bbell@loyalistc.on.ca

**JANUARY ENTRY – FULL-TIME**
**FLEXIBLE START DATES – PART-TIME**

**PROGRAM LENGTH**
Full-time Program: One-year, two-semester program offered in a compressed time frame of 24 weeks
Part-time Program: Contact Bonnie Bell for specific information.

**HIGHLIGHTS**
- Prepare for a rewarding new career.
- The demand for Personal Support Workers is higher than ever, and growing to meet the needs of an aging population.
- Learn in small, faculty-guided clinical practice groups.
- Work one-on-one with an experienced Personal Support Worker during a full-time, consolidation placement.
- Make a difference every day, helping people live with independence and dignity.

**CAREER OPPORTUNITIES**
Personal Support Workers provide a range of support assisting their clients/residents to live as independently as possible. Assistance with the routines of daily living may include personal care, mobilization and home management.

Personal Support Workers are employed in hospitals, long-term care facilities, retirement homes, and community agencies providing support in the client’s home. PSWs work under the direction of both the client, and regulated health care professionals such as Registered Nurses, Registered Practical Nurses and physiotherapists.

**PROGRAM DESCRIPTION**
Personal Support Workers provide supportive care to clients who are experiencing physical, cognitive, emotional and behavioural challenges. They must be compassionate and conscientious – working cooperatively with clients of different backgrounds, their families and other members of the health care team.

Learning is very hands on, combining theory, placement experience, and laboratory practice including work with hi-fidelity clinical simulators in our cutting-edge Human Simulation Lab. Small clinical practice groups work under the guidance of experienced faculty. Students learn to follow a care/service plan incorporating the principles of rehabilitation and health promotion. They will learn to recognize, record and report any changes in the client’s/resident’s condition. Throughout the first semester, they will develop the skills and knowledge to effectively support clients in their day-to-day activities emphasizing trust, respect and individual choice.

Students gain extensive workplace experience, culminating in a full-time pre-graduate placement, performing the full job functions of a Personal Support Worker and working one-on-one with an experienced PSW. Full-time clinical placements include experiences in long-term care facilities, in-home agencies, and retirement residences. Graduates of this Ontario College Certificate program are employment-ready in less than one year with no further qualifying exam or certification required.

**APPROXIMATE COSTS (2012-2013)**
Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $450

Additional costs, such as travel and parking, may be incurred during placements. Students are responsible for providing their own transportation to and from clinical placements.

**Personal Support Worker CURRICULUM**

**FIRST YEAR**

**SEMESTER ONE (15 WEEKS)**
- Human Body in Health and Illness
- Personal Support Worker Practicum 1
- Role of the Personal Support Worker
- Safe and Comfortable Environment
- Supportive Care and Activities 1: Laboratory
- Supportive Care and Activities 2: Laboratory
- Workplace English

**SEMESTER TWO (9 WEEKS)**
- Personal Support Worker Integrative Theory
- Personal Support Worker Practicum 2
- Personal Support Worker Practicum 3

For course descriptions and codes, visit loyalistcollege.com
Practical Nursing

CAREER OPPORTUNITIES
Registered Practical Nurses are integral members of the health care team. They independently provide a full range of nursing care for clients within their scope of practice.

APPROXIMATE COSTS (2012-2013)
Tuition/Fees: $4,723 (two semesters)
Consumables Fee: $50
Books and Supplies: $1,500 (two semesters)
Travel and parking expenses may be incurred during clinical placements. Students are responsible for providing their own transportation to and from clinical placements.
Pre-Health Science

CONTACT: Pam Fairbank EMAIL: fairbank@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
• Build academic skills and gain career confidence.
• Take advantage of practical career guidance and personal faculty assistance.
• Obtain transfer credits to other post-secondary college programs.
• All credits are transferable to the two-year Arts and Science diploma at Loyalist.

CAREER OPPORTUNITIES
The Pre-Health Science certificate may be a bridge to college and/or university health science programs. Graduates who maintain a minimum average of 70% in the certificate program, and meet specific entrance requirements, will be eligible for admission to the Brock University/Loyalist College collaborative Nursing Degree or other university-oriented science studies.

PROGRAM DESCRIPTION
High school graduates and mature students returning to school may have difficulty gaining entrance to the college health science program of their choice. The Pre-Health Science Certificate allows learners to upgrade their skills and knowledge in a higher-learning environment. The curriculum provides a solid foundation in biology, chemistry, math and communication skills that are critical to success in a health-related career.

In the second semester, students choose electives that will support either a diploma or degree orientation. All course work can be applied toward the elective requirements of a two-year diploma in General Arts and Science.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $1,000

Pre-Health Science
CURRICULUM

FIRST YEAR
SEMMSTER ONE
Biology
Chemistry
Interpersonal Psychology
Introductory Language Theory and Composition
Mathematics 1
PreHealth Science Seminar

SEMMSTER TWO
Advanced Language Theory and Composition
Computer Essentials
Human Biology
THREE OF THE FOLLOWING ELECTIVES:
Career Resource Development
Introduction to Physics
Mathematics 2
Organic Chemistry/Biochemistry
Psychology 1
Sociology 1
Technology and Humanity

Pre-Health Science
CURRICULUM

SECOND YEAR
SEMMSTER ONE
Advanced Language Theory and Composition
Human Biology
Mathematics 2
Organic Chemistry/BioChemistry
THREE OF THE FOLLOWING ELECTIVES:
Computer Essentials
Introduction to Physics
Psychology 1
Sociology 1
Technology and Humanity

SEMMSTER TWO
For course descriptions and codes, visit loyalistcollege.com
Recreation and Leisure Services

CONTACT: Brian Bentley EMAIL: bbentley@loyalistc.on.ca
Jake Sandison EMAIL: jsandison@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-year Ontario College Diploma

HIGHLIGHTS
- Learn best practices in the field of Recreation and Leisure Services.
- Become job-ready with certifications in coaching and leadership before you graduate.
- Gain 320 hours of on-the-job experience in two community placements.
- Develop the entrepreneurial skills to start your own business.
- Complete a second diploma in Fitness and Health Promotion in just one additional year.

CAREER OPPORTUNITIES
This program prepares graduates for leadership positions in sports and recreation programs and to develop new initiatives for community recreation centres, fitness clubs, seniors’ facilities, college and university athletic departments, community associations such as the YMCA, service clubs, corporate fitness programs, tourist resorts and cruise ships. Graduates are also prepared to manage both indoor and outdoor recreation, sports or fitness facilities, and to start their own business.

PROGRAM DESCRIPTION
People of all ages are looking for recreational opportunities to combine fun and physical activity in their daily lives. This program produces energetic leaders with the skills and knowledge to help others improve their quality of life through sports and recreation.

Loyalist students have the opportunity to study with faculty members who have relevant practice experience. A unique focus on exercise sciences gives students a strong foundation in anatomy, physiology, nutrition and injury management. Instruction in current industry trends and customer service ensure graduates leave the program ready for a job. They are also prepared for self-employment through marketing strategies, entrepreneurship, research and proposal writing. A common first year with Fitness and Health Promotion also provides graduates the option to complete a second diploma in just one additional year.

Each student completes an independent research project in the final semester. Through the program, students can obtain industry-recognized High 5 certification in leadership. Two community placements provide 320 hours of practical experience. Because placements are scheduled at the end of classes, many students graduate into a job.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $75
Books and Supplies: $1,450

Additional fees may be charged for supply kits, overnight field trips and uniforms.

The program may provide the opportunity to receive additional external certifications at an additional cost. Additional costs, such as travel and parking, may be incurred during placements, internships and practicums.

Recruitment and Leisure Services CURRICULUM

FIRST YEAR

SEMESTER ONE
Communications
Foundations of Sport and Recreation
Human Anatomy and Physiology
Human Relations and Customer Service
Lifespan Development
Personal Health and Wellness

SEMESTER TWO
Career Development
Community and Civic Life
Group Dynamics
Introduction to Kinesiology
Introduction to Program Design
Outdoor Recreation

SECOND YEAR

SEMESTER THREE
Field Placement 1
Human Resources Management
Injury Assessment and Management
Nutrition
Outdoor Programming
Research and Proposal Writing
Trends and Issues

SEMESTER FOUR
Adapted Programming
Advanced Program Planning and Documentation
Entrepreneurship and Marketing
Field Placement 2
Program Management
Sport and Event Management

NOTE: All first-year requirements must be completed successfully with no course failures and a cumulative average of 60% or better prior to second-year entry.

For course descriptions and codes, visit loyalistcollege.com
Child and Youth Worker

FIRST YEAR

SEMINAR ONE
Communication Skills for CYW
Interpersonal and Group Dynamics
Introduction to Child and Adolescent Development
Introduction to Child and Youth Work
Introduction to Psychology
Introduction to Sociology

SECOND YEAR

SEMINAR THREE
Adolescent Mental Health
Advanced Counselling Skills
Child Welfare Legislation
Therapeutic Recreational Strategies
Field Placement Seminar 201
Field Placement 201

THIRD YEAR

SEMINAR FIVE
Cultural Issues and Diversity
Group Counselling
Pharmacology for CYW
Professional Issues and Development
Therapeutic Interventions
Trauma and Loss in Childhood and Adolescence

SEMINAR SIX
Field Placement Seminar 301
Field Placement 301

CAREER OPPORTUNITIES

Our graduates are prepared to work in an ever increasing range of settings that promote optimal development of children, youth and their families. As part of a multi-disciplinary team, Child and Youth Counsellors work front-line with children, youth and their families in a variety of settings, including: elementary and secondary schools; alternative educational settings; child welfare and protection; group homes and residential treatment settings; children’s mental health programs; youth outreach centres; hospital-based services; and juvenile justice programs.

PROGRAM DESCRIPTION

The program provides a strong balance of in-class learning and placement experiences, allowing students to increase their knowledge and develop their skills. Students participate in four placements in a variety of environments including schools, residential treatment facilities and community settings gaining approximately 1,000 hours of experience. Students may be eligible to complete first and third year block placements where they choose, allowing them to return to home communities in Canada, or to pursue an international learning experience in third year.

First year students study psychology, child and adolescent development, behavioural disorders, and sociological issues. In addition, they learn the role of the Child and Youth Counsellor in various settings. The curriculum facilitates a process of self-discovery and exploration of personal values, beliefs and attitudes. Applied skills such as critical thinking, communication and counselling styles are integrated into various courses. This first year ends with a three-week block placement.
Developmental Services Worker

CONTACTS: Colleen Orrick  EMAIL: corrick@loyalistcollege.com
Lisa Monsma  EMAIL: lmonsma@loyalistcollege.com

SEPTEMBER AND JANUARY ENTRY
Regular or Accelerated Programs

PROGRAM LENGTH
Two-Year Ontario College Diploma
Full-time students complete the program in two academic years.
Part-time students are required to complete the program within five years of first registration.

HIGHLIGHTS
• Specialize in working with children and adults with disabilities.
• Establish a rewarding career in human services.
• Graduates of Loyalist’s DSW program are in extremely high demand.
• Gain over 500 hours of real-world experience in three placements.
• Earn your diploma full time or part time. You may be eligible to complete the accelerated program in three semesters if you have completed other relevant degrees/diplomas.

CAREER OPPORTUNITIES
Developmental Services Workers support people of all ages with disabilities. They work toward enhancing presence and participation in community life. Graduates find employment in careers such as:
• residential counsellors and vocational coaches in community agencies
• educational assistants in schools
• activation directors and staff in long term care facilities
• staff positions with not-for-profit organizations
• respite providers in families
• in-home support to help people maintain independence in their own homes

PROGRAM DESCRIPTION
The curriculum facilitates student learning toward effectively supporting people with physical and/or developmental disabilities as valued members of the community. Students learn to:
• help people learn relevant skills
• promote the development and maintenance of valued social roles for people who have disabilities
• facilitate greater inclusion in the community
• advocate for change in attitudinal and physical barriers that people with disabilities encounter and collaborate with people who have disabilities to bring about acceptance
• assist people who have disabilities with daily activities.

The program includes both academic courses and over 500 hours of field placements. Field placement begins in the second semester and continues through subsequent semesters, providing opportunities for students to:
• immediately apply what they have learned in class
• recognize the relevance of what they learn right away, while still in the classroom
• engage in a problem-solving approach to learning.

Each field placement is supervised by DSW faculty, thereby facilitating ongoing learning as well as the application of what has been learned in the classroom.

Field placements are flexible in that students may choose from a wide variety of possible options including international placements, in consultation with faculty. Students may also complete placements in their home communities.

DSWA  ACCELERATED PROGRAM
Applicants who have already completed a related university degree or college diploma are eligible to complete the DSW diploma in three semesters through the accelerated program.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Accelerated Tuition/Ancillary Fees: $4,866 (three semesters)
Books and Supplies: $1,040
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums.

Developmental Services Worker CURRICULUM

FIRST YEAR
SEMMESTER ONE
Lifespan and Disability
Person Centred Planning
Positive Behavioural Supports
The Evolution of Developmental Services
The Human Body
The Nature of Disabilities

SEMMESTER TWO
Applied Positive Behaviour Supports
Ethics and Critical Thinking
Introduction to Field Placement
Legislation, Services and Funding
Person Centred Strategies
Pharmacology
The Helping Relationship 1: Empathy and Power

SECOND YEAR
SEMMESTER THREE
Health and Wellbeing
Health and Wellbeing Lab
Inclusion and Community Development
Protecting Vulnerable People
The Helping Relationship 2: Interpersonal Skills
Valued Social Roles
Field Placement 2

SEMMESTER FOUR
Advanced Discussion: Comprehensive Advocacy
DSW Career Preparation
Supporting Families
Field Placement 3

For course descriptions and codes, visit loyalistcollege.com
Developmental Services Worker

**DSWD** Distance
**DSWM** Apprenticeship

**COORDINATOR:** Katherine Gallinger  **EMAIL:** kgallinger@loyalistc.on.ca

**SEPTEMBER, JANUARY OR MAY ENTRY**
Distance Developmental Services Worker Diploma (DSWD)
Apprenticeship Certificate (DSWM)

**DSWD** DEVELOPMENTAL SERVICES WORKER
**DIPLOMA – DISTANCE**
Due to the high demand for Loyalist graduates, the Developmental Services Worker program is also offered through distance learning. This flexible option enables students to complete the entire program via distance. The location and scheduling of field placements may be tailored to students’ individual circumstances.

*For further information go to loyalistfocus.com*

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**DSWM** APPRENTICESHIP CERTIFICATE
The Apprenticeship program is for people interested in completing the DSW Apprenticeship Certificate while continuing to work. As a registered apprentice with the Ministry of Training, Colleges and Universities, you and your employer must enter into a contract which represents your employer’s willingness to support you through this certificate. There is no on-campus requirement for the Apprenticeship Certificate. Advanced standing and exemptions are available until the Ministry creates provincial exemption exams.

In addition to the DSW Apprenticeship Certificate, if the apprentice completes the required bridging courses and provides proof of CPR–Level “C” and Standard First Aid, the apprentice will be eligible to receive the Loyalist DSW Ontario College Diploma. For more information regarding the Apprenticeship Certificate, visit: [loyalistfocus.com](http://loyalistfocus.com).

**ADMISSION REQUIREMENTS**
Anyone 16 years of age or over who has acquired a Grade 12 or equivalent level of education can apply. Anyone who does not have a Grade 12 diploma may obtain this qualification through night school or correspondence courses. Information concerning qualification requirements leading to certification can be obtained by contacting Employment Ontario at 1-800-387-5656.

**APPROXIMATE COST AND REGISTRATION**
Information regarding registration, courses and fees for DSWD and DSWM is available at [loyalistfocus.com](http://loyalistfocus.com).
Early Childhood Education

COORDINATOR: Linda Whiteford  EMAIL: lwhiteford@loyalistc.on.ca

SEPTEMBER ENTRY
Regular or Accelerated Program

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Opportunity to develop authentic relationships with children during three placement experiences.
• Design and implement curriculum to meet diverse learning needs of children with an emphasis on evidence-based practices.
• One-on-one faculty student mentoring relationships help students develop reflective practitioner skills.
• The Loyalist ECE program consistently ranks high in student and graduate satisfaction.

CAREER OPPORTUNITIES
Graduates work as Early Childhood Educators in settings that include full day early learning kindergarten programs, child care centres, nursery schools, private home child care, live in/out nanny, resource centres, cruise ships and resorts.

PROGRAM DESCRIPTION
This two-year program prepares graduates to work with children individually and in groups in a variety of early childhood education settings. The program emphasizes inclusive practices, partnerships with families, multiple intelligences, and evidence-based practices based on current research. Ongoing personal and professional growth is encouraged to meet national Occupational Standards for Early Childhood Educators.

The first year of study concentrates on all aspects of development in children from conception to 30 months of age. Students will develop appropriate experiences for children's learning at different stages. Second-year studies focus on preschool and school-aged children. Students transfer theory to practice during in-class and practicum experiences. During the three practica, students may gain experience in child care centres, kindergartens, and school-age programs in the community.

ECEA ACCELERATED PROGRAM
A formal Accelerated Program is available to entrants who have already completed a related Loyalist diploma in CYW, DSW or SSW. Prospective entrants with degrees and unrelated diplomas will be required to complete a Prior Learning Assessment portfolio in application for course exemptions/advanced standing consideration.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Accelerated Tuition/Ancillary Fees: $4,866 (three semesters)
Consumables Fee: $155
Books, Practicum Clothing, and Supplies: $1,600
Additional costs, such as travel and parking, may be incurred during placements, internships and practica

For course descriptions and codes, visit loyalistcollege.com

Early Childhood Education
CURRICULUM

FIRST YEAR
SEMESTER ONE
Communications 1
Creative Play
Introduction to Child Development
Introduction To ECE
Observing Early Development
Personal Development

SEMESTER TWO
Health, Safety and Nutrition
Infant Toddler Development
Infant Toddler Learning Environment
Interpersonal Communications
Responsive Relationships Part 1
Practicum Seminar 1
Practicum 1

SECOND YEAR
SEMESTER THREE
Child, Family and Community Communication for the Workplace
Preschool Development
Preschool Learning Environment
Responsive Relationships Part 2
Practicum Seminar 2
Practicum 2

SEMESTER FOUR
Children with Exceptionalities
Evidence Based Practices
Management and Advocacy
School Age Development
School Age Learning Environment
Practicum 3
Early Childhood Education

ECED  Distance

ECEM  Child Development Practitioner – Apprenticeship

COORDINATOR: Janice Daley  EMAIL: jadaley@loyalistc.on.ca

SEPTEMBER, JANUARY OR MAY ENTRY
Distance Education Diploma (ECED)
Apprenticeship Certificate (ECEM)

ECED  DISTANCE EDUCATION DIPLOMA
Loyalist offers the entire Early Childhood Education program through Distance Education. Students are able to earn income anywhere in Ontario while they work toward their diploma at a pace that meets their personal and individual needs. Students can stop and start their studies to accommodate their life circumstances without losing credits. Distance Education students who take a minimum number of courses may qualify for financial assistance through OSAP (Ontario Student Assistance Program).

For further information go to loyalistfocus.com

ECEM  CHILD DEVELOPMENT PRACTITIONER – APPRENTICESHIP CERTIFICATE
The Apprenticeship program is for people interested in completing the Child Development Practitioner Apprenticeship Certificate (formerly ECE Apprentice) while continuing to work. As a registered Apprentice with the Ministry of Training, Colleges and Universities, you and your employer must enter into a contract which represents your employer’s willingness to support you through this certificate, including out of centre placements. There is no on-campus requirement for the Apprenticeship Certificate.

In addition to the Child Development Practitioner Apprenticeship Certificate, if the apprentice completes three approved general education courses and provides proof of Standard First Aid/CPR (level C), and a certificate in Dealing with Anaphylaxis, the apprentice will be eligible to receive the Loyalist ECE Diploma. For more information regarding the Apprenticeship Certificate visit: loyalistfocus.com.

ADMISSION REQUIREMENTS
Anyone 16 years of age or over who has acquired a Grade 12 or equivalent level of education can apply. Anyone who does not have a Grade 12 diploma may obtain this qualification through night school or correspondence courses. Information concerning qualification requirements leading to certification can be obtained by contacting the Ministry of Training, Colleges and Universities, (416) 326-5800, or a regional office: Belleville (613) 968-5558; Kingston (613) 545-4338; Pickering (905) 837-7721; or Peterborough (705) 745-1918.

PLACEMENT REQUIREMENTS – ECEM
(a) Standard First Aid and Basic CPR (level C) prior to practicum
(b) Current Criminal Record Check with vulnerable screening required prior to each practicum
(c) A completed Loyalist health form with includes two-step TB required prior to each placement

APPROXIMATE COST AND REGISTRATION
Students pay for each course individually. Most courses require the purchase of textbooks in addition to course fee. Information regarding registration and fees for ECED and ECEM is available at loyalistfocus.com.
Social Service Worker

CONTACT: Michael Manthorpe  EMAIL: mmanthorpe@loyalistic.on.ca

SEPTEMBER ENTRY
Regular or Accelerated Program

PROGRAM LENGTH
Two-Year Ontario College Diploma
Accelerated Stream – 3 semesters

HIGHLIGHTS
• Develop relevant knowledge and skills for a rewarding and challenging career in the field of social services.
• Learn with dedicated, caring faculty with front-line experience in a variety of human service settings.
• Tailor your placement experiences to meet your individual interests and career goals.
• Applicants with a related diploma or degree may be eligible to complete the accelerated program in only three semesters.

CAREER OPPORTUNITIES
Social service workers help individuals and families deal with broad and complex issues such as divorce, marriage, adoption, learning disabilities, abuse, illness and loss. Students gain skills, knowledge and attitudes to work with adults, seniors, children, families, and youth. Job opportunities include: case workers; social service positions with municipal, provincial and federal governments; and counsellors or front-line workers in group homes, employment offices, community agencies, business and industry.

Social Service Worker is a registered professional title which may only be used by members in good standing of the Ontario College of Social Workers and Social Service Workers. This is a directive from The Social Work and Social Service Worker Act. In order to use this professional title, graduates are required by law to join the College of Social Workers and Social Service Workers. See ocswssw.org.

Students must be prepared for full-time studies and placement. The SSW program has a heavy workload.

The program is physically and emotionally demanding. The field of social service work requires proficiency in time management and stress management.

PROGRAM DESCRIPTION
Individuals of diverse backgrounds and wide-ranging interests can customize the program to meet their individual learning needs and career goals. Students develop essential skills in human relations, interpersonal communication, interviewing, counselling, needs assessment and critical thinking.

The curriculum incorporates theoretical and practical courses including extensive group work. Students gain on-the-job experience in both years, culminating in a three-day-per-week field placement, offering the opportunity to pursue specific career options. This exposes students to an extensive network of graduates and community-based agencies.

SSWA  ACCELERATED PROGRAM STREAM
An Accelerated program is available for those with a related university degree (Psychology, Sociology) and/or a human studies diploma (Developmental Services Worker, Early Childhood Education, General Arts and Science with a social services focus, or Justice Studies), with 70% average or higher. Program requirements can be completed in three semesters, with a mix of first and second-year courses in the first two semesters (Fall and Winter), and two placement experiences. Students participate in a 210-hour placement in January, and a 252-hour block placement in May/June.

SSWD  PART-TIME STUDIES
Courses applicable to the SSW diploma can also be acquired through part-time studies – some are available online. Contact Cara McEachern, Continuing Education, (613)969-1913, ext. 2191.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Accelerated Tuition/Ancillary Fees: $4,866 (three semesters)
Consumables Fee: $10
Books and Supplies: $1,040
Some field placements may require transportation, a valid driver’s licence, and/or access to a motor vehicle. Additional costs, such as travel and parking, may be incurred during placements, internships and practicums.

Continued next page
Social Service Worker
CURRICULUM

FIRST YEAR
SEMESTER ONE
Communication Skills for Social Service Workers
Delivering Human Services
Introduction to Psychology
Introduction to Sociology
Personal Development
Principles of Adult Learning
Social Welfare Legislation 1

SEMESTER TWO
Health Psychology
Interpersonal Communication and Diversity
Interviewing and Counselling 1
Professional Development for Field Placement
Psychology of Mental Illness
Social Problems
Social Welfare Legislation 2

SECOND YEAR
SEMESTER THREE
Community Development and Group Process
Ethics and Career Preparation for Social Service Work
Interviewing and Counselling 2
Working With Families
Field Practicum 1

SEMESTER FOUR
Case Management in Social Services
Interviewing and Counselling 3
Portfolio Development
Program Design
Field Practicum 2

NOTE: Passing grade in all courses is 60%.

NOTE: Second Year Field Practica take place three days per week over 14 weeks in each semester.

Accelerated Program Stream

Curriculum takes place across three semesters:

SEMMESTER ONE: FALL
Accelerated Placement Preparation Seminar
Community Development and Group Process
Delivering Human Services
Ethics and Career Preparation for Social Service Workers
Interviewing and Counselling 1 (Accelerated only)
Principles of Adult Learning
Social Welfare Legislation 1
Working with Families

SEMMESTER TWO: WINTER
Case Management in Social Services
Interviewing and Counselling 2 (Accelerated only)
Interviewing and Counselling 3 (Accelerated only)
Program Design
Portfolio Development
Special Practicum A (Accelerated only)
Social Welfare Legislation 2

SEMMESTER THREE: SPRING
Special Practicum B (Accelerated only)

For course descriptions and codes, visit loyalistcollege.com

SSW students volunteer at the Empty Bowls event held at Loyalist. Presented by Loyalist College SIFE, Quinte Arts Council and Gleaners Food Bank, this is an international hunger-fighting fundraiser that brings people together for a simple, nourishing meal. The College’s Culinary students prepared gourmet soups to serve at the event.
International Support Worker

CONTACT: Kate Rogers  EMAIL: krogers@loyalistc.on.ca

POST-GRADUATE PROGRAM

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Post-Graduate Certificate

HIGHLIGHTS
• Acquire the skills to become involved in relief and development projects in other countries.
• Develop capabilities in supporting and empowering people.
• Enhance any career by gaining essential international and multicultural experience.
• Gain knowledge of a wide range of development strategies.
• Experience safe international travel as part of a placement experience.
• Become comfortable working in multicultural contexts.

CAREER OPPORTUNITIES
Graduates are prepared to work in a broad range of international development environments. Opportunities include:
• Supporting and advocating for refugees and immigrants.
• Participating in disaster relief and assistance efforts.
• Working to develop communities in Canada and elsewhere.
• Creating and supporting business and commerce concerned with fair trade and sustainable development.
• Supporting others to protect and repair the environment.
• Creating and supporting education and literacy programs.

PROGRAM DESCRIPTION
In the first semester, students study conversational Spanish and explore international development strategies through classroom discussion and small group simulation activities. Content focuses on global concerns related to literacy development, poverty reduction, public health, employment creation, sustainable environmental options, public awareness and education, and conflict resolution. Following an introduction to safe travel, semester two includes a four-week international placement experience. Upon their return to the College, students engage in course work that involves reflection upon their international experience and preparation for a final four-week internship.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Program Ancillary Fee: $3,500 (field trip)
Books and Supplies: $400

For course descriptions and codes, visit loyalistcollege.com

Maude Barlow, National Chairperson of the Council of Canadians, shown with members of the Loyalist 2011 International Support Worker graduating class. Ms. Barlow (front row, second from right) delivered the address at the Convocation ceremonies for the Schools of Bioscience and Human Studies.
School of Justice Studies

Community and Justice Services Worker
Customs Border Services
Paralegal
Police Foundations
Protection, Security and Investigation

Lucas Shillington
COMMUNITY AND JUSTICE SERVICES WORKER 2012
RESIDENTIAL COUNSELLOR, YOUTH HABILITATION QUINTE
CHILD AND YOUTH WORKER, CHILDREN’S MENTAL HEALTH SERVICES

“Since graduating I have been working in two positions, both in my field – how many people can say they have two great jobs? At one I’m working with youth aged eight to 16 and the other – 16 to 24. This enables me to apply different skill sets that I learned while at Loyalist. Our program gave us a solid foundation in many areas but one thing I think is extremely valuable in our field is a better understanding of mental illness. I felt prepared and confident to enter the field. Each time I see one of my clients make a positive change in their lives – big or small – I know this was the right career choice for me.”
Janet VanVolkenburg
PARALEGAL 2011
LICENSED PARALEGAL, REYNOLDS O’BRIEN LLP

Janet fulfilled one of her work placements with Reynolds O’Brien LLP. During this time she learned that the firm was interested in offering her a position following her graduation. She accepted the offer and began working part time for them until she finished her semester – and then became a full-time litigation clerk with the firm.

“As a litigation clerk I worked under the direct supervision of a lawyer. I did such tasks as preparing Affidavit of Documents, and helped legal assistants assemble legal briefs, and prepare and serve legal documents. Now that I am a Licensed Paralegal, I can prepare documents, attend court and give advice relating to Small Claims Court, Provincial Offences, Summary Convictions, the Landlord Tenant Board, the Workplace Safety and Insurance Board and other administrative tribunals established by the federal or provincial governments. I love the fact that each day is different and that Reynolds O’Brien LLP has given me the opportunity to apply all of the things I learned at Loyalist.”

Police Foundations students display their certificates of appreciation following their annual fundraising run for the United Way.
Community and Justice Services Worker

COORDINATORS:
YEAR ONE: Lynn Foxall  EMAIL: lfoxall@loyalistc.on.ca
YEAR TWO: Phil Howlett  EMAIL: phowlett@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Help build safer communities by working with people at risk.
• There is a strong demand for graduates of this program to work in a variety of settings.
• A common first-year curriculum prepares students to specialize in a majority of Justice Studies programs in their second year.
• Two four-week field placements offer a competitive job edge to Loyalist graduates.
• Attractive entry-level salaries average approximately $35,000 – $60,000 per year.

CAREER OPPORTUNITIES
The Community and Justice Services program will prepare students for careers working with youth and/or adults at risk in both the community and inside residential and/or custodial facilities.

Grads work in a vast range of settings including: youth custody facilities, child welfare homes, federal and provincial correctional facilities, attendance centres, community justice agencies, victim support agencies, and a variety of residential facilities for people at risk. Students entering this program should have a strong desire to make our communities safer. There is such a high need for community and justice services professionals that many students receive job offers before they graduate. Those who are hired on by the provincial or federal correctional system will receive additional training upon employment. Graduates hired and trained by Correctional Services Canada can earn approximately $60,000 per year.

PROGRAM DESCRIPTION
This popular program has been recently updated to reflect changes in society. The dedicated faculty will guide students through practical, hands-on activities that include scenario-based role playing, case studies, and tours of existing facilities. The program familiarizes students with best practices to ensure personal safety, protection of the public, and the safety of staff, clients and the community. The first year is common to most of Loyalist’s programs in Justice Studies, allowing the flexibility to transfer to a program in Customs Border Services, Investigation and Protection Studies, or Police Foundations.

Community and Justice Services has a three-fold focus: prevention, intervention and reintegration. Prevention involves studies in behaviour management, conflict resolution, applied psychology, criminology, and addictions. Intervention skills include interviewing and counselling, case management, program development, and suicide intervention. Reintegration emphasizes guiding clients back into the community, and may involve anything from life skills (such as managing a budget, personal hygiene and cooking) to cognitive restructuring, anger management and addictions counselling.

Classroom studies in the second year are enhanced by two four-week field placements in a relevant community or justice agency. Students make an immediate and significant contribution while they define their occupational direction. Effective assessment and communication skills are emphasized throughout the program, making Loyalist graduates attractive to employers. Students enjoy another employment edge with alternative dispute resolution training, and certificates in Non-Violent Crisis Intervention and Suicide Intervention.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $1,240
Relocation and travel may be required for the field placement experiences – additional costs may be incurred.

For course descriptions and codes, visit loyalistcollege.com

60 Loyalist College
Customs Border Services
(formerly Customs and Immigration)

PROGRAM DESCRIPTION
The events of 9/11 have had a profound effect on Canada’s border services and the field has changed dramatically. The first year of this program provides students with a sound knowledge of the justice system and insight into Canada’s current social and political structures, as well as human behaviour. The curriculum is common to Loyalist’s programs in Justice Studies, allowing the flexibility to transfer credits toward a diploma in Community and Justice Services, Investigation and Protection Studies, or Police Foundations.

The second year focuses on legal issues, practices and procedures directly related to the import/export field. Students develop an insight into the essential skills that are required in the border services field. Included in these skills are those related to listening, observing, critical thinking, conflict management and decision-making. With a strong focus on written and verbal communications in all four semesters of the program, Loyalist graduates are highly regarded by employers.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $600
Relocation and travel may be required to participate in field placement work experience – additional costs may be incurred.

CAREER OPPORTUNITIES
Graduates are prepared for entry-level positions with customs brokerages dealing with importing and exporting goods, private businesses, and freight forwarders that ship goods throughout the world. Graduates are also qualified to apply for positions as officers with Canada Border Services Agency, overseeing customs and immigration at airports and other border points.

Depending on the position, starting salaries can range from $30,000 to $32,000 in the private sector, and entry-level government salaries beginning in the mid-$60,000s.

CUSTOMS BORDER SERVICES
CURRICULUM

FIRST YEAR
SEMESTER ONE
Canadian Criminal Justice System
Communicating for Results 1
Community and Social Services
Lifestyle Management and Fitness 1
Principles of Ethical Reasoning
Sociology and Canadian Society

SEMESTER TWO
Communicating for Results 2
Criminal and Civil Law
Diversity and First Nations Peoples
Interpersonal and Group Dynamics
Lifestyle Management and Fitness 2
Psychology
Sociology of Crime and Deviance
Student Success 2 (Optional)

SECOND YEAR
SEMESTER THREE
Brokerage and Logistics
Conflict Management
Customs Administration
Customs and Immigration Statutes and Regulations
Customs Practicum 1
Essential Communications For Border Services
Placement Preparation

SEMESTER FOUR
Brokerage and Logistics 2
Communication Competencies for Enforcement
Customs Administration 2
Customs and Immigration Practicum 2
Customs Computer Applications
Customs-Career Preparation
Vehicle Search

For course descriptions and codes, visit loyalistcollege.com
Paralegal

COORDINATOR: Deirdre Way  EMAIL: dway@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma
Accredited by Law Society of Upper Canada (L.S.U.C.)

HIGHLIGHTS
• Field placement courses provide a total of eight weeks legal service work experience.
• Small classes with our dedicated, experienced faculty mean more personal attention.
• A junior paralegal working in government earns a starting salary of $45,000 to $48,000.

CAREER OPPORTUNITIES
Working as a paralegal is a stimulating career for people who enjoy the challenge of helping a client resolve a legal question. There are a range of career choices. With a P-1 license from the Law Society of Upper Canada, a paralegal can work as a fee-for-service advocate to represent clients in Provincial Offences (Traffic) Court, Small Claims Court or before administrative tribunals such as the Ontario Landlord Tenant Board. Alternatively, paralegals may work as part of a legal team supporting lawyers who deal with more complex issues and cases. Paralegals working under the supervision of a lawyer are not required to be licensed by the Law Society unless the paralegal’s work includes appearing as a client representative in court or at an administrative tribunal. Another career choice for paralegals is to provide in-house client services working within government ministries, administrative agencies, private corporations, trade unions and professional associations.

Program graduates are employed as provincial offence prosecutors, paralegals in federal and provincial government legal services departments, legal assistants in law offices and community legal clinics, courts administration support staff and as independent, P-1 licensed, legal representatives.

PROGRAM DESCRIPTION
Courses train students in the legal procedures and substantive law applicable to the authorized areas of practice for Class P1, Law Society of Upper Canada licensed paralegals in Ontario. Emphasis is placed on the requirements of ethical conduct and the professional responsibilities of a P1 licensee. Classroom instruction is enhanced by practical experience obtained in two supervised work placements, the presentation of a moot court trial case in the Ontario Court of Justice. Students should have a good working knowledge of common computer software packages.

NOTES:
• Graduates of the program qualify to enter the paralegal licensing process to become a Class P1, licensed member of the Law Society of Upper Canada. For information on the licensing process, go to: http://rc.lsuc.on.ca/jsp/licensing-processparalegal/index.jsp?language=en

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $1,200 (two semesters)
Relocation and travel may be required for Year Two placement (practicum) courses – additional costs may be incurred

Paralegal CURRICULUM

FIRST YEAR
SEMESTER ONE
Communicating For Results 1
Introduction To The Legal System
Legal Computer Applications
Residential Landlord And Tenant Law
Small Claims Court
Torts And Contracts

SEMESTER TWO
Criminal and Summary Conviction Procedures
Evidence and the Litigation Process
Intro to Administrative Law
Legal Accounting
Legal Communication Writing

SECOND YEAR
SEMESTER THREE
Employment Law
Legal Research And Writing
Provincial Offences/Motor Vehicle Offences
Sociology of Deviance
Tribunal Practice and Procedure
Paralegal Practicum

SEMESTER FOUR
ADR- Alternative Dispute Resolution Advocacy
Ethics - Professional Responsibility
Paralegal Career Prep
Practice Management - Operating a Small Business
Paralegal Practicum 2

For course descriptions and codes, visit loyalistcollege.com
Police Foundations

PROGRAM DESCRIPTION
Policing is an intellectually and physically challenging profession. Police officers work with the community to achieve public safety through crime prevention, law enforcement and public education. Candidates should demonstrate community involvement and a commitment to working with people of all backgrounds and cultures.

During a common first year, students focus on the justice system and insight into human behaviour. They also develop essential career skills in ethical decision-making, computers and communications. Second year studies specialize in interpreting and applying the law. Students develop confidence through academic studies, hands-on techniques and two field placements. Personal safety and respect for victims are emphasized throughout. The program teaches to the most rigorous physical fitness standard used in any hiring process, preparing Loyalist graduates to place among the top tier of applicants in this competitive field.

After Year One, students who wish to transfer to another Justice Studies program can apply directly to Year Two of Community and Justice Services Worker, Investigation and Protection Studies, Customs Border Services, or Paralegal.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $1,240
Relocation and travel may be required for work placement (practicum) experience – additional costs may be incurred

Loyalist Police Foundations program specifically prepares graduates for both Physical Readiness Evaluation for Police (PREP) testing and the Ontario Association of Chiefs of Police (OACP) Certificate required by most police services. Recruits attend post-hire training at the Ontario Police College.

CAREER OPPORTUNITIES
Graduates are eligible to apply for entry-level positions with municipal and regional police services, Ontario Provincial Police (OPP), Military Police, RCMP and related law enforcement agencies.

Before police recruits can be hired in Ontario, applicants must undergo provincial aptitude testing. Components include physical fitness, visual acuity, psychological and written examinations, as well as a police background check. The Loyalist Police Foundations program specifically prepares students to meet the most rigorous standards used in the hiring process.

Our faculty has 71 years of combined experience at all levels of policing – municipal, provincial and federal.

Students gain 240 hours of field or field-related experience in two separate practicums.

Applicants have the option to transfer to any justice program in their second year.

After four years, a police officer can earn $67,000 to $82,000 as a First Class Constable.

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
- Loyalist prepares students to meet the most rigorous standards used in the hiring process.
- Our faculty has 71 years of combined experience at all levels of policing – municipal, provincial and federal.
- Students gain 240 hours of field or field-related experience in two separate practicums.
- Applicants have the option to transfer to any justice program in their second year.
- After four years, a police officer can earn $67,000 to $82,000 as a First Class Constable.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $1,240
Relocation and travel may be required for work placement (practicum) experience – additional costs may be incurred

PFND

Police Foundations

CURRICULUM

FIRST YEAR
SEMESTER ONE
Canadian Criminal Justice System
Communicating For Results 1
Community and Social Services
Lifestyle Management and Fitness 1
Principles of Ethical Reasoning
Sociology and Canadian Society

SEMESTER TWO
Communicating for Results 2
Criminal and Civil Law
Diversity and First Nations Peoples
Interpersonal and Group Dynamics
Lifestyle Management and Fitness 2
Psychology
Sociology of Crime and Deviance
Student Success 2 (Optional)

SECOND YEAR
SEMESTER THREE
Community Policing
Criminal Investigation and Evidence
Law Enforcement Practicum
Lifestyle Management and Fitness 3
Police Powers 1
Report Writing for Law Enforcement
Traffic to Tenancies-Ontario
Provincial Offences
Youth In Conflict with the Law

SEMESTER FOUR
Applied Psychology
Conflict Management
First Nations Peoples
Law Enforcement Practicum 2
Lifestyle Management and Fitness 4
Police Powers 2
Police Recruitment Preparation
Weapons, Drugs, and Other Crimes

For course descriptions and codes, visit loyalistcollege.com
Protection, Security and Investigation
(formerly Investigation and Protection Studies)

COORDINATORS:
YEAR ONE: Melanie Rabishaw  EMAIL: mrbishaw@loyalistc.on.ca
YEAR TWO: Kevin Rowcliffe  EMAIL: krowcliffe@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• The rapid growth of the enforcement, inspection, investigation and security fields has created a shortage of qualified personnel, which means less competition, greater opportunities for advancement, and higher salaries.
• There has been an increased demand for safety, enforcement and investigative services as a result of local and global events including 9/11, SARS, and fear of violent crimes.
• Two four-week practicums offer a competitive job edge to Loyalist graduates.
• Our graduates get jobs. Surveys of recent graduates show full employment including attractive starting salaries, particularly for those willing to relocate.
• A common first year curriculum prepares students to specialize in any justice program in their second year.
• Small classes with our dedicated and experienced faculty mean more personal attention.
• Loyalist graduates of this program are highly regarded and sought after by employers.

CAREER OPPORTUNITIES
This unique program prepares graduates for careers as investigators, enforcement officers, special constables, fraud investigators/analysts, emergency planners, and a variety of other private and public law enforcement opportunities.

Our graduates find careers in government security/investigative functions, private enforcement agencies (public utilities, hospitals, universities, casinos, transit), investigations (retail, fraud, insurance, corporate, undercover), risk analysis, security auditing, by-law enforcement, alcohol and gaming enforcement, armoured security services, and nuclear security.

Graduates are also eligible to apply for careers with police services, RCMP, and military police. Many careers in enforcement and policing require applicants to pass a qualifying examination, which may include physical fitness testing, psychological testing, a written examination, as well as a police background check.

PROGRAM DESCRIPTION
The common first year of this program provides students with a sound knowledge of the justice system and insight into Canada’s current social and political structures, as well as human behaviour. Students develop essential career skills in ethical decision-making, computers and communications. The first year is common to all of Loyalist’s programs in Justice Studies, allowing the flexibility to transfer to a program in Customs Border Services, Community and Justice Services Worker, or Police Foundations.

Greater specialization in the second year focuses on preparing students for a challenging and exciting career in the rapidly expanding safety, security and investigations industry in either the public or private sector. Graduates are equipped to conduct threat risk assessments and to audit an organization’s security procedures. They are qualified to design a new security system or recommend changes to existing procedures.

Students will also gain an in-depth understanding of enforcement procedures, risk management and threat risk assessments, tort and contract law, and emergency planning. At the same time, they develop effective investigative techniques, which focus on areas such as interviewing and statement-taking, critical thinking and problem solving, and gathering evidence.

Classroom studies in the second year are enhanced by two four-week practicums. This provides students with real-world employment experience, and the opportunity to make an immediate and significant contribution while defining an occupational direction. Students have the opportunity to graduate into a job.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $10
Books and Supplies: $1,240
Relocation and travel may be required for work placement (practicum) experience – additional costs may be incurred

For course descriptions and codes, visit loyalistcollege.com

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Residence life

Upper-year townhouse-style residence

Residence barbecue facility
Advertising and Marketing Communications
Animation
Architectural Technician/Technology
Art and Design Foundation
Broadcast Engineering Technology
English for Academic Purposes
General Arts and Science
Graphic Design NEW
Journalism – Online, Print and Broadcast Media Experience
Photojournalism
Radio Broadcasting
Residential Drafting and Design
Television and New Media Production

POST-GRADUATE
3D Video Production NEW
Public Relations
Sports Journalism

NEW PROGRAM
Fundraising and Community Development
One-Year Post-Graduate Certificate
See page 10 for description

Eli Wilson
ART AND DESIGN FOUNDATION 2012

Eli graduated from grade 12 at Bayside Secondary School knowing that he wanted to do something creative but unsure as to what field would be best for him. He decided that the Art and Design Foundation program at Loyalist could help him determine that.

“I felt that it was better to take a year, continue to live at home, and decide what would be the best fit for me. I was given the opportunity to explore many media including animation, illustration, photography, sculpture and painting. It’s been a great year, surrounded by other creative people encouraging and supporting each other. I now have a strong, professional portfolio and I’ve learned how to focus on specific creative fields.”
MEDIA PASSES
All media students receive a photo ID in order to gain entrance to events as working members of the media and to The School of Media, Arts and Design facilities after hours.

DRIVER INFORMATION
Many assignments require you to drive a College-owned vehicle. To do this, you must be in possession of a valid driver’s licence which allows you to drive a car, van or light truck with no restrictions on time of day or type of roadway.

In Ontario, this is a full G licence. In addition, every student must have a clean driver record and be an insured driver, with either individual coverage or named on their parents’ policy.

Jennifer Bowman
JOURNALISM – ONLINE, PRINT AND BROADCAST 2012
REPORTER/PHOTOGRAPHER/VIDEOGRAPHER BRACEBRIDGE EXAMINER

“I love the variety, the challenge, and the interesting people I meet. In a small town I make a lot of community connections – it makes me feel like I’m a part of something. It also increases my sense of responsibility because the people’s lives I am talking about are part of that community. It’s about building relationships.

“Studying print, radio, TV and online journalism has helped me in my job. I was able to bring TV scripting, shooting, and editing skills to the newsroom, which no one else there had. Two months after I started they bought video editing software so that I could use it for online video for the paper’s website. Journalism is changing, and you are expected to be proficient in many areas. You need to be a jack of all trades in some respects – the more you know, the more valuable you are.”
Advertising and Marketing Communications

CONTACT: Charlotte Conard  EMAIL: cconard@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Students enjoy freedom to experiment in new idea development, to take ideas and play with them, and to be inventive and creative.
• Projects and case studies are multi-faceted and offer realistic challenges.
• Small class sizes encourage in-class interaction and discussion.
• Student work is displayed to demonstrate their creative, innovative problem solving.
• Formal program awards at the end of the year give recognition to students and can be included in a résumé and portfolio.

CAREER OPPORTUNITIES
Graduates of the program can take their knowledge and experience and pursue job opportunities in a variety of companies within the advertising and marketing communications industry – a sector which is very large and continues to expand. They may work in large or small advertising and marketing communications agencies, or perhaps consider social media positions that now exist in a wide variety of companies. Positions may be found in many traditional areas such as the publishing industry, including newspapers and magazines, or in broadcast such as radio and television. Web development companies, too, are a growing source of employment.

Graduates may also consider sales promotion and event promotion companies, or even research companies. Graduates may enter public relations or direct marketing. There are also opportunities in corporate advertising departments in large regional or national companies. Not-for-profit agencies such as city economic development departments, tourism, health services, and charities are often-overlooked areas of employment.

Depending on career direction, type of company, and geographic location, entry-level starting salaries can range from $27,000 to $37,000.

PROGRAM DESCRIPTION
The program is divided into three core areas of study:
(1) case study: advertising and marketing communications objectives and strategy, consumer needs and wants, and media strategy involving traditional and digital/social media.
(2) creative strategy and creative execution: consumer insights, communications strategy, and concept execution (copywriting, layout and design, graphics).
(3) creative thinking: an important component that involves thinking outside the box and expressing ideas differently.

Throughout the program, students are exposed to a variety of advertising careers; they learn from guest speakers who currently work in the industry, and they plan and take part in visits to workplaces, where they have the opportunity to network with industry professionals. Students participate in workshops and other activities that promote social, cultural and personal understanding, and are challenged to put their knowledge into practice on various individual and team assignments.

THE IDEAL ADVERTISING CANDIDATE
A career in advertising and marketing communications appeals to people who could see themselves being in the position of informing, persuading, educating, reminding and coaxing people to participate in a promotion, an event, or a product offering, etc. This program attracts people who are interested in popular culture, computer gaming, and current events – all that is new, hip and cool. They might be described as being creative, insightful, artistic, inventive, innovative, expressive, talented or unique. People who see themselves as an idea person and as a thinker, are very likely great candidates for the Advertising and Marketing Communications program.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $140
Books and Supplies: $500
Additional costs, such as travel and parking, may be incurred during workplace visits, etc.
Animation

CONTACT: Glen Arendt  EMAIL: garendt@loyalistc.on.ca

SEPTEMBER ENTRY
PROGRAM LENGTH
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• Combine creative expression with the software and technology knowledge for an exciting career in animation and new media industry – including 2D and 3D animation, game design, visual effects or web design and development.
• An opportunity to develop industry skills in a creative, challenging and safe environment.
• The third year offers the chance to choose specialized studies to fit your personal interests and career goals.
• Get industry experience during internships to prepare for an exciting career in new media.
• Professional practice skills are emphasized, so that graduates are job-ready from day one.

CAREER OPPORTUNITIES
The program prepares people for careers in the ever-growing animation and new media industry. Graduates will be ready to find employment in the fields of computer animation including both 2D and 3D, game design, visual effects or specialized web design and development. Positions include computer animators, CGI artists in the entertainment or game industry, interactive media content providers or web designers/developers. Entry-level salaries in these industries vary from $25,000 to $45,000. Senior animators and supervisors can earn $100,000 and higher. Entrepreneurship and communications training also prepares students to work on a freelance basis.

PROGRAM DESCRIPTION
There is an increasing demand for skills in the animation, visual effects, gaming and web design industries, as well as 3D artists in the architectural and industrial fields. Graduates gain a competitive edge in the job market with instruction in the entire range of the production process.

A foundation year provides the opportunity to strengthen skills in artistic and technology areas. In the second and third years, students specialize in areas such as character animation, 2D/3D animation, gaming, visual effects and web design. Students specialize further through independent production courses in their final year. Skills such as communication, integrity, meeting deadlines and maintaining a healthy work ethic are also learned, so that students graduate with the professionalism that can be applied right from the start of their career.

Loyalist facilities include the latest workstations, Mac Final Cut Pro HD editing systems, a motion capture system and studio, 3D digitizing technology and HD broadcast grade cameras and decks. Students also have access to the industry software including Autodesk animation software (Softimage and Maya) and the Adobe Master Suite of editing and digital processing.

Two internships provide valuable on-the-job experience. Students leave the program with professional practices and job search skills, as well as an impressive portfolio of work.

FIT – Focus on Information Technology Program
Loyalist’s Animation program meets the standards of FIT – an initiative of the federal government that supports the growth of a qualified, motivated and agile information technology workforce. Loyalist is the first community college in Ontario to earn FIT status.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $495; 2nd Year: $460; 3rd Year: $210
Books and Supplies: $500
Students need to budget for a three-week internship in Semester Four and four weeks in Semester Six
Additional costs, such as travel and parking, may be incurred during internships

Animation
CURRICULUM

FIRST YEAR
SEMESTER ONE
Animation 1
Audio/Video 1
Communications 1
Digital Imaging
Interactive Media 1
Production Design 1
Project Management 1
Web Authoring 1

SEMESTER TWO
Animation 2
Communications 2
Enhanced Interactivity 1
Interactive Media 2
Production Design 2
Project Management 2
Web Authoring 2

SECOND YEAR
SEMESTER THREE
Animation 3
Audio/Video 2
Digital Compositing
Enhanced Interactivity 2
Game Design 1
Production Design 3
Web Authoring 3

SEMESTER FOUR
Animation 4
Faeience and Entrepreneurship
Game Design 2
Internship 1
New Media Production 1
Production Design 4
Web Authoring 4

THIRD YEAR
SEMESTER FIVE (Common)
Animation 5
Communications 3
Independent Production 1
Production Design 5

SEMESTER FIVE (Web Stream)
Web Master

SEMESTER FIVE (Animation Stream)
Animation Master

SEMESTER FIVE (Game Stream)
Game Master

SEMESTER SIX
Independent Production 2
Internship 2
New Media Production 2
Portfolio Production
The Job Search

For course descriptions and codes, visit loyalistcollege.com
ARCH

Architectural Technician/Technology

CONTACT: Chuck Barsony  EMAIL: cbarsony@loyalistcollege.ca

(See page 87 for information on OACETT Certification)

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma
Three-Year Ontario College Advanced Diploma
Option: One-Year Ontario College Certificate – Residential Drafting and Design (see page 80)

HIGHLIGHTS
• Bring your design ideas to life in our state-of-the-art building sciences lab.
• Get an edge with skills in manual and computer-assisted drafting (CAD) and 3-D modelling using the latest software.
• Graduates are well-respected by employers across Canada.
• Your diploma satisfies all of the academic requirements for professional certification through OACETT.
• Graduate after one, two or three years of study.

CAREER OPPORTUNITIES
Architectural Technicians and Technologists are designers and project managers in architectural and consulting firms, working with architects, interior designers, engineers, landscape architects and urban planners. They also work as project coordinators and estimators in construction firms, as technical and sales representatives for manufacturers, and as municipal zoning and building plans examiners and inspectors. Entrepreneurship skills also prepare graduates for self-employment.

Graduates of the two-year program meet the academic requirements established by the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) for professional certification as Certified Technicians (C.Tech.) – graduates of the three-year program meet requirements for Applied Science Technologists (A.Sc.T.) or Certified Engineering Technologists (C.E.T.) certification.

Graduates certified as an OACETT A.Sc.T. or C.E.T. may join the Ontario Association for Applied Architectural Sciences (OAAAS) and pursue qualification as a member of the Ontario Association of Architects as a Licensed Technologist OAA.

PROGRAM DESCRIPTION
Form dictates function. Loyalist students gain an understanding of how physical space can influence behaviour, and the role of architecture in culture. The program combines lab work, classroom instruction, and major building projects in a studio setting. Students work independently and in teams to plan new construction and renovation projects. Graduates have extensive knowledge of construction materials and building codes; computer-assisted drafting (CAD) and 3-D modelling; and effective oral, written and graphic communication skills.

Independent design projects give students the opportunity to exercise creativity and analytical skills. Students determine a structure’s physical needs, and design solutions that creatively address the use of space, costs, construction methods, zoning and the environment. Then they bring their concepts to life, creating a 3-D scale model of their designs.

In their graduating year, Technology students use 3-D modelling software to design a public facility in a local community. This comprehensive project ranges from preliminary studies to schematics, landscape and interior design, cost estimates and written specifications, construction detailing, and production of a technical report. Students also submit a presentation to an advisory committee comprised of faculty and industry leaders. A one-month placement provides practical work experience. Many students graduate into a job.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $50
Books and Supplies: $1,750 first year; $1,200 second year; $700 third year
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For course descriptions and codes, visit loyalistcollege.com
Art and Design Foundation

CONTACT: Robert Kranendonk  EMAIL: rkranendonk@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
• Explore a variety of media – gaining a balance of skills in fine art and design.
• Enhance professional growth and foster industry involvement through off-campus artist studio sessions.
• Learn with a team-based faculty within small class sizes – encouraging in-class interaction and discussion.
• Gain valuable experience in a variety of art and design related areas through professional workshops.
• Participate in a juried student art exhibit at the end of the year – providing the opportunity to receive recognition and enhance your résumé and portfolio.

CAREER OPPORTUNITIES
Graduates have the opportunity to continue their studies in a wide range of creative and artistic programs at Loyalist – or other institutions – or apply their skills and talents to artistic endeavours within the community.

PROGRAM DESCRIPTION
The Art and Design Foundation certificate program is a hands-on, experiential program designed to meet the needs of students interested in careers in art and design. Students focus on both traditional and digital media, developing a broad-based portfolio that reflects a flexible creative palette. Students may choose to identify, for further study, a specific sector within the art and design industry and build a portfolio targeting that area. Graduates are able to demonstrate both their artistic skill and the depth of their post-secondary education.

THE IDEAL ART AND DESIGN FOUNDATION CANDIDATE
The Art and Design Foundation program appeals to students who are interested in popular culture, art, architecture, design, photography, animation and gaming. People who are described as creative, insightful, artistic, inventive, expressive, talented or unique are great candidates for the program. Those who have a creative flair – with or without previous drawing or computer skills – may also be well-suited for the program.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $470
Books and Supplies: $525

First Year

Semester One
3-D Design Studio
Art Appreciation
Design Studio 1
Exploring Careers
Exploring Drawing
Figure Drawing
Fine Arts Studio
Introduction to Computer Design
Volunteering in the Community

Semester Two
Advanced Drawing
Creative Studio
Design Studio 2
Digital Imaging
Digital Photography
Fine Arts Studio 2
Portfolio
Workshop

For course descriptions and codes, visit loyalistcollege.com
Broadcast Engineering Technology

CONTACT: Eric Heidendahl  EMAIL: eheidendahl@loyalist.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• This one-of-a-kind program was designed with input from the industry, based on today’s requirements and their expectations of future directions.
• Every radio and television broadcasting or satellite distribution system runs on complex systems – hardware and software – creating a high demand for skilled engineering expertise.
• Many broadcast engineers are retiring now and in the next several years, creating a great need for new graduates who are trained on the latest systems.
• Two work placements of 4 and 8 weeks provide students with real-life experience and job contacts.
• This program is recognized by the Society of Broadcast Engineers in the United States.

CAREER OPPORTUNITIES
The demand for broadcast engineers is growing daily and fully qualified graduates are not currently available. Positions in radio and television broadcast facilities, cable television operations, specialty channels, post-production facilities, audiovisual systems, satellite distribution systems and equipments manufacturers’ technical field support are available and will continue to grow. Graduates will find work as installation and service technologists, systems integration engineers and field service technologists.

PROGRAM DESCRIPTION
The program will train graduates in the hard and soft skills that are required by every employer. Graduates will learn how to design, build and manage broadcast systems, facilities and IT networks. Troubleshooting broadcast equipment to component level, performing routine and preventative maintenance of computer systems and networks, and performing maintenance on all broadcast transmission systems will be within the graduate’s abilities.

The program is roughly divided into three areas of concentration: electronics, IT and dedicated broadcast systems. Graduates will learn to be responsive to production needs and deadlines, will be flexible and adaptable, and will be team players yet also able to work independently. Time management, risk management and technical and non-technical communication skills are also learned.

FIT – FOCUS ON INFORMATION TECHNOLOGY

PROGRAM
Loyalist’s Broadcast Engineering Technology program meets the standards of FIT – an initiative of the federal government that supports the growth of a qualified, motivated and agile information technology workforce. Loyalist is the first community college in Ontario to earn FIT status.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $135; 2nd Year: $390; 3rd Year: $40
Books and Supplies: $600
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Broadcast Engineering Technology
CURRICULUM

FIRST YEAR SEMESTER ONE SEMESTER TWO
Digital Concepts A/C D/C Electronics Theory
Digital Electronic Fundamentals Broadcast Facilities Maintenance
Electronic Fundamentals Theory Digital Concepts 2
Essential Mathematics Electronic Devices
Introduction to Audio and Visual Introduction to Canadian Media
Technology Technical Communications 1
Volunteering in the Community

SECOND YEAR SEMESTER THREE SEMESTER FOUR
Broadcast Shop Techniques and Audio Systems 1
Safety Broadcast Test and Measurement
Computer Network Services and Instruments
Support Electronic Shop Techniques
Digital Systems
Microprocessor/ Microcontrollers Introduction to ATV/HDTV
Radio Frequency Systems 1 RF for Broadcasting 2
RF Broadcasting 1 RF Systems 2
Solid State Devices Video Systems 1

THIRD YEAR SEMESTER FIVE SEMESTER SIX
Audio Systems 2 Computer Systems Major Project
Broadcasting Computer Systems Electronics Major Project
Digital Audio and Video Systems Interpersonal Communications
Entrepreneurship Systems Integration 2 Major Project
Project Management Internship 1
Systems Integration 1 Internship 2
Video Systems 2

For course descriptions and codes, visit loyalistcollege.com
English for Academic Purposes

COORDINATOR: Pam Fairbank  EMAIL: fairbank@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
• Improve English language skills to the level required for success in post-secondary studies
• Earn post-secondary credits that can be applied to Loyalist College diploma programs
• Build career and academic planning and preparation skills
• Obtain introduction to Canadian culture
• Take advantage of access to Loyalist College student services and facilities

CAREER OPPORTUNITIES
Proficiency in the English language is required by most employers in Canada – and in many countries throughout the world. The English for Academic Purposes (EAP) program helps students build the foundation to prepare for a better job, or further studies at college or university.

Upon successful completion of the program graduates may:
• Continue with advanced standing into the General Arts and Science diploma program at Loyalist College – students will be awarded credit for Semester One of the two-year diploma program.
• Enrol in another Loyalist College diploma program

PROGRAM DESCRIPTION
The EAP program will benefit individuals for whom English is a second or additional language. Students will improve their English language skills, enhancing the successful completion of subsequent academic programs and further professional development. Emphasis is placed on effective writing, reading, listening and speaking competency with curriculum focus on formal English development for academic and professional purposes as well as functional everyday usage.

The successful completion of the program will assist graduates in achieving
• IELTS: 6.0
or
• TOEFL: Computer-based 213 – 240 or internet-based 79 – 95

APPROXIMATE COSTS (2012-2013)
International Student Tuition/Ancillary and Health Insurance Fees: $13,614 (two semesters)
Domestic Student Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $500

English For Academic Purposes
CURRICULUM

FIRST YEAR

SEMESTER ONE
Arts and Science Seminar
Canadian History
College Writing 1
Computer Assisted Language Lab 1
Interpersonal Communication 1
Introductory English 1

SEMESTER TWO
College Writing 2
Computer Assisted Language Lab 2
Global Issues and Political Systems
Interpersonal Communication 2
Introductory English 2
PLUS 1 ELECTIVE:
Computer Essentials
Mathematics 1

For course descriptions and codes, visit loyalistcollege.com
General Arts and Science – Certificate

CONTACT: Pam Fairbank  EMAIL: fairbank@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate
Two-Year Ontario College Diploma
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
Consultation with experienced program faculty each semester helps you to:
• Prepare for success with a well-rounded education.
• Define your interests, your opportunities and your goals.
• Customize your timetable and choose from a wide range of electives.
• Earn credits you can transfer to another program while exploring your career options.
• Get practical work experience while you earn your diploma.

CAREER OPPORTUNITIES
A broad education in arts and science provides the foundation to succeed in many different careers. Graduates of the diploma program have moved on to entry-level and managerial jobs in criminal justice, human services, education, business, manufacturing, media, technology, and communications… to name a few. Others continued their education at university, applying credits earned in the program toward advanced standing, or enrolled in college post-graduate programs.

PROGRAM DESCRIPTION
The General Arts and Science program allows high school graduates and adult learners to continue their education in a post-secondary environment where they can explore their interests and options and be exposed to opportunities they may not know exist.

The General Arts and Science diploma delivers a well-rounded curriculum including math, science, business and communication skills, while providing a great deal of latitude in choosing electives. Students work one-on-one with a faculty advisor to develop an individualized program of study that supports their personal interests and educational goals. Work placements provide a variety of employment experiences.

Students registered in General Arts and Science have several options:
• Graduate with a one-year college certificate.
• Progress to a two-year diploma or three-year advanced diploma in General Arts and Science.
• Prepare for transfer to another post-secondary program with possible credit recognition.
• Complete a double diploma in selected career areas.
• Receive entry level requirements and/or advanced standing for university programs.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $1,250
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums.

YEAR ONE – CERTIFICATE
SEMESTER ONE
Arts and Science Seminar
Career Resource Development
Introductory Language Theory and Composition
THREE ELECTIVES:
Biology
Business Law and Management Practices
Canadian History
Chemistry
Computer Essentials
Mathematics 1
Psychology 1
Sociology 1

SEMESTER TWO
Advanced Language Theory and Composition
Interpersonal Psychology
Practicum 1
Practicum Seminar 1
THREE ELECTIVES:
Business Designs
Computer Applications
Film Studies
Financial Management
Human Biology
Introduction to Physics
Mathematics 2
Organic Chemistry/Biochemistry
Technology & Humanity

YEAR TWO – DIPLOMA
SEMESTER THREE
Oral Presentations and Media Analysis
Practicum 2
Practicum Seminar 2
Project Design and Management
MINIMUM TWO ELECTIVES:
Independent Study 1
Psychology 2

SEMESTER FOUR
Selected Topics inComposition
Critical Thinking and Ethics
Employment Orientation

MINIMUM TWO ELECTIVES:
Global Issues and Political Systems
Independent Study 2
Sociology 2
Practicum 3

For course descriptions and codes, visit loyalistcollege.com
SEPTEMBER ENTRY

PROGRAM LENGTH
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• Curriculum that focuses on creativity and design thinking, technical skills and social intelligence skills.
• Receive personalized attention from experienced faculty who are well-respected in their fields.
• The Loyalist Graphic Design program is recognized by R.G.D – Registered Graphic Designers (Ontario) – a professional designation which is a signal of quality and competence (see rgdontario.com).
• Prepare to be hired. We’ll help you use your integrity, meet deadlines, maintain a healthy work ethic and conduct yourself professionally. You’ll be ready for the working world.
• Develop your creative potential in a fun, stimulating and challenging environment.

CAREER OPPORTUNITIES
Graphic design is an exciting profession with many opportunities for employment. Graphic Designers design:
• branding/visual identity elements – logos and stationery
• print material – corporate brochures, newsletters, posters and advertisements
• motion graphics – broadcast design, music videos/TV show/film titles
• websites and interactive media materials
• editorial design – newspaper, books and magazines
• packaging – food, beverages, CDs, cosmetics
• signs, wayfinding systems, exhibits, point-of-purchase displays, billboards and vehicle/transit signage

Entry-level salaries average $35,000. Senior Designers can expect to earn over $57,500. Art Directors can expect to make an average of $67,000 and a Creative Director can expect a salary average of $84,000 with many positions offering $100,000+.

PROGRAM DESCRIPTION
The Graphic Design industry is evolving and our curriculum is innovative. Our professors are highly skilled in their areas of expertise and have solid industry experience. Learning takes place in comfortable, bright labs and studios.

Each of the three years in the program has been designed to help students build on previous learning so that new material follows a natural and progressive flow. Many courses work together so theory learned in one course can be applied practically in another.

The program takes a three-channeled approach which includes:

PRINCIPLES of FORM and FUNCTION provide a broad base in design principles, creativity and the accompanying functional and research considerations. This includes a special focus on ‘design thinking’ – how to problem-solve using both analytical and creative skills.

PRACTICAL APPLICATIONS is a focused practical application channel that includes learning software, project management and entrepreneurial skills.

INTELLIGENT INTERACTION prepares you for the working world by building skills in interaction, business, as well as ‘emotional intelligence’.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $710
Books and supplies: $650
Students should consider budgeting for the four-week internship in Semester Six. Additional costs, such as travel and parking, may be incurred during internships.
Students are strongly advised to have their own laptop and appropriate software for the beginning of second-year studies.

Admission requirements include a Portfolio Package – visit the program page at loyalistcollege.com for details or contact Lisa De Angelis, program coordinator.

For course descriptions and codes, visit loyalistcollege.com
Journalism – Online, Print and Broadcast

CONTACTS: Joe Callahan EMAIL: jcallaha@loyalist.on.ca
Rob Washburn EMAIL: rwashburn@loyalist.on.ca
Andy Clarke EMAIL: aclarke@loyalist.on.ca

SEPTEMBER ENTRY
FAST-TRACK ENTRY

PROGRAM LENGTH
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• Prepare for a career in journalism with the skills to evolve with the industry of the future.
• Gain the competitive edge to meet industry demand with hands-on experience in the fundamentals of reporting and writing for print, radio, television and online with a focus on two areas of expertise.
• Work as reporters, ENG shooters, producers, anchors and editors in the production of internet-based video newscasts, community cable programming, radio programming for 91X, the College’s radio station, and content for QNet News, our student-produced community online news service.
• Learn with a team-based faculty and state-of-the-art facilities.
• Program highlights available at loyalistcollegejournalism.ca
• For examples of students’ work, visit QNETNEWS.ca.

CAREER OPPORTUNITIES
This program prepares students for employment in radio, television, newspaper, magazine and online newrooms. They work as writers, reporters, photographers, editors, freelancers, web content providers, editorial assistants, videographers, program hosts and news anchors. The skills developed in this program can also lead to careers in public and media relations, and educational, training or industrial video production.

PROGRAM DESCRIPTION
Journalism – Online, Print and Broadcast prepares students for today’s journalism and the industry of the future. Students train to be flexible industry professionals in a full range of media, with the opportunity to focus on two areas of specialization.

In first year, students work in simulation labs honing their research, writing, interviewing, technical and performance skills.

In second year, students produce journalism content for public consumption. They gain on-air experience on the federally licensed college radio station, 91X, produce a web-based television newscast, and publish work for the student-produced community news service QNet News.

In third year, students further hone their craft and learn to flourish in the environment of an integrated newroom where audio, video, print, traditional broadcast and online professionals work side-by-side. They also gain hands-on experience through an eight-week internship, which facilitates networking and career development opportunities.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $915; 2nd Year: $310; 3rd Year: $60

Consumables fees include items that become the property of the student, such as memory storage devices, recorders, cameras, microphones, instruction manuals, guides, subscriptions, and professional memberships

Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

DRIVER’S ABSTRACT
Students are strongly urged to acquire their G-level driver’s licence during their studies at Loyalist. Students will be permitted to use college-owned vehicles provided they possess a G-level licence and they provide a driver’s abstract through application to the Loyalist College Procurement Services department. College insurance covers students using College vehicles while on assignment.

Journalism – Online, Print and Broadcast
CURRICULUM

FIRST YEAR

SEMESTER ONE
Civic Literacy 1
Media Performance
Media Production and Design 1
Reporting and Writing 1 (audio/video; print/online)
The Learning Portfolio
The Newsroom 1

SEMESTER TWO
Civic Literacy 2
Media Performance
Media Production and Design 1
Reporting and Writing 1 (audio/video; print/online)
The Learning Portfolio
The Newsroom 1

SECOND YEAR

SEMESTER THREE
Civic Literacy 3
Media Production and Design 2
Reporting and Writing 2
The Newsroom 2

SEMESTER FOUR
E-Journalism
Internship Preparation
Media Production and Design 2
Reporting and Writing 2
The Newsroom 2

THIRD YEAR

SEMESTER FIVE
Advanced Newsroom and Publication
Freelance and Business Practice
Professional Portfolio Development
Reporting and Writing 3

SEMESTER SIX
Advanced Newsroom and Publication
Freelance and Business Practices
Professional Portfolio Development Internship

For course descriptions and codes, visit loyalistcollege.com
Media Experience

CONTACTS: Kathleen Rankine  EMAIL: krankine@loyalistc.on.ca
Shelley Wildgen  EMAIL: swildgen@loyalistc.on.ca

JANUARY ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
• Students receive a hands-on, creative introduction to media.
• Curriculum is project-based.
• Basic technical skills and theoretical exploration are emphasized.
• Time is balanced between lab and classroom.
• Semester One focuses on design fundamentals, writing, visual/oral storytelling and presentation.
• Semester Two focuses on chosen field of study in media.

CAREER OPPORTUNITIES
Graduates of the Media Experience certificate program are qualified to enter one of Loyalist’s post-secondary media diploma programs. Upon completion of their diploma program graduates are prepared to pursue a broad range of opportunities.

For course descriptions and codes, visit loyalistcollege.com

PROGRAM DESCRIPTION
Media Experience is a hands-on, creative introduction to the diverse fields of media. Through a unique integrated learning approach, students create an array of media-based elements and projects, encompassing basic technical skills and theoretical exploration. Media Experience prepares students to enter any one of the above mentioned programs in Loyalist’s School of Media, Arts and Design.

Three major projects are completed via workshops and labs, during which students observe, practice and implement new skills each week under the supervision of faculty. Design fundamentals, media writing, visual storytelling and presentation are emphasized.

In the last seven weeks of the program, students select an area of specialty and create a targeted learning portfolio, under the supervision of a faculty advisor. The portfolio is used in the evaluation and consideration for potential exemption from modules or courses in a media diploma program at Loyalist.

APPROXIMATE COSTS (2013) JANUARY ENTRY
Tuition/Ancillary Fees: $3,547 (two semesters)
PHNJ

Photojournalism

CONTACT: Frank O’Connor  EMAIL: o’connor@loyalst.on.ca

View student and grad work at loyalstcollegephotojournalism.ca

SEPTEMBER ENTRY
JANUARY: FAST-TRACK ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Acquire the new journalist “triple threat skill set” of shooting still images, writing stories and producing multi-media.
• Build a solid industry-standard portfolio that demonstrates that skill set.
• Work on Loyalist’s award-winning online community newspaper, The Pioneer, and QNET News.
• Apply for advanced standing entry if you have a university degree, college diploma or journalistic experience – and graduate in 15 months.

CAREER OPPORTUNITIES
Intensive training in Canada’s only dedicated multi-year Photojournalism program gives Loyalist graduates a competitive advantage. Graduates are employed throughout Canada, from the biggest dailies to smaller weekly newspapers, wire services and other publications. They work as photojournalists, reporter/photographers, multimedia producers, picture and assignment editors, freelance photojournalists and photographers, and digital publishing specialists. A well-connected broad-based advisory board networks with students and industry to cultivate positions for graduates.

To maximize career opportunities, students should be willing to relocate and possess the equipment necessary to do the job. A valid driver’s licence is also essential for employment.

PROGRAM DESCRIPTION
Photographers who strive to be communicators with images, rather than simply collectors of images, come to this program from across Canada. Loyalist does not offer a photography program, rather a program that inspires the language of photography to tell a story, and one that deals exclusively with digital image capture.

The first year teaches the basic mechanics of journalism and photography, including reporting and writing, news judgment, camera operation and lighting, as well as electronic publishing, video capture and the principles of storytelling. The types of news photography are introduced, including feature, spot, photo stories, and general news and sports. Students are also exposed to the history, philosophy, traditions and ethics of photojournalism.

In the second year, students concentrate on advanced photojournalism techniques, expanding their skills with digital photography, video capture and computer-based image processing. Assignments may involve optional travel to capture documentary picture stories. Students apply their classroom training as they photograph, report, write and edit assignments for our online news service QNET News. Students contribute content throughout the year, building a strong portfolio of published work and transferable skills.


NOTE: Students must be prepared for an above-average commitment of time and intensity. Simultaneous part-time employment could prove difficult. Students are strongly encouraged to seek related summer employment between Years One and Two.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $60; 2nd Year: $60
Books: $200-$250
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

For more information on anticipated costs, equipment and supplies visit the program page at loyalstcollege.com.

FIRST YEAR

SEMESTER ONE

Civic Literacy 1
History of Photojournalism
Introduction to Photojournalism
Photo Seminar
Software for Photojournalists 1
Writing for Photojournalists 1

SEMESTER TWO

Civic Literacy 2
Global Photojournalism and Ethics
Lighting for Photojournalists
Multi-Media for Photojournalists 1
Multiple Pictures
News Photography
Portfolio Development
Software for Photojournalists 2
Writing for Photojournalists 2

SECOND YEAR

SEMESTER THREE

Civic Literacy 3
Documentary Photography
Freelance and Business Practices 1
Multi Media for Photojournalists 2
News Photography 2
Photo Editing
Web Pages and Digital Portfolio
Writing for Photojournalists 3

For course descriptions and codes, visit loyalstcollege.com
Radio Broadcasting

CONTACT: Steve Bolton  EMAIL: sbolton@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Get hands-on professional training in an exciting career that can take you from coast to coast.
• Gain on-air and behind-the-scenes experience at 91X, the College’s full-power FM radio station which serves the local region.
• Apply your skills on the job during a four-week internship anywhere in the country.
• Secure a job in an industry with plenty of opportunities for trained professionals, particularly for graduates who are willing to relocate.

CAREER OPPORTUNITIES
Radio is a critical source of local news, sports, traffic, weather and community events. Graduates find positions as announcers, producers, copywriters, sales and promotional personnel, sportscasters, and radio web managers.

Loyalist graduates work in both large and small markets throughout Canada. In recent years, graduates have found employment in radio stations such as FLY FM Kingston, THE BEAR Ottawa, The WOLF Peterborough, CHFI and CHUM FM Toronto, JACK 96.9 Calgary, Q104 Halifax, CJAD Montreal and Virgin Radio Vancouver.

PROGRAM DESCRIPTION
This program has been developed in close cooperation with broadcasters from across the country to prepare students to work both behind the scenes and in front of the microphone. Students train in six broadcast-quality control rooms, digital broadcast production facilities and studios. Studies concentrate on all aspects of radio broadcasting including: announcing, operating, programming, production, copywriting, music, regulations, sales and promotions. In the first semester, students broadcast on CBLC online radio. By the end of their first year, students receive on-air experience and invaluable behind-the-scenes training at 91X-FM (www.91x.fm). This powerful, far-reaching College community radio station maintains a professional standard so students operate under actual broadcast conditions.

In the second year of the program students deepen their practical experience in station operations through concentrating on key areas of the industry: announcing, copy, production, sales, promotions and public appearances. Parallel course material reinforces learning in these areas and in the application of social media in radio broadcasting. Students finish the program in a four-week internship at an approved radio station of their choice, with the potential to graduate into a job.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $175; 2nd Year: $85
Supplies: $230
NOTE: Students must budget for a four-week internship at the end of their second year. Additional costs, such as travel and parking, may be incurred internships.

DRIVER’S ABSTRACT
Students are strongly urged to acquire their G level driver’s licence during their studies at Loyalist. Students will be permitted to use College-owned vehicles provided they possess a G level licence and a driver’s abstract is obtained through application to the Loyalist College Procurement Services department. College insurance covers students using College vehicles while on assignment.

Radio Broadcasting
CURRICULUM

FIRST YEAR
SEMESTER ONE
Announcing Techniques 1
Interpersonal Communications
Radio Business 1 (lab)
Radio Business 1 (plenary)
Radio Production 1 (plenary)
Radio Production 1 (lab)
Radio Writing 1
Radio Writing 1 (plenary)
The Evolution of Music

SECOND YEAR
SEMESTER THREE
Announcing Techniques 3
Career Preparation
Creative Copy
Radio Business 3
Radio Marketing
Radio On-Line
Radio Production 3
Station Operations (Rotation)

For course descriptions and codes, visit loyalistcollege.com
Residential Drafting and Design

CONTACT: Chuck Barsony  EMAIL: cbarsony@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
- Be employment-ready in just eight months.
- Bring your design ideas to life in our state-of-the-art building sciences lab.
- Get an edge using the latest software employed across the industry.
- Keep your options open. Credits can be applied toward a two- or three-year Architectural Technician/Technology diploma.

CAREER OPPORTUNITIES
Skilled workers in residential drafting and design are employed by architects, designers, consultants, developers and builders. You may find opportunities as a house designer, draftsperson, assistant project manager, renderer/concept artist, CAD operator, building product representative, or estimator.

The certificate also allows entry into the second year of the Architectural Technician/Technology diploma program. With further study, graduates can broaden their opportunities to work on larger commercial or public projects.

PROGRAM DESCRIPTION
Hands-on learning is achieved through a combination of classroom instruction, lab work in our state-of-the-art building sciences laboratory, and a major design project in a fully-equipped studio setting. Each student designs a kindergarten classroom, considering the structure’s physical needs, and designing solutions that creatively address the use of space, costs, code requirements and the environment. Students exercise creativity and analytical skills to create a design, then bring their concepts to life with a 3-D scaled model.

This program was designed in consultation with regional employers to produce graduates with the skills that are in demand right now. In eight months, students develop marketable skills in:
- blueprint reading and drafting
- knowledge of residential building codes
- computer skills for the office environment
- computer-assisted drafting (AutoCAD)
- construction methods for wood-frame housing
- estimating materials and costs
- presentation of designs, including drawings necessary to market their ideas
- environmentally-friendly construction systems and design approaches

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $50
Books and Supplies: $1,750

Residential Drafting and Design
CURRICULUM

FIRST YEAR

<table>
<thead>
<tr>
<th>SEMESTER ONE</th>
<th>SEMESTER TWO</th>
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<tr>
<td>Architectural Drafting Studio 1</td>
<td>Statics</td>
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<td>Building Construction Codes and Standards 1</td>
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<td>Geomatics 2</td>
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</tbody>
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For course descriptions and codes, visit loyalistcollege.com
Television and New Media Production

CONTACT: Kathleen Bazkur  EMAIL: kbazkur@loyalstc.on.ca

View student work and review faculty bios at loyalisttv.com

SEPTEMBER ENTRY

PROGRAM LENGTH
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• A program unique in Ontario, students develop a full spectrum of skills including television production, digital filmmaking, web streaming, podcasting and DVD authoring.
• Students get 360° experience in transmedia content creation by performing a range of production and crew positions.
• Hands-on, high quality equipment (high definition field cameras) and facilities prepare grads for the industry.
• A diverse, skilled and accessible faculty team with experience at Canada’s major broadcasters, production companies and international sporting events including The Olympic Games, The World Cup, NASCAR, and The X-Games.

CAREER OPPORTUNITIES
• The exciting and innovative world of television and new media production offers a varied and diverse career path – including opportunities with content creators at broadcast facilities, specialty and digital channels, independent production, new media, corporate production and related support services.
• Internships in second and third year provide essential industry experience and networking opportunities.
• Our students have interned at CTV, TSN, City TV, CBC, Rogers Sportsnet, Canwest Global, Corus Entertainment, Cogeco and media companies around the world.

PROGRAM DESCRIPTION
The program reflects the needs of the rapidly expanding content creation field in the television and new media industries. Students acquire a solid background in all crew positions, as well as specialize in one or two areas. Consultation with an advisory committee comprised of national industry leaders also ensures the program reflects this creative and ever-evolving industry.

First year – Foundation year – Students learn the essential techniques of content creation and demonstrate their knowledge by performing all production and crew functions in both studio and field environments, as well as post-production. Work begins on scripts that may be developed further in the program.

Second year – Process year – Students begin to specialize with crew rotations in their area of interest or expertise. Students produce creative content on multiple platforms, broadcasting across Canada and to the world.

Third year – Focus year – Students focus on individual areas of specialization, choosing specific roles in digital filmmaking, remote event production and creating content for outside clients. Scripts written in first year and developed in second year, come to life on the big screen in this year, with a public screening at an area theatre.

The academic year ends with a live awards show celebrating the excitement and creativity of student achievement – The Sparkies – in which awards are presented to students in all three years of the program, sponsored by major TV and media companies. The recipient of the Dome Award alone, chosen from first year students, receives $2,000 towards his or her tuition.

FIT – FOCUS ON INFORMATION TECHNOLOGY PROGRAM
Loyalist’s Television and New Media Production program meets the standards of FIT – an initiative of the federal government that supports the growth of a qualified, motivated and agile information technology workforce. Loyalist is the first community college in Ontario to earn FIT status.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $600; 2nd Year: $50; 3rd Year: $20
Books and Supplies: $900
NOTE: Students need to budget for internships in Semester Four (four weeks) and Semester Six (eight weeks).

A valid driver’s licence will be of great use in this program, and essential in the industry.

Additional costs, such as travel and parking, may be incurred during placements, internships and practicums.

Continued next page
### Television and New Media Production

**CURRICULUM**

### FIRST YEAR

#### SEMESTER ONE
- Computer Graphics 1
- Computer Graphics 1
- Field Production 1
- Intro to Presentations
- News 1
- Post Production 1
- Studio Operations
- Technical Operations 1
- The Art of Communication

#### SEMESTER TWO
- Editing Concepts
- Field Production 2
- Graphics 2
- News 2
- Post-Production 2
- Studio Production
- Technical Operations 2 (lab)
- Technical Operations 2 (lecture)
- Writing for the Screen

### SECOND YEAR

#### SEMESTER THREE
- Advanced Field Production
- Advanced Post Production
- Job Preparation
- Lifestyle Programming
- Pre-Production 1
- Series Production
- Technical Operations 3

#### SEMESTER FOUR
- Advanced Field Production
- Advanced Production Techniques
- Commercial Production
- Intellectual Property Issues
- Lifestyle Programming
- Master Sessions
- Pre-Production 2
- Programming and Distribution
- Promos and Film Trailers
- Internship 1

### THIRD YEAR

#### SEMESTER FIVE
- Advanced Content Criticism
- Client-Based Production
- Freelancing and Entrepreneurship
- Major Production
- Remote Event Production
- Specialization

#### SEMESTER SIX
- Advanced Content Criticism
- Client-Based Production
- Major Production
- Remote Event Production
- Specialization
- The Industry
- Internship 2

For course descriptions and codes, visit [loyalistcollege.com](http://loyalistcollege.com)
3D Video Production

CONTACTS:
Kathleen Bazkur  EMAIL: kbazkur@loyalistc.on.ca
Cathy Goddard  EMAIL: cgoddard@loyalistc.on.ca

JANUARY ENTRY

PROGRAM LENGTH
Accelerated Two-Semester Ontario College Post-Graduate Certificate

HIGHLIGHTS
• The 3D content creation industry is growing and demand for production personnel with up-to-date skill sets is increasing.
• Students use current software, equipment and production processes.
• Pro Tools Surround Sound is featured.
• Format and delivery of program is unique in North America.

CAREER OPPORTUNITIES
Professionals with skills and experience in 3D production are increasingly in demand. Students of this intensive program advance their 2D production and post-production skills in preparation for a wide range of employment opportunities in 3D television, web production, mobile production – or a combination of all three. Graduates have the progressive experience the content creation industry requires.

PROGRAM DESCRIPTION
The entertainment industry is embracing new technology on an unprecedented level – and viewers expect the highest quality picture and sound as part of the storytelling experience. In keeping with this development, production personnel with advanced skill sets are in high demand.

The intensive 3DVP program is structured so that students work in small class sizes to get hands-on experience and up-close feedback from faculty. Students use state-of-the art, industry-relevant equipment and software to create a variety of short-format productions as they evolve their practices from 2D to 3D.

Semester One covers all aspects of pre-production, production and post-production for 3D content creation. The differences between 2D and 3D are covered in courses that focus on location planning, single camera and multiple camera production, and editing. In addition, Pro Tools Surround Sound, from location recording to post-production mixing, is featured.

Semester Two involves the creation of independent productions and the evolution of students’ video portfolios – with faculty consultation – to incorporate 3D content on a number of platforms.

APPROXIMATE COSTS (2012–2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $400

3D Video Production
CURRICULUM

FIRST YEAR
SEMESTER ONE
Editing 3D
Location Planning for 3D
Shooting 3D – Multiple Cameras
Shooting 3D – Single Camera
Soundscape Post-Production
Surround Sound in the Field

SEMESTER TWO
Production Lab
Portfolio

For course descriptions and codes, visit loyalistcollege.com
Public Relations

CONTACT: Kerry Ramsay  EMAIL: kramsay@loyalistc.on.ca
BLOG: www.loyalistpr.com

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Post-Graduate Certificate

HIGHLIGHTS
• The demand for public relations professionals with specialized communications skills is on the rise.
• Average entry-level salaries for Ontario graduates exceed $32,000.
• Students are prepared for dynamic opportunities working behind the scenes, in front of the media, or interacting with clients.
• An exciting four-week internship provides valuable industry contacts and experience.
• Many jobs offer extensive opportunities for travel.

CAREER OPPORTUNITIES
Public relations professionals are increasingly in demand as employers recognize the value of effective message creation and delivery to maintain a solid reputation. Graduates find positions working directly with clients, in public relations firms or working for government, hospitals, schools, businesses, advocacy groups and non-governmental organizations (NGOs).

Typical job functions for entry-level employees include writing news releases, organizing interviews and news conferences, creating visual presentations, and planning special events. There are many varied opportunities for employment as a PR specialist, promotions manager, fundraising coordinator, media relations specialist, public affairs expert, publicist, lobbyist, campaign manager, or one of many other related communications positions.

Public Relations students automatically obtain student membership in both the Canadian Public Relations Society (CPRS) and the International Association of Business Communicators (IABC).

PROGRAM DESCRIPTION
Creative individuals come to this dynamic profession from diverse backgrounds – from business to non-profit, fitness and the arts. What they have in common are good judgment, excellent communication skills, problem-solving abilities, and enthusiasm for motivating others.

In this intensive, post-graduate program, students learn to write clear, targeted communications materials that deliver messages persuasively. Specific areas of study include: creating effective messages; building relationships with the media and other stakeholders; planning special events; writing and researching communications materials; corporate and non-profit marketing; delivering persuasive presentations; preparing for media interviews; and handling crisis situations. Students also gain in-demand new media skills, including social media and graphics creation. Students learn to market themselves through developing job search and networking skills. Each student also receives a subscription to Marketing Magazine.

Smaller class sizes and a dedicated faculty combine to create a community of learning that includes a focus on new social media for virtual information exchange. Students finish the program with a four-week internship, which often opens the door to future employment.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $365
Books and Supplies: $350
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Public Relations
CURRICULUM

FIRST YEAR
SEMESTER ONE
Digital Media for Public Relations 1
Fundraising Fundamentals
Introduction to Public Relations
Media Presentations 1
PR Case Studies 1
Public Relations Writing 1

SEMESTER TWO
Digital Media for Public Relations 2
Event Management
Presentation Skills and Interviewing
Public Relations Case Studies 2
Public Relations Techniques
Public Relations Work Placement
Public Relations Writing 2

For course descriptions and codes, visit loyalistcollege.com
Sports Journalism

CONTACT: Tony Orr  EMAIL: torr@loyalistc.on.ca

PROGRAM DESCRIPTION
The emphasis of this program is on sports broadcasting (television and radio), although students will receive instruction in writing for the print and online media. Students will develop skills in interviewing, hosting, editing, shooting and researching. The curriculum includes course content on the history, politics and sociology of sport. Students will learn to apply critical thinking skills and to differentiate sports journalists from sports fans.

Coaching in on-air performance, and play-by-play reporting of live sports events, are integral components of this program. Students will contribute sports reports for the College radio station, 91X FM. They will also produce, report, shoot, edit and host a documentary-style sports program for broadcast on 91X radio.

Students will contribute game reports, profiles and feature sports stories for the College's television newscast. They will also produce, host, report, edit and shoot a documentary-style television sports program.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $350 (students receive a hard drive, audio recorder, thumb drive, microphone, tapes, headphones)
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

CAREER OPPORTUNITIES
This intensive program allows students to focus on all aspects of sports journalism. Employment opportunities exist across Canada, in small, medium or large markets. Practical hands-on experience prepares students for positions as producers, announcers, writers, researchers, videographers and editors. To maximize career opportunities, graduates should be willing to relocate.

SEPTMBER ENTRY
PROGRAM LENGTH
One-Year Ontario College Post-Graduate Certificate

HIGHLIGHTS
• A one-year intensive program for students interested in specializing in sports broadcast journalism.
• Students gain skill in reporting, interviewing, editing, shooting and writing with an emphasis on the radio and TV medium.
• Gain on-air experience at 91X, the College radio station, and the College television newscast.
• Students complete a 140-hour internship at a television or radio outlet or in a field related to sports journalism prior to graduation.

FIRST YEAR

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<th>SEMESTER ONE</th>
<th>SEMESTER TWO</th>
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<td>Issues in Sport</td>
<td>Psychology and Sociology of Sport</td>
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<td>On-Air Performance</td>
<td>Radio Sports 2</td>
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<td>Radio Sports 1</td>
<td>TV Production Techniques 2</td>
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<tr>
<td>TV Production Techniques 1</td>
<td>TV Sports and On-Air Performance</td>
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<tr>
<td>Writing and Reporting for Sports</td>
<td>Internship</td>
</tr>
</tbody>
</table>

For course descriptions and codes, visit loyalistcollege.com
Emileigh Kozdas
CULINARY MANAGEMENT 2011

Emileigh did a seven-month internship at Eigensinn Farms with internationally renowned Chef Michael Stadtländer. Chef Stadtländer’s farm-to-table eatery at Eigensinn in Singhampton has been ranked as one of the top ten restaurants in the world. “The Chef is a very good teacher. His vision and creativity are incredible and he is capable of approaching things from perspectives that most of us would never consider. An example of this was Foodstock. Chef Stadtländer is the President of the Chefs’ Congress of Canada and was the mastermind behind this event. He invited over 100 chefs from across Canada, including Jamie Kennedy and Shawn Adler, to cook with him in the Honeywood countryside using produce from the nearby farms. Over 28,000 people attended the event in support of the movement to stop the Melancthon County Quarry. It was surreal to be a part of this and know that I had contributed to something of this magnitude — for such a good cause.

“My internship was the perfect conclusion to my Loyalist Culinary program, which was an amazing learning experience. The small class sizes enabled our faculty to connect with us as individuals. I learned exceptional culinary skills and perhaps, most importantly, I grew as a person. I attribute that to our professors who sincerely cared about us as students.”
Dustin Liebau
MANUFACTURING ENGINEERING TECHNICIAN 2011
MAINTENANCE PLANNER – NORAMPAC, TRENTON

“It’s exciting to be part of the mill’s upswing – they’re hiring, experiencing less maintenance
down time and producing more paper than we have in five years. I’m part of a great team that
meets daily to decide how to deal with the equipment repairs needed and schedule the mainte-
nance. I’m also leading up a new reliability engineering-based maintenance-planning program.
Everything I learned at Loyalist applies to this job. The program took me way outside my com-
fort zone – the professors pushed us hard and taught us how to learn and think outside the box.
I’m so glad that I chose Loyalist.”

OACETT CERTIFICATION

TECHNICIAN LEVEL PROGRAMS
OACETT recognizes applicable programs meeting all the academic
requirements for certification in the Certified Technician (CTech)
category. Graduates and final year students are immediately
eligible to be registered as associate members of OACETT upon
submission of the graduate application form – available through
The Career Centre or OACETT. Additional requirements to become
fully certified (work experience, the OACETT Professional Practice
Examination, peer references, etc.) will be requested once the
application has been received. Requirements for certification are
the jurisdiction of OACETT. For a full list of requirements, please
refer to www.oacett.org. For a list of applicable programs, please
contact the Dean’s Office, Loyalist College.

TECHNOLOGY OR APPLIED SCIENCE LEVEL PROGRAMS
OACETT recognizes applicable programs meeting all of the academic
requirements for certification in the Certified Engineering Technologist
(CET) or Applied Science Technologist (AScT) category. Graduates and
final-year students are immediately eligible to be registered as associate
members of OACETT upon submission of the graduate application form –
available through The Career Center or OACETT. Additional requirements
to become certified (work experience, the OACETT Professional Practice
Examination, the OACETT Technology Report, peer references, etc.) will
be requested once the application has been received. Requirements for
certification are the jurisdiction of OACETT. For a full list of requirements,
please refer to www.oacett.org. For a list of applicable programs, please
contact the Dean’s Office, Loyalist College.
Automotive Service Technician Apprenticeship Program

CONTACT: Steve Cook EMAIL: scook@loyalistc.on.ca

HIGHLIGHTS
• Earn as you learn as a paid apprentice.
• Put your problem-solving skills to work in the classroom and on the job.
• The Ministry of Training, Colleges and Universities (MTCU) pays most of the bill.
• Entry-level salaries for a certified technician (after passing the MTCU Certificate of Qualification exam) start at $35,000 or more.

CAREER OPPORTUNITIES
With baby boomers retiring, Canada is experiencing an increased need for skilled tradespeople, including automotive service technicians. Graduates may work in service centres, dealerships, parts and service centres, or as insurance adjustors.

PROGRAM DESCRIPTION
Loyalist offers classroom instruction and hands-on shop experience to train bright, hard-working students to step into the expanding opportunities for automotive service technicians. Apprenticeship is a systematic program of on-the-job training and related classroom instruction operated through the Ministry of Training, Colleges and Universities. Under the direction of the College, the apprentice becomes fully familiar with the materials, tools, principles and skills required in the trade of their choice. The automotive apprenticeship program will typically require three to five years to complete. During that time, the apprentice works for an employer who accepts responsibility for the apprentice receiving proper instruction in all aspects of the trade.

Candidates must be sponsored by an employer and registered with the Ministry of Training, Colleges and Universities.

This complete training program of up to 9,000 hours consists primarily of on-the-job training. Part of the apprenticeship agreement will have the employer grant the apprentice time away from the workplace to attend three, eight-week in-school sessions, or three one day a week sessions for eight consecutive months – which are taken at Loyalist. Before this in-school training begins, prospective students must find an employer who is willing to train them as an apprentice. The regional Apprenticeship office arranges scheduling and registration of apprenticeships, and may have a list of interested employers.

Loyalist’s program is offered in three stages: Automotive Service Technician Levels I, II, and III. Once the student has successfully completed all three program levels and at least 6,500 hours of on-the-job training, he or she can write a Ministry examination. Upon successful completion of this exam, the Ministry of Training, Colleges and Universities, Program Development and Standards Unit, will recognize the candidate with a Certificate of Qualification.

APPROXIMATE COSTS
The Ministry of Training, Colleges and Universities pays most of the costs of apprenticeship. Students are responsible for a fee of approximately $400. Other additional costs for items such as hoist certification training, Ozone Depletion Potential Certification apply at certain levels.
Book costs are approximately $200 (per level)

ADMISSION REQUIREMENTS
Apprenticeship training is currently available in more than 100 construction, motive power service and industrial trades, and Early Childhood Education. Anyone 16 years of age or over who has acquired a Grade 12 or equivalent level of education can apply. Anyone who does not have a Grade 12 diploma may obtain this qualification through night school or through correspondence courses.

Information concerning qualification requirements leading to certification can be obtained by contacting the Ministry of Training, Colleges and Universities, Program Development and Standards Unit, Mowat Block, 625 Church St., Toronto, Ontario, M7A 2B5, (416) 326-5800. Information is also available from the following regional offices:
Belleville (613) 968-5558
Kingston (613) 545-4338
Pickering (905) 837-7721
Peterborough (705) 745-1918
Civil Engineering Technician/Technology

CONTACT: Perry Peterson EMAIL: ppeterson@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma
Three-Year Ontario College Advanced Diploma

HIGHLIGHTS
• Work in the field of heavy construction and infrastructure rehabilitation.
• Prepare to enter a high-demand and skilled profession.
• Gain experience using current technologies and equipment.
• A common first year allows ease of transfer to the Construction Engineering program.
• A diploma from Loyalist satisfies all the academic requirements for professional certification through OACETT (see page 87).

CAREER OPPORTUNITIES
Enjoy a wide spectrum of opportunities in the dynamic, exciting and rewarding world of heavy construction. Whether you prefer to work inside, outside or a combination of both, as a Civil Engineering graduate you will be prepared for employment within high-demand areas such as:
• Structural (superstructure) – design, construction and rehabilitation
• Geotechnical (foundation) – design, material testing, inspection as well as site supervision
• Municipal – water supply (filtration and distribution systems) and sewage disposal (treatment and collection systems)
• Transportation – roads and highways.

Employers who hire Loyalist graduates include:
• Consulting engineering firms
• Contractors
• Fabricators
• Municipalities and cities
• Federal and provincial agencies.

Some employment opportunities require certification or the ability to become certified. To be certified, graduates must apply to the Ontario Association of Certified Engineering Technicians and Technologists (OACETT).

Loyalist graduates meet the academic requirements for certification. Additional requirements include work experience, peer references, a Professional Practice Examination and submission of a technology report (for Technology graduates) to OACETT.

Loyalist has developed a well-rounded program combining classroom instruction, hands-on learning in the field, and lab work in our state-of-the-art building sciences lab. The first year provides a strong foundation in surveying and drafting principles and computer applications including AutoCAD. A common curriculum allows easy transfer to the second year of a diploma in Construction Engineering. With the completion of additional courses, students can also transfer to the Survey Technician program.

In second year, students gain skills in highway design, structural drafting, materials testing, municipal water and sewer systems, and estimating. Students produce surveys in the field with sophisticated GPS equipment. The third year places greater emphasis on design, structural components in steel and concrete, and the behaviour of fluids in open and closed conduits. Students learn supervisory techniques, and produce a technical report similar to the one required for professional certification.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $80
Books and Supplies: $800

Civil Engineering Technician/Technology
CURRICULUM

FIRST YEAR

SEMESTER ONE
Building Methods and Materials
CAD 1
Geomatics 1
Math 1
Technical Communications 1

SEMESTER TWO
CAD 2
Engineering Applications
Geomatics 2
Heavy Construction Methods and Materials
Mathematics 2
Statics

SECOND YEAR

SEMESTER THREE
Construction Surveying
Highway Technology 1
Material Testing 1
Strength of Materials
Structural Drafting
Water Supply and Sewage Disposal

SEMESTER FOUR
Contracts, Specs. And Estimating
Highway Technology 2
Material Testing 2
Soil Mechanics
Strength of Materials 2
Structures

THIRD YEAR

SEMESTER FIVE
Calculus
Construction Supervision 1
Foundations
Introduction to GIS and GPS
Steel Design 1
Theory of Structures

SEMESTER SIX
Construction Supervision 2
Fluids & Hydraulics
Photogrammetry
Reinforced Concrete Design
Steel Design 2
Technical Report

For course descriptions and codes, visit loyalistcollege.com
Construction Engineering Technician

CONTACT: Perry Peterson  EMAIL: ppeterson@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
• Supervise building construction on any scale, from a modest residential development to the tallest skyscraper, as an experienced Construction Engineering Technician.
• Get hands-on experience with the latest AutoCAD software used in the industry today.
• Put your skills to work one day a week with a semester-long, on-the-job placement.
• A diploma from Loyalist satisfies all of the academic requirements for professional certification through OACETT (see page 87).
• Entrepreneurial training expands your opportunities for self-employment.

CAREER OPPORTUNITIES
Commercial and industrial construction provides many opportunities for supervisors and managers working locally and globally. Construction Engineering Technicians are employed as site inspectors, testing personnel, project managers, project coordinators, site supervisors, estimators, trainers, building materials salespeople, and construction schedulers. Some experienced builders use the skills gained in this program to expand into small business and be their own boss.

To be certified in Ontario, graduates must apply to the Ontario Association of Certified Engineering Technicians and Technologists (OACETT). Loyalist graduates meet all of the academic requirements for professional certification. Additional requirements include work experience, peer references, and OACETT’s Professional Practice Examination.

PROGRAM DESCRIPTION
Loyalist students enjoy a lot of personal attention from faculty during classroom instruction, hands-on learning in the field, and lab work in our state-of-the-art building sciences lab. The first year provides a strong foundation in surveying and drafting principles and computer applications including AutoCAD.

A common curriculum allows easy transfer to the second year of the Civil Engineering Technician/Technology program. With the completion of additional courses, students can also transfer to the Survey Engineering Technician program.

In their third semester, students gain specialized knowledge of structural drafting, soils and materials testing, estimating, cost control, construction management and supervision. Graduates are prepared to assume responsibility for their work, with a sound understanding of applicable laws, due diligence practices, labour-management principles, and health and safety practices.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $80
Books and Supplies: $1,200
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Construction Engineering Technician
CURRICULUM

FIRST YEAR
SEMMESTER ONE
Building Methods and Materials
CAD 1
Geomatics 1
Math 1
Technical Communications 1

SEMMESTER TWO
Building and the Environment
CAD 2
Engineering Applications
Geomatics 2
Heavy Construction Methods and Materials
Mathematics 2
Statics

SECOND YEAR
SEMMESTER THREE
Construction Supervision 1
Construction Surveying
Material Testing 1
Mechanical and Electrical Systems
Strength of Materials
Structural Drafting
Placement

SEMMESTER FOUR
Contracts, Specs. and Estimating
Construction Supervision 2
Entrepreneurship
Soil Mechanics
Structures
Material Testing 2

For course descriptions and codes, visit loyalistcollege.com

90  Loyalist College
Construction Renovation Techniques

Construction Renovation Technician

CONTACT: Tom Falcao  EMAIL: tfalcao@loyalistcollege.com

SEPTEMBER ENTRY

PROGRAM LENGTH
Techniques: One-Year Ontario College Certificate Technician: Two-Year Ontario College Diploma

HIGHLIGHTS
- Skilled workers in construction and renovation are in high demand.
- Take pride in your work as you learn in a hands-on environment, building or renovating a residential scale project – with environmentally sound construction principles.
- Graduates may be awarded advanced standing toward the in-school component of a construction craft worker apprenticeship.
- Acquired skills may assist in obtaining licenses and/or accreditations such as Red Seal.
- Develop valuable contacts with local employers.
- Training in entrepreneurship and estimating will help you work towards starting your own business.

CAREER OPPORTUNITIES
Graduates are prepared for a variety of opportunities working in residential or commercial construction and renovation. They may go on to specialize as a new home builder, renovator, general carpenter, home and building inspector, energy efficiency and green/sustainable builder, fine finish carpenter, project coordinator, manager or estimator. Graduates may find employment with general contractors, subcontractors, new home builders, woodworking shops, restoration contractors, or as independent contractors running their own business. They will also find opportunities in retail, selling building materials in hardware stores, lumberyards and building centres.

Graduates of the two-year program will further their skills development and specialize as a framing or fine finish carpenter. In addition, they will be able to explore and develop capability to work in the areas of energy efficient, sustainable residential construction, green build, and healthy homes (Low VOC).

PROGRAM DESCRIPTION
Through hands-on construction activities and projects, students will develop many of the skills to build a new home or renovate an old one. Students will learn to work from blueprints, produce basic sketches, develop building details, and create computer-assisted drawings using AutoCAD. Numerous construction aspects will be taught, from jobsite safety to proper tool usage and construction techniques. Carpentry will be taught, from base footings to framing, interior and exterior finishing, and fine finishing techniques. Basic installation techniques will be introduced and practiced for both exterior and interior finishes. Students will hone their techniques on a major home construction or renovation project.

On-site learning is supported by classroom instruction in construction principles, Ontario Building Code (O.B.C.), local regulations and by-laws, contract documents, and tenders. Students will learn to interpret the Ontario Building Code as it relates to renovations and new construction, and the process for applying for the necessary permits. Opportunity will be given to obtain industry required certificates in various areas, such as fall arrest/prevention and first aid.

The second year focuses on advanced building and renovation skills and includes training in sustainable environmental and alternative building, mechanical, electrical, and plumbing. Students gain an understanding of buildings as complex systems which prepares them to address day-to-day operational issues, identify possible challenges and solutions. Graduates will be prepared to shape the construction landscape and grow with the industry.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $160; Books: $550; Additional Supplies: $500
Travel and Supplies: Students must purchase their own tools. Any travel expenses associated with on-site renovation projects are the student’s responsibility.

For course descriptions and codes, visit loyalistcollege.com

FIRST YEAR

SEMESTER ONE
Building Codes, Construction and Standards 1
Building Construction Techniques 1
Building Methods and Materials
Computations for Construction and Renovation
Computer Applications / CADD 1
Drafting Studio 1
Health and Safety

SEMESTER TWO
Basic Finishing Techniques
Building Codes, Construction and Standards 2
Building Construction Techniques 2
CADD 2 For Construction
Residential Estimating
Small Business Practice
Technical Communications 1

SECOND YEAR

SEMESTER THREE
Alternative Residential Construction Techniques 1
Basic Electrical Wiring Techniques
Fabrication Techniques
Drafting Studio 2 CADD for Construction and Renovation
General Education Elective
New Construction and Renovation Techniques 1
Residential Estimating 2

SEMESTER FOUR
Alternative Residential Construction Techniques 2
Basic Plumbing Techniques
Business and Contract Law
Construction Management
New Construction and Renovation Techniques 2
Culinary Skills – Chef Training

SEPTMBER ENTRY

PROGRAM LENGTH
Culinary Skills – Chef Training: One-Year Ontario College Certificate
Culinary Management: Two-Year Ontario College Diploma

HIGHLIGHTS
• Learn hands-on in Club 213, Loyalist’s on-campus, student-run gourmet dining establishment.
• Operate the Loyalist Market, a retail outlet offering an amazing variety of fresh and frozen product designed and created by culinary students.
• Create and innovate under the guidance of distinguished chefs.
• Experience all aspects of restaurant management – hosting and service, food preparation, pricing and menu design.
• Complete the in-class requirements for Red Seal Apprenticeship at the completion of the two-year diploma program.

CAREER OPPORTUNITIES
Culinary Management graduates are prepared to effectively work in the culinary industry as cooks/chefs and to supervise a kitchen, manage a restaurant, or pursue related opportunities as a convention planner or bartender.

The food service industry employs over a million Canadians. While job opportunities are abundant, opening a restaurant is a high-risk venture. It takes more than a love of food. A diploma from Loyalist will prepare you to take on the challenge and pursue your dream with solid skills in marketing, entrepreneurship and all aspects of managing a restaurant.

There’s no life like the life of a chef. You will work evenings, weekends and most holidays in a high-pressure environment, sweating over a hot stove – and love every minute of it.

Loyalist’s Culinary programs are recognized by the Canadian Forces. Chef Training students have the opportunity to participate in the Subsidized Education Program and Culinary Management students have the opportunity to receive advanced standing as a Cook (Apprentice). Contact your closest Canadian Forces recruitment office or visit FORCES.CA for details.

PROGRAM DESCRIPTION
Loyalist is a leader in chef training and culinary management. Students complete the in-class requirements for apprenticeship training in the two-year program. Following on-the-job completion of their apprenticeship outcomes, graduates are qualified to write the exam for Interprovincial Red Seal Certification – an internationally-recognized standard of quality.

Students in the programs run the on-campus gourmet restaurant Club 213, known for its great food and great prices. Students work in the kitchen and the dining room, gaining first-hand experience with both the food preparation and service sides of the business. Students also operate the Loyalist Market, a retail outlet that offers an amazing variety of fresh and frozen product. The Market teaches the business of effective food service operation.

Optional field trips provide invaluable experience in food and culture. New York City, Paris and Switzerland are recent destinations.

Culinary Skills – Chef Training graduates with a minimum average of 60% in all courses may choose to continue to a diploma in Culinary Management. Second year students return to the kitchen of Club 213 – as supervisors directing their first-year peers. Students develop essential teamwork and leadership skills. Graduates leave the program with first-hand experience in every aspect of restaurant management, and the ability to develop a business plan and marketing strategy.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $315
Books and Supplies: $500 – $600
Lab Fee: To be confirmed
Uniforms: $200
Chef’s Knives: $300 – $400
Optional Field Trips: $100 – $600

First Year

Semester One
Culinary Techniques 1
Culinary Techniques / à la Carte
Food and Bake Theory
Food Theory 1
Kitchen Management 1
Techniques of Baking

Semester Two
Baking and Related Practical
Cuisine à la Carte
Culinary Techniques 2
Food Theory 2
Kitchen Management 2
Menu Planning

Second Year

Semester Three
Career Preparation
Convention and Meeting Planning
Food and Beverage Practical 1
Profit Management
Wine and Beverage Appreciation

Semester Four
Advanced Gastronomy
Event Management
Food and Beverage Practical 2
Food Service Operation Design
Marketing and Advertising
Principles of Supervision and HR

For course descriptions and codes, visit loyalistcollege.com
Electrical Engineering
Technician – Industrial

CONTACTS: Garrett Schultens EMAIL: gschultens@loyalistc.on.ca
Eric Tippelt EMAIL: etippelt@loyalistc.on.ca

SEPTMBER ENTRY

PROGRAM LENGTH
Electrical Techniques: One-Year Ontario College Certificate
Electrical Technician: Two-Year Ontario College Diploma

HIGHLIGHTS
• Main focus of program is electrical automation – your path to the future.
• Practical, real-life, skills-oriented technology program.
• Gain the skills and knowledge foundation you need for success in any career path in the electrical industry.
• Active, involved instructors with a commitment to students’ success.
• Wide range of career path options.

CAREER OPPORTUNITIES
Electricity is the energy of the future – there is an increasing need for more skilled and knowledgeable people that can work in this broad and growing field. Loyalist focuses on industrial automation, which provides the foundation for a vast array of career options in the electrical field.

Career opportunities in the electrical field include:
• Electrician – residential, construction, industrial
• Gripper or gaffer (video production sets)

• Automation specialist
• Technical customer service rep / sales support
• Research technician
• Video and security systems technician
• Alternative energy technician
• Robotics technician
• Home automation specialist
• Network installation technician
• Industrial maintenance technician
• Motor control specialist
• Programmable Logic Controller
• Appliance repair
• Heating, air conditioning and ventilation
• Electrical estimator
• Industrial networking specialist
• Electrical inspector
• Electrical systems and products trainer
• Communications systems technician
• Railway signal technician

PROGRAM DESCRIPTION
The Electrical programs have a strong emphasis on practical, real-life learning and skills. As well, the program provides an environment to develop a one-on-one relationship with your instructors. The faculty is engaged and always ready to provide the support needed to succeed.

The first-year program, Electrical Techniques, focuses on building the knowledge and skills that provide a solid foundation for work in the electrical field. Courses focus on a working understanding of electricity and electronics and the fundamental skills required in jobs in the electrical field. Students learn basic electricity and electronics, electrical installation skills, motor control and the basics of industrial processes – including programmable logic controllers (PLCs) and fluid power and control. Students are given a solid grounding of the Ontario Electric Code.

Essential math skills are included in the curriculum.
In the second-year program, Electrical Technician, the emphasis is on industrial automation and skills in installing, configuring, maintaining, servicing and calibrating industrial systems including industrial robotic systems. Courses in technical math and real-life business fundamentals are taught to ensure that students have the practical knowledge to succeed.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $375
Books and Supplies: $1,500

For course descriptions and codes, visit loyalistcollege.com
Esthetics and Spa Management
(formerly Esthetician)

CONTACT: Melanie Kennedy  EMAIL: mkennedy@loyalistc.on.ca

SEPTEMBER AND JANUARY ENTRY

PROGRAM LENGTH
Two-year Ontario College Diploma

HIGHLIGHTS
• The market for spa services is growing rapidly, and trained spa professionals are in demand.
• Students operate an on-campus spa, The Spa at Loyalist, providing a full range of spa esthetic services including reception and customer service.
• Attend the Toronto Esthetics Trade Show and take part in on-campus workshops focusing on current trends.
• Students attend spa therapy classes hosted by the International Dermal Institute in Toronto.
• Start building your résumé with two clinical placements off-campus.
• Get the skills to manage a spa or salon, work on a cruise ship, or even be your own boss.
• The two-year diploma allows students to train in a wide range of skills and graduate with a high level of confidence
• Specialized skills include aromatherapy, microdermabrasion, skin exfoliation techniques and hot stone massage.

CAREER OPPORTUNITIES
Spas and salons are increasingly popular destinations for people seeking to reduce stress and feel younger. Estheticians are creative, caring and innovative professionals who help people look and feel their personal best. Our program training will allow graduates to travel and work throughout Canada or abroad with the skills they need to work in hotel spas, salons, wellness centres, day spas, medical spas, luxury resorts and tourist destinations, at beauty counters and on cruise ships.

Graduates may also find opportunities as beauty consultants; make-up artists; nail technicians; sales representatives; instructors; working in collaboration with dermatologists; managing a salon or spa; or spa ownership.

PROGRAM DESCRIPTION
Students train in a full range of salon and spa services, including: manicures; pedicures; facials; body treatments such as hot stone massage and body wraps; hair removal and make-up artistry. The program emphasizes practical application of classroom theory and clinical techniques. During Spa Clinic courses in each semester, students operate an on-campus day spa, delivering full esthetic services in a supervised environment. The state-of-the-art lab houses the latest in skincare technology including microdermabrasion and electrotherapy.

The program includes two clinical placements outside the college to build industry relations. In addition, students are involved in a range of community events – participating in fundraising initiatives and events to add to a professional portfolio which enhances employment opportunities.

In addition to clinical skills, students also learn the business side of spa management. Instruction in visual display, retail sales, marketing, personal finance, business communications and entrepreneurship prepares graduates to manage a salon or spa, or own their own business. Students will graduate with a complete business plan including a spa design layout and creative spa menu to combine the variety of skills gained in the two-year diploma.

It is recommended that graduates obtain current CPR and First Aid Certificates.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $800
Books and Supplies: $370
Lab Fee: to be confirmed
Uniforms: $100
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Esthetics and Spa Management
CURRICULUM

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SEMESTER ONE</th>
<th>SEMESTER TWO</th>
<th>SEMESTER THREE</th>
<th>SEMESTER FOUR</th>
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<tbody>
<tr>
<td>Anatomy and Physiology</td>
<td>Communications for Esthetics 2</td>
<td>Body Treatments 1</td>
<td>Body Treatments 2</td>
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<tr>
<td>Communications for Esthetics 1</td>
<td>Hair Removal</td>
<td>Introduction to Business Sales and Marketing</td>
<td>Entrepreneurship</td>
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<tr>
<td>Financial Foundations</td>
<td>Nail Technology 2</td>
<td>Make-up Artistry</td>
<td>Skin Care 3</td>
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<td>Nail Technology 1</td>
<td>Nutrition and Health</td>
<td>Skin Care 2</td>
<td>Spa Clinic 4</td>
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<tr>
<td>Pedicures</td>
<td>Skin Care 1</td>
<td>Spa Clinic 3</td>
<td>Spa Management</td>
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<tr>
<td>Skills for Success</td>
<td>Spa Clinic 2</td>
<td>Teamwork and Leadership</td>
<td>Visual Merchandising</td>
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<tr>
<td>Spa Clinic 1</td>
<td>Placement</td>
<td></td>
<td>Placement 2</td>
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</table>

For course descriptions and codes, visit loyalistcollege.com
Manufacturing Engineering Technician

CONTACT: John Poste  EMAIL: jposte@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
- The manufacturing sector accounts for one in five jobs in Ontario, and employers need skilled workers to compete globally.
- Invest in your future with a strong combination of mechanical and electronic skills.
- Entry-level salaries vary from the mid-$30,000 range to over $40,000.
- Earn a certificate in Mechanical Techniques after one year of study.
- Enjoy using the latest industry tools and technologies in Loyalist’s well-equipped labs.
- Use the latest CNC Mills and Lathes with automated tool changing technology.

CAREER OPPORTUNITIES
This program prepares graduates for the many and varied tasks that make up the growing field of manufacturing engineering. Graduates are employed as maintenance planners, performance lab coordinators, design verification technicians, and CNC programmers, Cad Technicians, Buyers, Quality Control and Continuous Improvement technicians in a variety of industries from large machine shops to large manufacturing, design/build facilities and food processing. Graduates are also involved in fabrication and improvement of PLC-based equipment.

PROGRAM DESCRIPTION
Programmable Logic Controllers (PLCs) make it possible for technicians at a computer to control events on the factory floor. To succeed in today’s industrial environment, graduates need a combination of mechanical and electronic expertise. Loyalist is meeting that need, giving graduates strong skills and knowledge of CAD, machine design, motion control and manufacturing principles.

Detail-oriented students who enjoy using computers will find many opportunities for computer-based design, including AutoCAD, PLC programming, Autodesk Inventor (CAD-based mechanical design) and CADCAM. Students will also gain a solid understanding of machine design, tool control and development, numerical control programming and statistical quality control. The positive learning environment includes well-lit, roomy labs with a brand new CNC turning machine, brand new CNC milling machine, new engine lathes and design simulation software.

Students who successfully complete the first year of the program will also be awarded a certificate in Mechanical Techniques.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $1,450

For course descriptions and codes, visit loyalistcollege.com
Mechanical Techniques

CONTACT: John Poste  EMAIL: jposte@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
One-Year Ontario College Certificate

HIGHLIGHTS
- Make a lucrative living, with average starting salaries over $32,000, and the potential for much more with experience.
- Learn from experienced faculty members who understand what’s needed to succeed in industry.
- Use leading-edge simulation software to design and demonstrate hydraulic circuits.
- Use the latest in laser alignment technology.
- Learn about pumps and bearings.
- Get an edge when seeking a highly competitive apprenticeship.
- With bridging courses, you can enter Year Two of the Manufacturing Engineering Technician program and complete a diploma in just one more year.

CAREER OPPORTUNITIES
As industries update their equipment and procedures to become more competitive, they need skilled people who can keep the equipment running smoothly. Graduates are prepared to assume roles in the planning and supervision of maintenance work in industries of all kinds. They are employed as industrial mechanics, welders, and manufacturing senior maintenance technicians, and are able to assist in basic electrical troubleshooting. This is a growing trade that offers opportunities for men and women in every community and in a wide variety of shops and plants.

Competition for apprenticeships is fierce, and a certificate from Loyalist provides an edge when applying to apprentice as an industrial mechanic, millwright, machinist, or to any of the over 140 other apprentice trades in Ontario. Graduates are entitled to write the provincial test for an exemption from Level I of the in-school portion of the Industrial Mechanics apprenticeship. Apprenticeship candidates who have passed the exam are attractive to employers, as they do not need to leave the workplace to attend school.

PROGRAM DESCRIPTION
A knowledgeable faculty brings to life this program based on the same curriculum standards as apprenticeship training for Industrial Mechanics. High school graduates and mature applicants who may have taken welding or machine shop enjoy the program. Learning is based on practical, hands-on shop work backed up by theory. Shop work includes welding, machining, maintenance procedures, fluid power and electrical circuits. These are supported by classroom lessons in maintenance theory, preventative maintenance and manufacturing.

Students also explore design using AutoCAD, and the interpretation of engineering drawings. Special emphasis is placed on the diagnostic and troubleshooting aspects of the trade.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Books and Supplies: $1,300

Mechanical Techniques
CURRICULUM

FIRST YEAR
SEMESTER ONE
Blueprint Reading 1
Computer Applications 1
Electrical Fundamentals
Fluid Power 1
Machine Maintenance 1
Machine Tools 1
Welding 1
Welding Theory 1

SEMESTER TWO
Blueprint Reading and CAD 2
Electrical Fundamentals 2
Fluid Power 2
Machine Maintenance 2
Machine Tools 2
Occupational Health and Safety
Welding 2
Welding Theory 2

For course descriptions and codes, visit loyalistcollege.com
Motive Power Fundamentals – Parts and Counter Personnel

Motive Power Technician – Service and Management

CONTACTS: Gerry Byrd  EMAIL: gbyrd@loyalistc.on.ca
Steve Cook  EMAIL: scook@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Fundamentals: One-Year Ontario College Certificate
Technician: Two-Year Ontario College Diploma

HIGHLIGHTS
• Steer your passion toward a fulfilling career in the fast-paced, ever-changing automotive trade.
• Take advantage of working in our new Skills Centre.
• Gain knowledge and experience that is transferable into motive power trades including heavy equipment, automotive, marine small engines, truck and coach and agricultural technician.
• Skills and knowledge gained may also help you work toward a career as a parts counterperson, service writer or shop manager.
• Learn with an experienced, knowledgeable and enthusiastic staff.
• Extracurricular learning opportunities, including the annual Loyalist College Car Show, SEMA show in Las Vegas, Drive to Survive, Santa Clause parade float and more.

CAREER OPPORTUNITIES
The image of motive power tradespeople has evolved from stereotypical mechanics to skilled workers who possess refined knowledge, diagnostic abilities and business management skills. Graduates work in both large and small organizations, such as dealerships, manufacturers, service and repair shops, parts distributors, retail stores, wholesalers, insurance appraisers and adjustors, and manufacturing plants for automotive-related items. Their activities may include repairs, writing customer service orders, sales, customer relations, parts counter service, warranty claim processing, supervision, and insurance appraisal.

Graduates of the one-year certificate program are prepared for careers as parts and counter personnel, with entry-level salaries starting from approximately $30,000. Employable skills learned in the program can help them enter into an apprenticeship as an Automotive Technician, or they may choose to continue in the second year and complete a diploma.

A two-year technician diploma prepares graduates with two additional levels of training in-class theory. Students possess the knowledge to progress to a position as a technician, as well as the practical training to manage a small business or franchise. Entry-level salaries start from approximately $35,000.

PROGRAM DESCRIPTION
In their first year, students in both programs study basic automotive theory, as well as components from Level I of the Automotive Technician apprenticeship curriculum.

In the second year, students are given training that closely resembles Levels II and III of the in-class apprenticeship curriculum. In addition to the above training students are given the opportunity to gain knowledge in small business management, management principles, and safe environmental practices.

This is not an apprenticeship program. However, the instruction incorporates a large component of the in-class curriculum for apprenticeship. Graduates who wish to pursue an apprenticeship with an employer may obtain cross-accreditation from their regional apprenticeship office.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $170
Books and Supplies: $1,000

Motive Power Fundamentals – Parts and Counter Personnel
Motive Power Technician – Service and Management

CURRICULUM

FIRST YEAR
SEMESTER ONE
Basic Automotive Skills
Business Communications
Computer Skills
Trade Calculations

SEMESTER TWO
Applied Work Practices 1
Electrical, Electronics and Fuel 1
Engine Systems 1
Gear Trains 1
Interpersonal Skills
Parts and Supplies
Small Business Management 1
Suspension, Steering and Brakes 1

SECOND YEAR
SEMESTER THREE
Applied Work Practices 2
Electrical, Electronics and Fuel 2
Engine Systems 2
Gear Trains 2
Small Business Management 2
Steering, Suspension and Brakes 2

SEMESTER FOUR
Applied Management Principles
Applied Work Practices 3
Electrical, Electronics and Fuel 3
Engine Systems 3
Environmental Impacts
Gear Trains 3
Suspension, Steering and Brakes 3

For course descriptions and codes, visit loyalistcollege.com
Survey Technician

CONTACT: Perry Peterson  EMAIL: ppeterson@loyalistc.on.ca

SEPTEMBER ENTRY

PROGRAM LENGTH
Two-Year Ontario College Diploma

HIGHLIGHTS
- Get the skills to open a world of opportunities – for someone who likes the outdoors and/or working with the latest in technology.
- Gain hands-on field experience operating Total Stations, data-collectors, AutoCAD software and G.P.S. equipment.
- During the first semester investigate the civil and construction fields – and explore the opportunity of transferring to another specialization.
- Put your skills to work one day a week with a semester long, on the job placement component.
- Your diploma satisfies all of the academic requirements for professional certification through OACETT (see page 87).

CAREER OPPORTUNITIES
Cadastral, or legal, surveying enables the land surveyor to offer an opinion on the location of property boundaries – the survey technician acts as his eyes and ears on the ground. Surveying is also the foundation of a wide variety of engineering projects – from pre-engineering surveys to assist in the design of roads and buildings, to the layout used to control the construction of bridges, sewers and roads, to the as-built surveys that document the location of the final structures and the quantity of material used. Geographic Information Systems provide the framework for the development, implementation, and operation of a variety of data management and graphic technologies. Whether you prefer to work outdoors or in an office setting, you will find many diverse opportunities in the surveying field.

To be certified in Ontario, college graduates must apply to the Ontario Association of Certified Engineering Technicians and Technologists (OACETT). Loyalist graduates may be asked to complete additional work experience, provide peer references and undertake a Professional Practice Examination conducted by OACETT.

PROGRAM DESCRIPTION
At Loyalist, students get a well-rounded education that combines classroom instruction, practical field exercises in small groups, and the opportunity to process data using the latest computer software including MicroSurvey CAD.

First-year courses provide a strong foundation in basic surveying methods, computer applications and drafting using AutoCAD. Survey students can transfer into the second year of the Civil Technician or Technologist program or the Construction Technician program by completing one additional course.

During their second year, students will be given the opportunity to develop specialized field and office skills used in the construction process as well as cadastral surveying. Not only will you create plans for new communities but you will also develop plans of subdivision, plans of survey, and topographic plans using Global Positioning and astronomic techniques.

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $80
Books and Supplies: $1,200
Additional costs, such as travel and parking, may be incurred during placements, internships and practicums

Survey Technician
CURRICULUM

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<th>FIRST YEAR</th>
<th>SEMESTER ONE</th>
<th>SEMESTER TWO</th>
<th>COURSES</th>
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<tbody>
<tr>
<td>Building Methods and Materials</td>
<td>CAD 1</td>
<td>Field Work 1</td>
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<td>Field Work 1</td>
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<td>Geomatics 1</td>
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<tr>
<th>SECOND YEAR</th>
<th>SEMESTER THREE</th>
<th>COURSES</th>
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<tr>
<td>Construction Supervision 1</td>
<td>Construction Surveying</td>
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</tr>
<tr>
<td>Construction Surveying</td>
<td>Field Work 1</td>
<td></td>
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<tr>
<td>Field Work 1</td>
<td>Highway Technology 1</td>
<td></td>
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<tr>
<td>Highway Technology 1</td>
<td>Introduction to GIS and GPS</td>
<td></td>
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<tr>
<td>Placement</td>
<td>Survey Law</td>
<td></td>
</tr>
</tbody>
</table>

For course descriptions and codes, visit loyalistcollege.com

98 Loyalist College
PROGRAM DESCRIPTION
Through hands-on learning in our newly equipped shop, students are prepared to meet increasingly complex industry standards. They develop the knowledge and skills required to enter into the structure steel fabrication, detailing and welding fields. Projects are followed from the engineering drawings stage through cutting and forming processes to the completion of the job – along with the inspection quality phase.

In the Welding Techniques certificate program students develop the basic skills to enter the welding, fabrication and millwright industry. It provides the opportunity to fast-track into an apprenticeship with knowledge of welding techniques – such as gas metal arc welding and shielded metal arc welding – welding equipment operation, and skills in blueprint reading and sketching.

The new Welding and Fabrication Technician diploma program offers students the opportunity to expand their theoretical and practical skill set. The focus on new and evolving technologies such as CNC machinery and the ability to design in 3D, means graduates will be able to advance their career further and faster.

Applicants with work experiences or other types of non-credentialed learning may be eligible for credits and are able to challenge the first level of the Welding Apprenticeship (fee pending).

Students are also able to obtain certification with the Canadian Welding Bureau (C.W.B.) in our test centre for the following welding certificates.

- Gas Metal Arc Welding (G.M.A.W.) Flat Position
- Gas Tungsten Arc Welding Steel (G.T.A.W.) Fillet
- Gas Tungsten Arc Welding Stainless Steel (G.T.A.W.) Fillet
- Gas Tungsten Arc Welding Aluminum (G.T.A.W.) Fillet
- Shielded Metal Arc Welding (S.M.A.W.) Four Positions
- Flux Cored Arc Welding (F.C.A.W.) Flat Position
- Metal Cored Arc Welding (M.C.A.W.) Flat Position

Also offered is the Welding Inspector Certificate or Welding Supervisor through the Canadian Welding Bureau Centre for Learning (part of the C.W.B. Group)

APPROXIMATE COSTS (2012-2013)
Tuition/Ancillary Fees: $3,547 (two semesters)
Consumables Fee: $20
Books: $750; Supplies: $250

For course descriptions and codes, visit loyalistcollege.com
Access Programs

College Prep
Community Employment Services
Literacy and Basic Skills (L.B.S.)

“When I left the Canadian Air Force it had been 33 years since I had attended high school. I felt that I needed an academic tune up to enter a full-time college diploma program so I registered in College Prep. I’ve since completed the Business Administration program at Loyalist. I tell everyone I know about my positive experience with College Prep and have given the information to my military case manager to pass on to other releasing members.”

Doug Bate
COLLEGE PREP 2009
BUSINESS ADMINISTRATION 2011

Continuing Education

LTKC
Loyalist Training and Knowledge Centre
**College Prep Program (Academic and Career Entrance Program)**

**CONTACT:** Diane Malette  
**EMAIL:** dmalette@loyalistc.on.ca  
**PHONE:** 613-969-1913, ext. 2456

**MONTHLY ENTRY**

**PROGRAM LENGTH**  
Varies according to different entry levels, determined by an interview process and an assessment of acquired skills and program needs.

**HIGHLIGHTS**

- Earn your Grade 12 Equivalency and increase your job opportunities.
- Upgrade your qualifications for admission to post-secondary college programs.
- Gain guaranteed admission into a Loyalist post-secondary program upon graduation, subject to available seats. Students must apply through [ontariocolleges.ca](http://ontariocolleges.ca) to be considered for admission.
- Tuition costs are covered for most students. In some cases, help with travel and daycare costs may be available.
- If you enter at a Grade 9 level, you could have your Grade 12 Equivalency within nine months.

**CAREER OPPORTUNITIES**

A Grade 12 or Equivalent is required by most employers. The College Prep Program is a springboard into a better job, or further studies at college. The program:

- allows mature students to earn their Grade 12 Equivalency
- allows high school graduates to upgrade or refresh their knowledge and skills
- improves qualifications to apply to college programs
- provides graduates with guaranteed admission into a Loyalist post-secondary program, subject to available seats. Students must still apply through [ontariocolleges.ca](http://ontariocolleges.ca) to be considered for admission into their desired post-secondary program.

**PROGRAM DESCRIPTION**

This is a high school equivalency program. Students who complete all the required courses will be able to apply to college programs, and they are guaranteed seats in Loyalist programs. Subjects can be arranged in combinations to meet students’ needs.

**APPROXIMATE COSTS**

Free for most students. Financial help may be available for travel and daycare costs.

**ADMISSION REQUIREMENTS**

This flexible program is for adults 18 years of age or older who have not yet earned their high school diploma, or who graduated from Grade 12 but need to refresh their knowledge and skills to help them get into college. An interview process will determine the levels at which applicants enter the program.

**College Prep Program CURRICULUM**

| Math 1: Arithmetic and Intro to Algebra |
| Math 2: Algebra |
| Math 3: Ratio, Proportion and Percentage |
| Math 4: Trigonometry 1 |
| Math 5: Level 3 Exam (Grade 10 Equivalent) |
| Math 6: Algebra |
| Math 7: Linear and Conics Functions |
| Math 8: Quadratics |
| Math 9: Applied Algebra |
| Math 10: Investment |

| English 1: Language Basics and Composition 1 |
| English 2: Language Basics and Composition 2 |
| English 3: Persuasive Composition; News and Views |
| English 4: Business Communications |
| English 5: Level 3 Exam (Grade 10 Equivalent) |
| English 6: Essays |
| English 7: Essays through Literature |
| English 8: Research and Report Writing 1 |
| English 9: Research and Report Writing 2 |
| English 10: Seminars and Presentations |

| Computers 1: Fundamental computer operations, keyboarding skills |
| Computers 2: Using word processors |
| Computers 3: Excel, PowerPoint |
| Computers 4: Microsoft Access |

With online courses available in:

- Biology
- Chemistry
- Communications
- Computers
- Mathematics
- Physics
- Self management – self direction

For course descriptions and codes, visit [loyalistcollege.com](http://loyalistcollege.com)
Community Employment Services offers a range of resources, supports and service components to respond to the career and employment needs of individuals and the skilled labour needs of employers – and can assist individuals on a path to higher skills training and employment. The five (5) components of Community Employment Services provide a highly flexible tool kit that can be customized to a client’s particular needs.

.CLIENT SERVICE PLANNING AND COORDINATION (CSPC)
CSPC is the key component of Community Employment Services. All individuals have access and there are no eligibility requirements. CSPC provides the initial point of contact for individuals seeking to access our Community Employment Services program.

 RESOURCES AND INFORMATION (RI)
RI is a labour market service for the community that provides information on local training and employment opportunities. Some services may include information on career and training, literacy and academic upgrading, and registrations for education and training and income support. Clients utilizing this service will have access to our resource centre including high speed internet, printing, photocopying and faxing.

 JOB SEARCH
Structured and individualized support is provided to clients in order for them to have a successful job search. Employment Consultants help clarify clients’ employment and training needs.

 JOB MATCHING AND PLACEMENT INCENTIVES
This component of Community Employment Services provides matching and job placement services to clients who need additional help with their job search. These clients may benefit from more in-depth job coaching, mentoring and job retention techniques.

 OTHER COMMUNITY AND EMPLOYMENT ONTARIO (EO) PROGRAMS
Community Employment Services offers information on many community programs, as well as other EO programs such as Second Career, Self Employment Benefit, Apprenticeship, Literacy and Basic Skills, and/or other services that support employability and/or training.

Literacy and Basic Skills (L.B.S.)

CONTACT: Diane Malette  EMAIL: dmalette@loyalistc.on.ca
PHONE: 613-969-1913, ext. 2456

MONTHLY ENTRY

PROGRAM LENGTH
Varies, depending on student needs.

HIGHLIGHTS
• Build skills and confidence that will enhance your career opportunities and quality of life.
• Enjoy small class sizes and a lot of individual attention.
• Attend full-time or part-time, and learn at your own pace.
• It’s free! Tuition is fully funded by the provincial government.

CAREER OPPORTUNITIES
Students enroll in the L.B.S. program for a variety of reasons, from developing the skills to better help children with homework, to paving the way toward high school equivalency and post-secondary education. The knowledge and skills acquired in L.B.S. can help students make the most of their jobs, and give them more confidence in their everyday lives. Participants use this program as a launching point for their personal and career goals.

PROGRAM DESCRIPTION
L.B.S. combines academic upgrading, training readiness, career and personal development, and job-search skills. Individualized programs are provided for students who may attend full- or part-time. Subjects include reading, writing, spelling, grammar, computers, mathematics and science.

Levels 3 through 5 are offered through the Belleville campus. Then, if desired, students can move on to higher-level secondary school classes. Friendly staff will help students identify which level is best for them. The program is designed around small class sizes for optimum individual attention. Faculty members create a positive learning environment, and encourage students to learn at their own pace. Teaching is based on practical knowledge and situations that students can apply in their everyday lives.

APPROXIMATE COSTS
Tuition is free for all students. This program is funded by the Ontario Ministry of Training, Colleges and Universities, and Employment Ontario. Students may receive assistance with child care and transportation costs.

ADMISSION REQUIREMENTS
Anyone 18 years of age or older can apply.
Whether you wish to turn your passion into a career or keep up with the continually changing business world, the School of Continuing Education can help you with over 1,000 part-time and distance education opportunities available through monthly and semester start dates. Pursue educational goals through online learning, correspondence, evening classes on the main campus or at one of five off-campus locations. Flexibility allows you to complete a certificate, diploma or apprenticeship in 47 areas of study – while maintaining your full time job and other responsibilities.

Many of the part-time programs are eligible for Employment Ontario and OSAP funding assistance.

For an extensive list of part-time and distance opportunities go to loyalistfocus.com and select the certificate section.

CREDIT COURSES
Through our part-time programming, we endeavor to offer as many post-secondary credit courses or equivalencies as enrollment criteria and field placement/practicum requirements permit.

VOCATIONAL/ARTS/INTEREST COURSES
With an abundance of talented artists, artisans, musicians, dancers, photographers, and crafts people in the Quinte area, we offer you the expertise of some of the most outstanding teachers in the province. Our new Sustainable Skills, Technology and Life Sciences Centre will provide the perfect backdrop to acquire up-to-date skills and technology knowledge to advance your career or enhance your own personal development.

DIPLOMA IN MILITARY ARTS AND SCIENCES (DMASc)
(Online Delivery Only)
Through an innovative partnership with the Royal Military College (RMC) and the Canadian Defence Academy, Loyalist College offers this exciting diploma entirely online. The DMASc program is intended for Non-Commissioned Members (NCMs) of the Canadian Forces, members of the Canadian Forces and their dependents, DND personnel, and the general public. The DMASc is designed to provide participants with the essential skills and knowledge required to excel in the modern military or in large organizations by focusing on leadership, critical thinking, military studies, resource management and communication. NCMs taking the program will receive credit for professional development already completed through the military. DMASc graduates may qualify for advanced standing in the Bachelor of Military Arts and Science offered at RMC. For more information, refer to the course transfer guide, which is available online at loyalistfocus.com.

This program is considered a two-year diploma, however students will have up to 10 years to complete the requirements. PLEASE NOTE: Students must obtain a grade of 60% or higher in all classes to obtain this diploma.

Admission Requirements:
Military Status or Mature Student or OSSD

For more details on this diploma please visit: loyalistfocus.com, select Certificates and then select Diploma in Military Arts and Sciences from the list.

APPRENTICESHIP AND DESIGNATION PROGRAMMING
Loyalist is the only college in Ontario that offers Early Childhood Education (ECE) Apprenticeship and Developmental Services Worker (DSW) Apprenticeship by distance education. Accessibility, flexibility, outstanding curriculum, and knowledgeable instructors ensure that these human services apprenticeships will prepare you for a successful career.

In cooperation with professional associations such as the Ontario Building Officials Association, Canadian Association of Production and Inventory Control, and the Canadian Payroll Association, Loyalist provides you with the opportunity to work towards professional certification in a wide range of specialized fields.

DISTANCE EDUCATION – ONLINE AND CORRESPONDENCE PROGRAMMING
The accessibility, flexibility, and immediacy of learning at a distance is increasingly important to learners. Through online virtual classrooms or correspondence, you can complete a certificate, professional designation, diploma or a single course – with many starting every month. High demand programs such as the Food Service Worker certification, the Office Administration diploma and the new Internet Applications and Web Development certificate and diploma, offer you employment ready skills and can be taken from your home or office. With over 900 courses available online through the OntarioLearn consortium, achieving your educational goals can become a reality.

OFF-CAMPUS COMMUNITY LOCATIONS
In addition to our Belleville and Bancroft campuses, we offer programming in Brighton, Picton, Trent Hills (Campbellford, Hastings, Warkworth) and Trenton. See page 22 for more information about our Bancroft campus and eLab opportunities.

loyalistfocus.com
email: coned@loyalistc.on.ca
Our goal is simple – your success. Our specialty is workplace learning and performance. For organizations, we aim to be part of your business team. For individuals, we’re here as part of your career planning.

Our pledge is *Skills that WORK*, so that you, your people and your organization flourish. By flourish, we mean we are acutely aware of ROI and the goal of any investment – bottom line. Our best clients have a specific training need, either for management development or new skills for workers. They need responsiveness that goes beyond simply scheduling courses – to helping manage scheduling and obtain funding.

So however you’re looking to leap forward – upgrading skills or efficiency, growing sales or management skills, or keeping qualifications current – consider Loyalist College your Training and Knowledge Centre.

Browse the courses on our website [www.loyalisttraining.com](http://www.loyalisttraining.com) and see what suits your needs. If you don’t see what you’re looking for contact us at [ltkc@loyalisttraining.com](mailto:ltkc@loyalisttraining.com) – we’re here to help.

**For Yourself**

We’re your bridge between a job and a career. Now, more than ever, you may want to qualify for a better position, increase your chances for a promotion or apprenticeship – even start a whole new career. Many courses are eligible for Skills Development or Second Career funding. We can advise and help you apply.

**Corporate and Business Training**

Whether you need Corporate Leadership, or Specific Skills Training we’re ready for you – we’ll even conduct sessions at your workplace. And since your needs may be unlike any others, we’re ready to customize and provide precisely what you need.

**Our Unique Four-Step Learning System**

Our system has made us one of the most highly respected training and development centres for small and medium-sized businesses, manufacturers, retailers, federal and provincial government agencies, and municipalities.

1. **Specific outcomes**: We start by identifying what your people and organization need to achieve, and outline precisely what they will take away from their LTKC experience.
2. **Unique tools**: In addition to the essential learning and instruction you’d expect to find at any learning institution, LTKC has developed unique methodologies and experiential working materials that can add depth and dimension to the learning.
3. **Metrics**: Trainee testing and evaluation ensures that your specific outcomes are achieved. Measuring student success is how we measure our own.
4. **Reinforcement**: Wherever possible, we endeavour to make the learning real by following up with organization clients and trainees back in the workplace. A reminder note or questionnaire can have the effect of creating “Oh yeah!” moments, when trainees are reminded of their learning in real-life work situations.

**Programs that Fit the Needs of Today’s Businesses**

Loyalist Training and Knowledge Centre has a constantly evolving roster of most-needed courses and programs. Listed below are just a few –

**MUNICIPAL**

- High performance programs customized for Ontario’s municipal leaders.

**CORPORATE AND BUSINESS**

- Self-Managed Leadership
- 3A’s of Leadership and Authority
- Electrical, Mechanical, Machinist Multi-Skilling
- Giving Performance-Related Feedback
- Human Resources Essentials for Front-line Supervisors and Managers
- Maximizing Employee Contributions
- Dynamix Profile and the Colours of Communication **NEW**
- Team Performance Profile and Team Performance Workshop **NEW**
- Computer Skills
- Forklift Operator Certification
- Air Brakes (Z Endorsement) Licensing
- Ozone Depletion Prevention Certification
- Time Mastery and Project Management

**INDIVIDUAL SKILLS CERTIFICATE**

- Gearing Up – Canada’s Motorcycle Skills Course

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**LTKC – Loyalist College**

[www.loyalisttraining.com](http://www.loyalisttraining.com)

ltkc@loyalistcol.on.ca

613-966-8121 1-877-887-8223

284B Wallbridge-Loyalist Road, Belleville, ON K8N 5B9
general information

Application/Admission Procedures
International Applicants
Costs/Fees
Enrolment and Academic Record

Administrative Officers
Faculty
Index
Loyalist QuickView

The Parrott Centre, Loyalist’s library and information resource centre
Application/Admission Procedures

Application Procedure

ontariocolleges.ca receives and records applications and student responses to college offers of admission.

Applicants may apply online at ontariocolleges.ca or obtain an application form from any college of applied arts and technology or secondary school in Ontario.

Applicants may select up to five choices with no more than three program choices at any one college. An applicant may accept only one offer of admission.

If you are currently attending a secondary school outside of Ontario at the time of application, have your school office send us a copy of your current transcript. A final transcript should also be forwarded when available. All grade 12 students who apply are admitted conditionally and must provide evidence of obtaining their high school diploma including all required courses specified for the program admitted to prior to being registered at Loyalist.

Where the applicant has completed more than one course that qualifies as the “required” course, and where the grade received for this course is used in determining the admissions’ score of the applicant, the course with the higher final grade is used.

JANUARY 2014:

Winter Program Starts

In addition to the Semester One starts in September, the following programs also have a Semester One start in January:

- 3D Video Production (January Intake Only)
- Accounting
- Business
- Business Sales and Marketing
- Community and Justice Services Worker
- Customs Border Services
- Developmental Service Worker
- Esthetics and Spa Management
- General Arts and Science
- Media Experience (January Intake Only)
- Personal Support Worker (January Intake Only)
- Police Foundations
- Protection, Security and Investigation

Part-time January starts may be possible in other post-secondary programs.

SAVE TIME...

Apply Online

Examine your options at our website where you’ll find links and program information for Ontario’s 25 Colleges of Applied Arts and Technology, three agricultural colleges and the Michener Institute for Applied Health Sciences. Apply online at:

www.ontariocolleges.ca
Transfer from Other Ontario Colleges and Other Post-Secondary Institutions

Applicants who have successfully completed a portion of a program at an Ontario College of Applied Arts and Technology will be accepted into the same or a similar program at Loyalist College with appropriate transfer credits for training and education already completed.

Loyalist is committed to maximizing the accessibility of all of its programs to learners with partial or complete credentials from colleges or universities. (See sections on Advanced Standing, Post-Diploma, and Accelerated Programs.) Applicants with training from other institutions should submit their documentation to Loyalist at the time of application.

Loyalist Students Eligible to Re-enrol in a College Program

Qualified continuing students need only register at Loyalist to advance directly from one year to the next. Part-time students and individuals who wish to re-enrol in a program after sitting out one or more semesters must notify the Registrar's Office of their intention to return. All first-year students or new students must submit an application to ontariocolleges.ca.

Equivalent Canadian Standings

Applicants from other Canadian provinces or other countries must submit certified transcripts of grades. In order to be considered for admission, applicants provide proof of academic standing equivalent to the Ontario Secondary School Diploma (OSSD, Grade 12). Applicants whose first language is not English must provide documented proficiency in English (please see Language Requirements – page 109).

Review of Admissions Decisions

A decision to accept or decline an application for admission is sent to the applicant in writing. Should an applicant, who has been declined, wish to receive further explanation, the following procedure will apply.

Procedure

The applicant should request a verbal explanation for the admissions decision from the College's Admissions Office. This request should be directed first to the Admissions person who has been corresponding with the applicant, and if further explanation is required, to the Registrar. If the applicant is not satisfied with the information given, the applicant may initiate the formal written admissions review procedure as outlined.

ADMISSIONS REVIEW PROCEDURE

1. The applicant applies in writing to the Registrar for a review of the decision not later than one month after the offer date.

2. The Registrar acknowledges the application in writing and forwards it to the members of the College Admission Review Panel. This panel consists of the Registrar; Vice-President, Academic; Director, Accounting Services; and a College Counsellor.

3. The Registrar sets a date for a meeting between the panel and applicant, and notifies all parties of the meeting date.

4. The applicant makes representation to the panel, either verbally or in writing, or both. Should the applicant choose to bring an agent to the meeting, the applicant must notify the College of this intent and the identity of the agent, seven days prior to the scheduled meeting.

5. The panel and applicant may ask for information from other sources.

6. The panel retires to consider the representation of the applicant and any other information supplied.

7. The panel advises the applicant in writing of their decision and the reasons for their decision. This reply will be mailed to the applicant within seven days of the date of the hearing.

The panel is considered the last avenue of review within the College.

Health Requirements

All successful applicants must satisfy the health requirements stipulated by their program.
International Applicants

Application Process
An international applicant is a person wishing to study in Canada who is neither a Canadian citizen nor a permanent resident as defined by the current Immigration Act.

The mature student clause does not apply to international student applicants.

International students may apply directly to the College.
Please request and submit applications to:
  International Centre
  Loyalist College
  P.O. Box 4200
  Wallbridge-Loyalist Road
  Belleville, Ontario K8N 5B9
  Canada

There is a $150 CAD non-refundable application fee (includes document evaluation), which is payable to Loyalist College by certified cheque, credit card, money order or bank draft. Personal cheques are not accepted.

Any transcripts not in English must be translated into English. Applicants should provide word-for-word translations of all documents in the same format as the original. All records (official certificates and transcripts) of your high school, college and university education must be sent with your application form. These records must include the original copies or certified “true” copies in the original language and the English translation.

The following information should be included in your application package:
• Completed international student application form
• Original or certified “true” copies of all transcripts and certificates
• English Proficiency Score
• International Student Application Fee

Admission Requirements:
International applicants must provide proof of academic standing equivalent to the Ontario Secondary School Diploma (OSSD – Grade 12).

The following certificates are acceptable for admission:
• United States – Grade 12
• England, Wales, West Africa and Middle East – General Certificate of Education (O Level) with grades of A, B, C (or 1, 2, 3) in five academic subjects
• West Indies – General Certificate of Education (O Level) with grades of A, B, C (or 1, 2, 3) in five academic subjects, or Caribbean Examinations Council with grades of A, B, C (or 1, 2, 3) in five academic subjects
• Hong Kong Certificate of Education with credit standing in five academic subjects, or pass standing in six academic subjects, or the Chinese University of Hong Kong Entrance Examination with a pass in five academic subjects
• Other countries – Detailed academic records should be submitted with your application for evaluation.

Immigration Requirements
By Canadian law, International students must have a valid Student Authorization (Visa). To obtain a Student Authorization (Visa) you will need to visit your local Canadian Embassy, Canadian High Commission or Canadian Consulate Office. You will be required to:

a) apply to and receive an offer of admission from Loyalist College
b) have a valid passport
c) provide proof of sufficient funds to cover:
   i) tuition fees and living expenses for the entire length of the program of study
   ii) travel to and from your country to Canada
   iii) medical health insurance coverage for the entire length of the program of study
d) provide a medical certificate.

For more visa information, go to the Citizen and Immigration Canada website at www.cic.gc.ca

Please apply as early as possible since it can take several months to obtain the Student Authorization (Visa) from the Canadian Embassy or Consulate.
Language Requirements
All instruction within the College is in English. In order to be successful in a program, communication, listening comprehension, reading and writing skills must be at a level sufficient to meet the demands of post-secondary studies.

All applicants to Loyalist College whose first language is not English, or whose previous education has been conducted in another language, will be expected to provide an English proficiency assessment.

Please forward test scores from one of the following tests with your application if possible, or as soon as you can:

<table>
<thead>
<tr>
<th>ENGLISH LANGUAGE PROFICIENCY TEST</th>
<th>CERTIFICATE/DIPLOMA PROGRAMS</th>
<th>LOYALIST DEGREE/NURSING/PRACTICAL NURSING/MEDIA/POST-GRADUATE PROGRAMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL (Test of English as a Second Language) website: <a href="http://www.toefl.org/">http://www.toefl.org/</a></td>
<td>550 (paper-based test) or 213 (computer-based test) or 79 (Internet-based test)</td>
<td>580 (paper-based test) or 237 (computer-based test) or 88 (Internet-based test)</td>
</tr>
<tr>
<td>IELTS (International English Language Test Service) website: <a href="http://www.ielts.org/">http://www.ielts.org/</a></td>
<td>6.0 overall with a minimum score of 5.5 in each section</td>
<td>6.5 overall with a minimum score of 6.0 in each section</td>
</tr>
<tr>
<td>CAEL (Canadian Academic English Language Assessment) Please Note: This Canadian test assesses English use for academic purposes and is offered at Canadian embassies and at all Canadian Education Centre Network (CECN) locations. website: <a href="http://www.cael.ca">http://www.cael.ca</a></td>
<td>Overall band of 60</td>
<td>Overall band of 70 and Writing 60, with no other band score under 60</td>
</tr>
</tbody>
</table>

Scholarships
Each year, Loyalist College awards up to 10 scholarships ($1,000 each) to international students. Selection is based on financial need and on prior academic achievement. Applications are available to registered students and the scholarships are awarded during the fall semester.

Criminal Record Checks
The Belleville Police Service is unable to provide timely criminal record checks on International Students. Protocols dictate that requests should be processed through the Royal Canadian Mounted Police.

Tuition Fees
Please see International Students on page 110.
Costs/Fees

Full-time Students – Post-Secondary Day Programs
A full-time student is one whose course load is at least 70% of the hours or 2/3 of the courses required for the program and semester in which the student is enrolled.

Fees 2012/2013 Academic Year (Standard Two-Semester Program)
Programs which are less than or greater than two semesters will have the fees adjusted.

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition*</td>
<td>$2,533.08</td>
<td>$2,509.30</td>
<td>$2,496.00</td>
</tr>
<tr>
<td>Full-Time Ancillary Fee</td>
<td>$1,014.00</td>
<td>$1,014.00</td>
<td>$1,014.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$3,547.08</td>
<td>$3,523.30</td>
<td>$3,510.00</td>
</tr>
</tbody>
</table>

*Tuition for the Practical Nursing program is $3,709.80 (first year) or $3,440.10 (second year) plus $1,014.00 ancillary fees.

*Tuition for Collaborative Nursing Degree program is $5,591.58 (first year) or $5,538.20 (second year) plus $1,014.00 ancillary fees.

All fees are payable no later than July 9 except when otherwise advised by the Registrar’s Office. Textbooks, instruments and supplies vary in cost from $500 to $2,500 per year. Most of these items are available through the College bookstore.

Students who officially withdraw up to and including the first ten (10) days of scheduled classes of a semester are entitled to receive a refund of tuition and ancillary fees for that semester less a $100 administrative charge and a $50 deferral fee, if applicable. The College will refund in full any tuition paid in advance for second and subsequent semesters. Failure to attend does not constitute a withdrawal. Students must inform the Registrar’s Office, in writing, that they are withdrawing. Withdrawal forms are available from the Student Success Mentors.

A $50 administrative fee will be assessed at the time of payment to all students deferring fees or paying by installment. This administrative fee is non-refundable.

Some programs charge an additional consumables fee. Information will be included with the fee statement.

For all students, please note that after 10 days of scheduled classes, colleges are required to refund only tuition fees paid in advance for subsequent semesters.

Part-time Students – Post-Secondary Day Programs
Students taking a course load which is less than that prescribed for full-time students are designated as part-time students.

The standard tuition fee for all part-time courses is $5.23 per hour, plus an ancillary fee of $1.80 per Student Contact Hour (SCH). Part-time students seeking membership in the Students’ Association may make application during or after registration.

Challenge Process and Portfolio Assessment Fee
Students who apply to challenge a course by portfolio, examination, demonstration or other acceptable method, will be assessed a non-refundable fee of $109.20, to a maximum of $1,000.

Short Skills Programs (under 50 weeks)
For Skills programs, the tuition fee is calculated at the rate of $67.45 per week. Additional fees may be assessed for some programs. The full fee is payable in advance of registration. Fee information for specific Skills programs can be obtained by inquiring at the Admissions Office.

International Students
Visa student applicants must pay the following fees for regular full-time post-secondary programs – two semesters per year. Programs which are less than or greater than two semesters will have the fees adjusted:

<table>
<thead>
<tr>
<th></th>
<th>Diploma/Certificate</th>
<th>Diploma/Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$12,000.00</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Ancillary Fees</td>
<td>$1,014.00</td>
<td>$507.00</td>
</tr>
<tr>
<td>Health Insurance – mandatory</td>
<td>$600.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$13,614.00</td>
<td>$7,107.00</td>
</tr>
</tbody>
</table>

A minimum payment of one semester is required prior to the commencement of classes. Students are encouraged to pay the entire academic year in one transfer.

Withdrawal and refund policy is dependent on circumstances, including:
• Denied Study Permit
• Arrive in Canada and withdraw within first 10 days
• Unable to attend
• Withdraw after 10th day of class

It is the responsibility of the students to complete the official withdrawal process and/or to apply for fee refunds. Application for a fee refund should be made to the International Centre. Fees refunds are returned to their place of origin and are not returned directly to the student.

For details visit loyalistcollege.com – go to Student Services / International Student Services

Method of Payment
You can make your payments using:
• Your bank (in person or through the bank’s on line and automated bill payment options)
• A bank wire transfer (for international students)
• A personal cheque (Canadian residents only) or money order, by mail or in person
• Or by debit card or cash, if paying in person.

Please note that it is the responsibility of the student to complete the official withdrawal process and/or to apply for fee refunds. Application for a fee refund should be made to the Registrar’s Office. Overpayments are not automatically refunded. Withdrawal forms are available from the Student Success Mentors. Fee refunds are issued directly to the student.
Debts
Students who are in any way indebted to the College do not receive course marks or a transcript of their marks, graduation certificate or diploma, until the debt is cleared.

PLEASE NOTE:
Fees charged for full and part-time credit programs are established by the Ministry of Training, Colleges and Universities, and can be changed without advance notice. The fees indicated here are those in place for the 2012/2013 academic year. POST-DATED CHEQUES ARE NOT ACCEPTED.

Income Tax Receipts
Students can print an official copy of the Tuition and Education Credit Certificate (T2202A) for income tax purposes from their Banner account. This certificate includes both the number of months of schooling and the fees paid for the calendar year. Duplicate certificates are issued if requested.

ANCILLARY FEES

All full-time students must pay mandatory Ancillary Fees of $1,014.00. Winter registration students pay $507.00 and summer students pay $256.50.

These fees include:

ACTIVITY FEE: A fee to sponsor social activities and to manage the general office of the Students’ Association a photo ID card and a student handbook.

FACILITIES ENHANCEMENT FEE: A fee to assist with the operating costs, facilities enhancement costs of the Student Centre.

ATHLETICS FEE: A fee to assist with the operating expenses of Intercollegiate and Intramural Athletic activities, campus recreation facilities and the operation of the Fitness Centre.

LOCKER FEE: A fee for the use of a locker.

HEALTH CENTRE FEE: A fee to maintain the operation of the Health Centre.

ACCIDENT INSURANCE FEE: A fee to pay for a group accident insurance policy. Covers 80% of prescription drugs.

SUPPORT SERVICES FEE: Peer Tutoring, Career and Employment and Wellness Services.

INFORMATION TECHNOLOGY FEE: A fee to provide for open access computer facilities for the sole use of students, an overnight printing service, student email accounts, and email training and support.

ADMISSIONS AND GRADUATION FEE: Assist with costs related to Convocation ceremonies and transcripts.

ALUMNI FEE: A fee to support the Alumni Association and its programs.

CJLX FEE: A fee to support the operation of the on-campus FM radio station.

INCIDENTAL ADMINISTRATIVE CHARGES

Official Transcripts (students in attendance prior to 1995) $5.75
Course Outline Requests $5 per course to a max. of $250
Deferral Fee $50 (fees paid in two installments)
Penalty for NSF Cheques $35
Prior Learning Assessment (per course) $109.20; maximum $1,000
Replacement of Diploma $37.45
Supplemental Exam Fee $25
Transfer Credit/Exemption Fee $25 per course
Unofficial Transcripts (students in attendance prior to 1995) $2.30
Admin fee part-time student withdrawals $20 per course

ANCILLARY FEES

The individual fee amounts are as follows:

<table>
<thead>
<tr>
<th>Per Year Full Amount Paid in Fall Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT GOVERNMENT</td>
</tr>
<tr>
<td>Student Government Activity Fee</td>
</tr>
<tr>
<td>Student Handbook Fee</td>
</tr>
<tr>
<td>Student ID Card Fee</td>
</tr>
<tr>
<td>TOTAL FEES</td>
</tr>
<tr>
<td>STUDENT GOVERNMENT INITIATIVE</td>
</tr>
<tr>
<td>Facilities Enhancement Fee</td>
</tr>
<tr>
<td>STUDENT CENTRE</td>
</tr>
<tr>
<td>Student Centre Fee</td>
</tr>
<tr>
<td>ATHLETICS</td>
</tr>
<tr>
<td>Athletics Fee</td>
</tr>
<tr>
<td>Fitness Centre Fee</td>
</tr>
<tr>
<td>Campus Recreation Facility Fee</td>
</tr>
<tr>
<td>Facilities/Lockers</td>
</tr>
<tr>
<td>TOTAL FEES</td>
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<tr>
<td>HEALTH SERVICES</td>
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<tr>
<td>Health Centre Fee</td>
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<tr>
<td>Accident Insurance Fee</td>
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<tr>
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<tr>
<td>STUDENT SUCCESS</td>
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<tr>
<td>Peer Tutoring &amp; Academic Skills Centre Fee</td>
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<tr>
<td>Wellness Services Fee</td>
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<tr>
<td>TOTAL FEES</td>
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<tr>
<td>EMPLOYMENT &amp; CAREER SERVICES</td>
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<tr>
<td>Employment &amp; Career Services Fee</td>
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<tr>
<td>TECHNOLOGY</td>
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<tr>
<td>Technology Fee</td>
</tr>
<tr>
<td>REGISTRAR’S OFFICE</td>
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<tr>
<td>Admissions Fee</td>
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<tr>
<td>Graduation Fee (each year)</td>
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<tr>
<td>TOTAL FEES</td>
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<tr>
<td>ALUMNI</td>
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<td>Alumni Fee</td>
</tr>
<tr>
<td>91X RADIO</td>
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<tr>
<td>91X Radio Fee</td>
</tr>
<tr>
<td>ACCESS COPYRIGHT</td>
</tr>
<tr>
<td>Access Copyright Fee</td>
</tr>
<tr>
<td>TOTAL ANCILLARY FEES</td>
</tr>
</tbody>
</table>

A fee is charged per year for all full time students at the Belleville campus. The fee is to be paid at the start of the first term. For each new intake during the academic year, the rates are adjusted. The fee is non-refundable after 10 days of scheduled classes from the start of the term.

CONSUMABLES FEES

Consumables fees are college-levied charges over and above the student tuition fee for such items as co-op work terms, learning materials, equipment and clothing retained by the student and items used in the production of items that become the property of the student.
Enrolment and Academic Record

Minimum Admission Requirements
The minimum requirement for admission to any post-secondary program is an Ontario Secondary School Diploma (30 credits) or an Ontario Secondary School Graduation Diploma or the equivalent, with credits at the college or general level, or mature student status as defined below. Please consult individual program descriptions for the specific subjects required for admission to each program, and details of any selection procedures.

Applicants who lack required subjects for admission may want to consider completing a college preparatory course of study in order to meet the requirements.

Mature Applicants
Applicants who are 19 years of age on the first day of classes in the year of admission, and who do not have OSSD, are considered as mature applicants. Such applicants must complete the required subjects for admission. If they lack the required subjects, they may be requested to write a diagnostic test. Mature applicants are treated on an individual basis and should consult the Admissions Office as early as possible to determine if pre-entry testing and/or college preparatory studies are required.

NOTE: Applicants who are not Canadian citizens or who do not have permanent residence status are not considered under this clause.

Correspondence Courses
Applicants enrolled in secondary-school correspondence courses which are needed to complete College admission requirements must meet the following conditions:
1) enrolment in the course must be declared to the College at the time of, and with the application;
2) evidence of successful completion of a correspondence course must be made available to the College by August 1.

College Terminology
The following terminology is used throughout this Calendar:

PROGRAM: A group of courses leading to a degree, diploma or certificate.
REQUIRED: If a course is required, then an applicant is accepted for admission only if they have completed this course. Applicants who have not completed required courses are not accepted. Conditional admission is offered to secondary school students enrolled in required subjects not completed until June. Acceptance of a conditional offer will ensure that a program seat is held until the fee payment due date.
RECOMMENDED: If a course is recommended, it has been determined that the student’s likelihood of success is higher if he/she has completed the recommended course(s). Recommended courses are not required for admission to a program.
CO-REQUISITE COURSE: A course which must be taken in conjunction with another course.
PRE-REQUISITE COURSE: A course which must be taken before proceeding to subsequent levels.

Advanced Standing

(A) TRANSFER OF CREDIT:
A transfer of credit is awarded in recognition of credits earned at an external institution. Students must make application to the course professor for transfer credits within the first ten (10) school days of the start of the academic semester. The student bears full responsibility to acquire and supply all supporting documents (official transcripts, course descriptions, etc.) to the course professor. Courses approved for transfer credit are listed on the academic transcript but are not computed in the program weighted average. Normally a transfer credit will not be granted if the initial credit was obtained more than seven (7) years prior to the request.

The School Dean or Chair will make the final decision based on the material provided and specific program requirements. The signed Transfer Credit Request Form (available from the Registrar’s office) is sent to the Registrar’s office. Transfer Credits will not be added to the student’s record until the student has registered at the College.

An assessment charge of $25 per exemption will be levied for the document evaluation process to a maximum of $250/semester.
(B) PRIOR LEARNING ASSESSMENT:
Applicants with work experiences or other types of non-credentialled learning may be eligible for credits at Loyalist. Graded credits are granted.

1) Challenge Processes:
The challenge process measures demonstrated learning against the knowledge and skills required by course outcomes through a variety of evaluation methods. If successful, credit will be awarded without requiring enrolment in a course. Requests for challenges should be made at the time of admission to a program so that the challenge process can be scheduled. A challenge fee, of $109.20 per challenge, is payable in advance and is not refundable.

2) Portfolio-assisted Assessment of Prior Learning:
Individuals with substantial non-credentialled learning gained through work or other experiences, may enrol in a PLA portfolio development course. The resulting portfolios can be submitted to program faculty for assessment against the requirements and learning outcomes of required courses. A tuition fee is charged for the Portfolio Development course, as are assessment fees for each course evaluation.

3) Learning Contracts:
Successful completion of a credit through Prior Learning Assessment may require further work on the part of a learner. In these cases, a learning contract may be drawn up. An additional fee may be charged.

NOTE: Transfer of Credit and Prior Learning Assessment are available to applicants to a maximum of 75 per cent of certificate or diploma requirements. Some programs have identified block credit for certain combinations of transfer credits and/or experience.

For further information on Transfer of Credit or Prior Learning Assessment, please contact the Second Career/PLAR office at (613) 969-1913, ext. 2373.

Grade Reports/Transcripts
At the end of each academic semester, students may view their grade report online. At the time of graduation, students will receive a transcript that reflects their entire academic history at Loyalist College. Students may request additional copies of their transcript or official transcripts from Banner. Students may also request transcripts by emailing kluffman@loyalistc.on.ca

Grading System
In most cases, students will receive a percentage grade. Grades are submitted to the Registrar’s Office and are used in the calculation of the semester and program weighted averages. When failed courses appear on the transcript, the numerical grade achieved is calculated in the semester and program weighted averages. Other grading symbols (Pass, Fail, Exemption, etc.) are not calculated in weighted averages.

Calculation of Grade Point Average (GPA)
Semester and Program Grade Point Averages are used to determine promotional status, academic awards (such as Dean’s List) and eligibility to graduate from Loyalist College.

The grade point average includes all applicable credit courses. Courses are either assigned a credit value or a pass/fail designation. Credit courses receive a numeric grade; pass/fail courses are not included in GPA calculations. The weighted average is calculated by multiplying the numeric grade achieved in the course by the credit value of the course. The GPA is calculated by totaling the weighted averages and dividing by the total number of semester credits.

For example, a student completes four courses as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Weighted Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 1000</td>
<td>Communications</td>
<td>02</td>
<td>70</td>
<td>140</td>
</tr>
<tr>
<td>MATH 1000</td>
<td>Business Math</td>
<td>04</td>
<td>85</td>
<td>340</td>
</tr>
<tr>
<td>ACCT 1000</td>
<td>Financial Accounting</td>
<td>03</td>
<td>72</td>
<td>216</td>
</tr>
<tr>
<td>INTN 1004</td>
<td>Internship</td>
<td>n/a</td>
<td>P</td>
<td>0</td>
</tr>
</tbody>
</table>

Total credits = 9 (02+04+03 credits)
Total weighted course scores = 696 (140 + 340 + 216)
Semester GPA = 696 divided by 9 = 77.33%

A program weighted average is computed similarly and includes all course grades for all semesters in the student's program.

The Dean’s List
The Dean’s List recognizes outstanding academic achievement and is awarded to graduating students from credit-level programs that have no subject failures within their program and an overall program weighted average of 80%. Students with an overall program weighted average of 85% will be recognized with Dean’s List with Distinction.

Promotional Status
A student’s promotional status, which is based on his or her academic performance, is determined at the end of each semester. Students are advised to consult program handbooks for additional information regarding promotional status. Students must complete all required course work prior to being permitted participation in field placement.

A student may be placed on academic probation based on specific program requirements. In order to graduate, all courses must be successfully completed.

When a student repeats a course, all grades are recorded on the student’s transcript. For GPA and academic standing calculations, the higher of the two marks will be used.

Graduation
For all programs, in order to graduate students must pass all courses and earn an overall weighted average of 60%.
Regulation
Regulation is a two-phase operation: financial and administrative. The financial phase involves the payment of tuition fees. The administrative phase involves the actual selection of courses and takes place prior to the start of classes. This administrative phase does not take place until the financial requirements are met. No student is officially enrolled until both phases are completed.

Late Registration to a Program
All students must be officially registered in a post-secondary program by the end of the second week of classes. Exceptions to this require the written approval of the appropriate Dean, to the Registrar. A late registration fee of $25 will be levied for any registration after the first week. Students who attend classes without officially registering for the course receive no grades or credit for such courses at the end of the semester.

Program Transfer
A student wishing to transfer to a different program must do so within the first 15 school days and must receive permission of the receiving Dean who advises the Registrar in writing. The receiving Dean determines what credits may be allowed from a previous program and advises the Registrar accordingly.

Where a student is sponsored by an external agency, e.g., Community and Social Services, WSIB, HRSDC, etc., the proposed change must be supported by the sponsoring agency in writing before the official transfer is approved. The student must officially drop and add courses in accordance with the requirements of the new program.

Adding/Dropping Courses
Students adding and/or dropping courses after the official registration period must use the Subject Add/Drop form available from the Registrar’s Office. Transfers between sections of the same course are accomplished in the same manner.

Courses officially dropped within the first 10 weeks of a 15-week semester (two-thirds of semester) remain on the transcript and are assigned a W (Withdrawn).

All courses remaining on a student’s record after this period are recorded with an “F” grade on the transcript.

No academic record is shown for a course or courses which a student is required to drop due to a grade review decision to uphold a failing grade in a prerequisite course. Only those students whose names appear on a class list are eligible for grades. Similarly, if a name remains on a class list (and not by error), a grade is assigned.

Student Responsibility
The student bears the ultimate responsibility to officially register in a program and respective courses, and to follow proper procedures to officially add/drop courses or withdraw from a program/course after registration. Students who do not officially register do not have their names appear on any class list, and are not eligible for grades. Students are responsible to check their student record in Banner.

Students should be aware that the dropping of courses may affect their OSAP status (full-time to part-time) and are advised to consult with the Financial Assistance Office or the Registrar to verify their status.

Transfer of Credit and Prior Learning Assessment
Exemptions or Transfer Credit for courses successfully completed at other educational institutions are not included in the calculation of the semester average. Successful challenges and portfolio assessments are graded and included in the semester average calculation (see Advanced Standing on Page 112).

Students must apply for transfer credit, exemptions or complete challenges within the first month of the semester within which the credit falls. A student who has registered in a course and later withdraws is not eligible to apply for an exemption or a challenge during that semester.

Exemptions or transfer credit are applicable only to registered students completing the requirements of the program in which they are enrolled. In the case of graded credits gained through Prior Learning Assessment, no distinction is made between these and credits gained through enrolment in the course.

Auditing
Students may audit a course with the permission of the School Dean. Audit students are not required to attend class, submit assignments or write term tests or final examinations. Full course fees are paid on enrolment in the course. A credit is not granted for the course. Students auditing courses are assigned an AU (Audit) grade. Audit courses must be declared at the time of registration.

Compulsory Academic Withdrawal
Students who do not successfully complete at least 50% of the courses in which they enroll in each of two consecutive semesters in the same program or different programs, will not be allowed to re-enroll for a third attempt in any College program unless special permission is granted by a dean.

Students are advised to consult program handbooks for additional information regarding compulsory academic withdrawal.

Students with any failures during probationary period will result in compulsory withdrawal from the program for one academic year.
 Credential Completion/Graduation Timelines

Students are expected to complete their program of study within the following time limits, based upon the original program or course start date (*some exceptions may apply):

<table>
<thead>
<tr>
<th>PROGRAM TYPE</th>
<th>TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-year program</td>
<td>up to 3 years</td>
</tr>
<tr>
<td>Two-year program</td>
<td>up to 5 years</td>
</tr>
<tr>
<td>Three-year program</td>
<td>up to 7 years</td>
</tr>
<tr>
<td>Brock/Loyalist Nursing program</td>
<td>up to 6 years</td>
</tr>
<tr>
<td>Continuing Education, postsecondary program</td>
<td>up to 7 years</td>
</tr>
</tbody>
</table>

* An academic review to ensure current competencies are met may be required in certain program areas. Written approval from the Dean is required to extend these time limits.

Program Withdrawal Process

It is your responsibility to ensure that the Registrar's Office is informed in writing about your decision to withdraw from a program at the College. A student must officially withdraw from the College program within the first 10 days of a semester to qualify for a refund of tuition fees paid (minus a $100 administrative fee and a $50 deferral fee).

To officially withdraw at any time from the program, you must:
- Complete the withdrawal process by meeting with your Student Success Mentor.

Students who do not officially withdraw are considered to be registered and will receive failing grades on their transcript.

If you have to leave the College during your program, we would like to help you plan to return and complete your education in the future. Please discuss your intention with a student success mentor.

Program Advisory Committees

To keep programs relevant, Loyalist College has established an Advisory Committee for each program or cluster of programs. These committees report to the Board of Governors through the College President. Committee members are selected from area employers, professional organizations, other educational institutions, social agencies, government agencies, current students, and include recent College graduates.

The contributions of current and past members of Loyalist College program advisory committees are gratefully acknowledged.

Notifications and Disclosures

Equity at Loyalist College

The Education and Employment Equity program at Loyalist College demonstrates a commitment to promote increased awareness of the changing roles of women and men, and to encourage full male and female participation in all areas of society. The program is designed to promote education equity for students, and employment equity for faculty and staff.

Protection of Personal Information

The College may collect and maintain personal information from students and prospective students for the purposes of communicating with them about programs, applications, admissions, awards, and maintaining statistical data on applications, and registering students for courses and for delivering academic and administrative services. Personal information in the student record is protected in compliance with the Ontario Freedom and Information and Protection of Privacy Act and the College’s privacy policies.

Notification of Disclosure of Personal Information to Statistics Canada

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at post-secondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand ‘outcomes’. In order to carry out such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada student identification information (student’s name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, enrolment information, previous education, and labour force activity.

The Federal Statistics Act provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used only for statistical purposes, and the confidentiality provisions of the Statistics Act prevent the information from being released in any way that would identify a student.

Students who do not wish to have their information used may ask Statistics Canada to remove their identification and contact information from the national database.

Further information on the use of this information can be obtained from Statistics Canada’s website: http://www.statcan.ca or by writing to the Post-Secondary Section, Centre for Education Statistics, 17th Floor, R.H. Coats Building, Tunney’s Pasture, Ottawa K1A 0T6.
Administration

President ........................................... Maureen Piercy, Dipl. A.A., B.A.(Hons.), M.Ed.
Vice President, Academic .......................... John McMahon, B.A., Dipl. Ed., M.A.
Vice President, Corporate Services and
    Chief Financial Officer ............................ Allan C. Ross, B.A., M.A., C.M.A.
Executive Director, College Advancement and
    External Relations ............................... Dianne E. Spencer, B.A.(Hons.), M.Sc., CFRE
Executive Director, Human Resources Services
    and Organizational Development ............... Karen Cullen, B.A.(Hons.), M.A., CHRP
Director, Enrollment Services and Registrar .. Laura Naumann, B.A., M. Ad. Ed.
Director, Library and Research Services ........ Ross Danaher, B.A.(Hons.), M.L.I.S.
Director, Financial Services ....................... Mike Seeger, Dipl. P.A., B.Comm., C.A.

ACADEMIC PROGRAMS
Acting Dean, School of Skilled Trades and Technology,
    Corporate Training .............................. Jim Whiteway, B.A.A., M.A.Ed.
Dean, School of Business and Management Studies, School of Biosciences,
    Employment Ontario, Continuing Education, Bancroft Campus
Dean, School of Health, Human and Justice Studies
.................................................... Karen Brooks Cathcart, R.N., B.Sc.N., M.Ed.
Dean, School of Media, Arts and Design ............. Jane Harrison, B.A., B.Ed.
Chair, School of Human and Justice Studies ........ Ken Thomas, B.A., B.Ed., M.S.W., Ph.D.

2012–2013
Board of Governors

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Stuart Wright .................. Prince Edward County

PAST CHAIR:
Margaret Werkhoven .......... Prince Edward County

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Bruce McLeod .................. Belleville

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Ross Danaher .................... Belleville
Pat Dockrill ..................... Belleville
Gary Dyke ........................ Prince Edward County
June Hagerman .................. Stirling
Matt Ireland ..................... Bancroft
Tamara Kleinschmidt .......... Belleville
Cory McMullan ................ Belleville
Tony Orrick ...................... Quinte West
David Pickett .................. Belleville
Brian Smith ..................... Belleville
Scott Williams .................. Madoc

COLLEGE PRESIDENT:
Maureen Piercy ................. Quinte West

MAP OF CAMPUS
<table>
<thead>
<tr>
<th>Name</th>
<th>Degree(s)</th>
<th>Profession(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Krantenok, Robert</td>
<td>B.F.A., Dipl. Arts &amp; Design Foundation</td>
<td>Recreational Leisure, Health &amp; Fitness Promotion</td>
</tr>
<tr>
<td>Lafreniere, Doug</td>
<td>B.P.E., M.Sc. (CSEP-CEP, OPT-FT, OKA-CK)</td>
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</tr>
<tr>
<td>Lake, Jonathan</td>
<td>B.Sc., B.Ed.</td>
<td>B.M.A., Business</td>
</tr>
<tr>
<td>Lawrence, Diane</td>
<td>B.A.(Hons.), B.Ed., MBA, Access, Building Sciences</td>
<td></td>
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<tr>
<td>Leavy, Janet</td>
<td>C.T.C., Dipl. Teaching Certificate</td>
<td>Business Administration</td>
</tr>
<tr>
<td>Lycky, Shelly</td>
<td>Dipl. S.S.W., B.A., B.Ed., General Arts and Science</td>
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<tr>
<td>MacKenzie, Hamish</td>
<td>B.A.A., Animation</td>
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<tr>
<td>MacKenzie, Tracy</td>
<td>Dipl. LASA, Investigation &amp; Protection Studies</td>
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</tr>
<tr>
<td>Malette, Diane R</td>
<td>Dipl. A.A., B.A., B.Ed., A.C.E. Program</td>
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<tr>
<td>Manthorpe, Michael</td>
<td>B.A., M.S.W., R.S.W., R.M.F.T., Social Service Worker</td>
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<tr>
<td>Maschas, Stella</td>
<td>B.A.(Hons.), Community and Justice Services</td>
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<tr>
<td>McCready, Lee</td>
<td>B.A.(Hons.), M.S., General Arts and Science, Pre-Health Science</td>
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<tr>
<td>Middleton, Vince</td>
<td>Certified Automotive Technician, Technical Education</td>
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<tr>
<td>Millard, Robert</td>
<td>B.P.M., B.Tech., I.E., M.Ed., Business Administration</td>
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<tr>
<td>Monsma, Lisa</td>
<td>B.A., B.Ed.</td>
<td>Developmental Services Worker</td>
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<tr>
<td>Munro, Patricia</td>
<td>R.N., B.Sc.N., Practical Nursing</td>
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<tr>
<td>Nicholls, Laurie</td>
<td>B.A., L.L.B., Community and Justice Services</td>
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</tr>
<tr>
<td>O'Connor, Frank</td>
<td>Dipl. Photojournalism</td>
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<tr>
<td>O'Rourke, Tammy</td>
<td>N.P., M.Sc.N., Ph.D(c), Nursing</td>
<td></td>
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<tr>
<td>Orrick, Colleen</td>
<td>B.A.(Hons.), M.Ed., A.C.S. (M.A.D.S.)</td>
<td>Developmental Services Worker</td>
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<tr>
<td>Oueltelle, Daniel</td>
<td>A.D.C.A., Animation</td>
<td></td>
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<tr>
<td>Peterson, Perry</td>
<td>Dipl. T., B.Eng., Civil Engineering, Building Science</td>
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<tr>
<td>Poste, John</td>
<td>Apprenticeship Dipl., Industrial Mechanic (Millwright), Manufacturing</td>
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<tr>
<td>Pratt, Laurie</td>
<td>B.Sc., M.S.W., R.S.W., Social Service Worker</td>
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<tr>
<td>Rabishaw, Melanie</td>
<td>B.A., Centre for Justice Studies</td>
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<td>Ramsay, Kerry</td>
<td>B.A., B.P.H.E., B.Ed., Centre for Justice Studies</td>
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<tr>
<td>Reid, Rose Marie</td>
<td>Dipl. S.S.W., R.S.W., B.Sc., CYC, Child and Youth Worker</td>
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<tr>
<td>Reilly, Cecilia</td>
<td>Dipl. LASA, B.A., Centre for Justice Studies</td>
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<td>Remington, Barbara</td>
<td>R.N., B.Sc.N., Practical Nursing</td>
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<tr>
<td>Rendell, Wallace</td>
<td>B.Sc., M.Sc., Ph.D., Biosciences</td>
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<tr>
<td>Rossbush, John R</td>
<td>Dipl. T., C.E.T., Civil Engineering</td>
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<td>Rowcliffe, Kevin</td>
<td>B.A., B.M.A., M.M., Centre for Justice Studies</td>
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<tr>
<td>Ryckman, Vicki</td>
<td>Diploma, Law &amp; Security, B.A., M.Ed., Centre for Justice Studies</td>
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<tr>
<td>Sandison, Jake</td>
<td>B.P.E., (CSEP-CEP, CPT-ME, OKA-CK), Recreation &amp; Leisure, Health &amp;</td>
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<tr>
<td>Scharf, Brian</td>
<td>Certified Motor Vehicle Mechanic, Automotive Service Technician</td>
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<tr>
<td>Schneeberger, John</td>
<td>Licensed Chef/Baker, Chef Training, Culinary Management</td>
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<tr>
<td>Schulten, Garrett</td>
<td>B.Sc., Bus. Admin, Dipl., Electrical Engineering</td>
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<tr>
<td>Shunock, Lisa</td>
<td>B.A.(Hons.), CYC (Cert.), MA.Ed., Child and Youth Worker</td>
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<tr>
<td>Sorge, Mark</td>
<td>Dipl. Television &amp; New Media Production</td>
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<tr>
<td>Stephens, Jackie</td>
<td>Dipl. A.A., B.A.(Hons.), General Arts &amp; Science</td>
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<tr>
<td>Stewart, Dave</td>
<td>Certified Motor Vehicle Mechanic, Automotive Service Technician</td>
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<tr>
<td>Tay, Eugene</td>
<td>B.S.W., B.Ed., M.Ed., R.S.W., Child and Youth Worker</td>
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<tr>
<td>Timmermanns, Ingrid</td>
<td>Dipl. E.C.E., B.Ed., M.Ed., Early Childhood Education</td>
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<tr>
<td>Tippett, Eric</td>
<td>Dipl. Electronic Technician</td>
<td></td>
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<tr>
<td>Wake, Cathy</td>
<td>M.S.W., R.S.W., B.Ed., Child and Youth Worker</td>
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<tr>
<td>Washburn, Robert</td>
<td>B.A., B.A., Print, New Media Journalism</td>
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<tr>
<td>Way, Deirdre</td>
<td>LL.B., Centre for Justice Studies</td>
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<tr>
<td>Whalen, Scott</td>
<td>B.Journ,(Hons.), Photojournalian</td>
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<tr>
<td>Whiteford, Linda</td>
<td>B.A., Early Childhood Education</td>
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<tr>
<td>Wilson, JoAnne</td>
<td>B.A., Radio Broadcasting</td>
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<tr>
<td>Yashchesheyn, Jennifer</td>
<td>Dipl. Business Marketing, Radio Broadcasting</td>
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<tr>
<td>Zakos, Paul J</td>
<td>Dipl. Social Services, B.A., M.Ed., Social Service Worker</td>
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</tbody>
</table>

Faculty list as of July 31, 2012.
Housing
• 476-person student residences (apartment style)
• NEW – townhouse style residence complex providing accommodation for 104 upper-year students
• Residence Centre with computer lab, lounge area with fireplace, big screen TV, pool tables, coffee shop, laundry and study/meeting rooms
• Places4Students.com – off-campus housing service

Support Services
• Over $900,000 dollars in student awards, scholarships, bursaries and Workstudy opportunities provided each year
• 400 jobs for students on campus
• Peer Tutoring Program (free for students)
• Health Centre (full-time nurse and part-time physician)
• Drug Plan for prescription drugs for all full-time students (80% paid for most prescriptions)
• Personal, academic, and career counselling services
• Career Centre (summer, part-time and full-time positions, job search and résumé assistance)
• Disability Services Office for students with disabilities – support services, computer lab, testing rooms, assistive devices
• Aboriginal Resource Centre providing cultural, academic, and social support – new, updated facility
• The Parrott Centre, the library and information resource centre, providing print, video and online resources
• Annual on-campus Career and Job Fairs
• QNET News – available at qnetnews.ca – is Loyalist’s integrated news service, incorporating a website, 91X (CJLX-FM) radio, the online Pioneer newspaper, a photojournalism gallery and the College’s television news department, with all content produced by students in the School of Media, Arts and Design

Academic Programs
• Committed faculty with extensive experience both in their program field and in teaching
• Over 60 academic programs in the daytime with an additional 40 certificate programs through continuing education
• NEW PROGRAMS for 2013/14 include Construction Renovation Technician, Human Resources, Food Science and Technology, Fundraising and Community Development (pending) and Welding and Fabrication Technician (pending)
• University transfers and options for students who wish to continue their education
• Annual curriculum reviews by Program Advisory Committees made up of employers and practitioners in the field
• NEW Sustainable Skills, Technology and Life Sciences Centre – a 110,000 sq. ft. green technology academic facility

Recreation and Sports
• NEW Fitness Centre with full range of exercise machines
• Eight Varsity athletic programs with a track record of reaching All-Ontario and All-Canadian
• Outdoor Education Program with weekend camping, canoeing, skiing and hiking trips
• Athletics scholarships
• Intramural sports include floor hockey, volleyball, softball, hockey, soccer and frisbee golf
• Outdoor track, soccer pitch, six lighted tennis courts, beach volleyball court and a lighted baseball diamond
• Sports Dome – a 35,000 sq. ft., year-round indoor sports facility

Student Life at Loyalist
• Student Centre with pub, video games, pool tables, sound system and stage
• NEW Link Lounge – spectacular place with lounge areas, study pods and living wall
• On-campus concerts and movies
• A strong and active student government
• WalkSafe program provides safe escorts between on-campus facilities

Community
• Train and bus service to Toronto, Kingston, Ottawa, Montreal and other cities
• On-campus city bus service to both Belleville and Trenton
• Loyalist is located in Belleville (population 49,000), close to the City of Quinte West (population 43,000) which provide all urban amenities in a small city environment on the Bay of Quinte
• Picturesque campus on 212 acres with a 2-km nature trail
• One of the safest communities in the province

Food Services
• Tim Hortons in the Student Centre
• Cafeteria with a wide selection of foods for breakfast, lunch, and dinner, including Pizza Pizza, Subway, Burger Studio, Miso and Chef’s Table (Kente Building)
• Grab’n’Go (Pioneer Building)
• Club 213 Restaurant – a fine dining restaurant with international cuisine run by our culinary students

Visit our website at loyalistcollege.com

At Loyalist College, our goal is to create a caring culture in which every college community member lives, works and learns in an environment of mutual respect.
Loyalist College is located on Wallbridge-Loyalist Road (exit 538 off Highway 401) 190 kilometres east of Toronto, 230 kilometres west of Ottawa, and just 1.6 kilometres from the Bay of Quinte. The Bay of Quinte is a 50-kilometre arm of Lake Ontario situated between Hastings and Prince Edward Counties. Loyalist also operates a campus for community programs in Bancroft.
International students from India join together in an end of semester celebration.
LOYALIST COLLEGE OF APPLIED ARTS AND TECHNOLOGY
Wallbridge-Loyalist Road
P.O. Box 4200, Belleville ON  K8N 5B9

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