

# JOHNNY WHITE

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February 13, 2014

Krystal Harrison  
Kensington Gardens  
ATTN: Manager, Human Resources  
45 Brunswick Avenue  
Toronto, ON M5S 3M3

## RE: Life Enhancement Assistant

Dear Ms. Harrison:

I am writing this letter to express my interest in the *Life Enhancement Assistant* position which was posted on the Therapeutic Recreation Ontario website. My previous experience working within a long term care facility as an Assistant Activity Director will be instrumental to your team.

As a recent graduate of the Recreation and Leisure Services program at Loyalist College, I can offer the experience you are seeking. During my program, I completed my placement at Hastings Manor as the Assistant Activity Director. In collaboration with the Activity Director, I assessed client's needs, abilities, strengths and interests to plan appropriate activities that would enhance residence experience within the facility. I also provided support to clients and ensured that individual care plans were followed. My most recent placement experience at the YMCA as a Recreation Coordinator, provided me the opportunity to network with local community partners promoting the YMCA's specialized recreational programs. In addition to my work experience, I have valid First Aid and CPR certificates, a clear criminal record check and up-to-date immunizations.

My enthusiasm and passion for promoting a healthier lifestyle to members of my community will be demonstrated through my commitment to the Kensington Gardens team should I be given the opportunity to further discuss my qualifications I can be reached via phone at 613-555-5500 or by email at [johnnyw@gmail.com](mailto:johnnyw@gmail.com). I look forward to hearing from you and would like to thank you for taking the time to review my resume.

Sincerely,

*Johnny White*

Johnny White

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