Summary of the meeting of the
BOARD OF GOVERNORS
June 11, 2015 at 5:33 p.m.
Boardroom – Kente Building

Board Members:	**Brian Smith, Chair**	**Maureen Piercy, President**
	Natalie Bohnen-Twiddy	**Sandra Maracle**
	Aleesha Camp	**David MacKinnon**
	Ross Danaher	**Bhavik Patel**
	Sara Kelleher	**Mary Lynn Rutledge**
	Tamara Kleinschmidt	**Jean David Tremblay**
		Scott Williams
Regrets:	**June Hagerman**	
	David Hatch	
	Cory MacKay	

Staff: **John McMahon, Senior Vice President Academic and Student Success**
Cathy Rushton, Senior Vice-President, Corporate Services and Chief Financial Officer
Dianne Spencer, Executive Director, College Advancement and External Relations
Elaine Wilkinson, Recording Secretary

Guest: **Jason Trembly, Student member on 2015-2016 Board of Governors**

Media: **Bill Glisky, OJ 95.59 FM Radio**
Sean McIntosh, Quinte Broadcasting
Emily Mountney-Lessard, Quinte Media Group

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	**WELCOME FROM CHAIR** Chair Smith welcomed everyone to the meeting.	
3.	**REPORT ON ELECTION OF OFFICERS** Chair Kleinschmidt provided a report on the election of Executive Officers for 2015-2016 which was held prior to the Board meeting: • June Hagerman was acclaimed to the position of President • Sandra Maracle was acclaimed to the position of Vice Chair • David Hatch was acclaimed to the position of Vice Chair • Natalie Bohnen-Twiddy was acclaimed to the position of Chair, Academic, Student Affairs and Advocacy Committee • Mary Lynn Rutledge was acclaimed to the position of Chair, Finance, Corporate Services and Governance Committee	

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4.	**APPROVAL OF AGENDA** **Resolution # 1** Moved by: Aleesha Camp Seconded by: David MacKinnon AND carried, "THAT the agenda of be approved as presented."	
5.	**DECLARATION OF CONFLICT OF INTEREST** No conflict was declared.	
6.	**APPROVAL OF PREVIOUS BOARD MINUTES** **Resolution # 2** Moved by: Jean David Tremblay Seconded by: Sara Kelleher AND carried, "THAT the minutes of the Board of Governors meeting of May 14, 2015 be received and adopted."	
7.	**BUSINESS ARISING** No items were tabled.	
8.	**APPROVAL OF THE 2015-2020 STRATEGIC PLAN FOR LOYALIST COLLEGE** Maureen reported on the response received to date through the consultation process noting the importance of input from members of the College Community and community partners. **Resolution # 3** Moved by: Tamara Kleinschmidt Seconded by: Natalie Bhonen-Twiddy AND carried, "THAT the Board of Governors approves, in principle, the Strategic Plan for 2015-2020, Loyalist 2020, as presented on June 11, 2015. Feedback provided since April 9, 2015 to date has been considered, and any additional feedback received before August 15, 2015 will be incorporated as appropriate, and, provided in a final version to the Board by August 31, 2015."	
9.	**REPORT OF THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE MEETING OF MAY 14, 2015** Governor Bohnen-Twiddy provided a report from the May 14, 2015 meeting in the absence of Governor Hagerman. **Resolution # 4** Moved by: Jean-David Tremblay Seconded by: Ross Danaher AND carried, "THAT the Board of Governors approve recommendations # 1 and 2 from the May 14, 2015 Finance, Corporate Services and Governance Committee meeting."	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
10.	**REPORT OF THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING OF MAY 28, 2015** Governor Rutledge provided a report from the May 28, 2015 meeting. **Resolution # 5** Moved by: Tamara Kleinschmidt Seconded by: Scott Williams AND carried, "THAT the Board of Governors approve recommendations # 1 and 2 from the May 28, 2015 Finance, Corporate Services and Governance Committee meeting." Speaking further to the approval by the Board of Governors of the 2015-16 Business Plan & Capital and Project Plan dated May 28, 2015, Cathy Rushton explained the gross revenues compared to gross expenses of the financials as part of the balanced budget process. As directed by general accepted accounting principles, it is necessary to record liabilities such as staff vacation entitlement and sick leave etc. Unfortunately, these unfunded liabilities contribute to the accumulated deficit. President Piercy added that the current funding formula does not reflect the hardships that some colleges face and that continued talks with the Ministry and elected representatives will identify these kinds of inconsistencies. Chair Smith commented on the difficult and necessary decisions that are made in order to achieve a balanced budget, and added that the College has the Board's full support through their support and approval of the balanced budget for 2015-2016.	
11.	**REPORT FROM THE AUDIT COMMITTEE MEETING OF MAY 28, 2015** Governor Williams provided a report from the May 28, 2015 meeting. **Resolution # 6** Moved by: Mary Lynn Rutledge Seconded by: Tamara Kleinschmidt AND carried, "THAT the Board of Governors approve recommendations # 1, 2 and 3 from the May 28, 2015 Audit Committee Meeting."	
12.	**APPROVAL OF LOYALIST FOUNDATION ANNUAL REPORT AND FINANCIAL STATEMENTS** Chair Smith provided the report from the Annual meeting of the Foundation on behalf of Bernie Ouellet, Chair of the Foundation Board. By virtue of his role as Chair of the Board, Chair Smith is a member of the Foundation Board. **Resolution # 7** Moved by: Natalie Bohnen Twiddy Seconded by: Bhavik Patel AND carried, "THAT the Board of Governors approves The Loyalist College Foundation Audited Financial Statements and the Annual Report for the year ended March 31, 2015, the 2015-2016 Slate of Directors, and all other actions	

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	taken by the Foundation, up to and including the Annual General Meeting on May 27, 2015."	
13.	**CHAIR'S REPORT** *Chair Smith's report is attached.*	
14.	**PRESIDENT'S REPORT** *President Piercy's report is attached.*	
15.	**OTHER BUSINESS** Governor Smith expressed his appreciation to the Board's for their presentation of an Honorary Diploma during the June 6, 2015 Convocation Ceremony. The Honorary Diploma was presented to Chair Smith in recognition of his long and distinguished service to Loyalist College.	
16.	**ADJOURNMENT** There being no further business, the meeting adjourned at 6:30 p.m. _____ _____ Brian Smith, Chair Maureen Piercy, Secretary	

Chair's Report:

- The 17th Annual Golf Tournament will be held at Trillium Wood Golf Club on Friday, September 18th. The $150 registration fee includes: 18 holes of golf, power cart, BBQ lunch, dinner by the Loyalist Culinary Management program, and prizes. Registration deadline is September 10th. Proceeds from the tournament will support Loyalist students and programs.

- Chair Smith commented that he and President Piercy will be recognizing employees who retired within the past year as well as those who will retire over the summer at a June 12th luncheon. These special employees receive a Manly MacDonald print of their choice from a collection identified solely for employee recognition.

- Appreciation was expressed to Governors for their participated in the 2015 Convocation ceremonies. Governors' participation is important to students and their families, and the time and effort that Governors shared to be a part of the ceremonies are appreciated.

- Chair Smith thanked Past Chair Tamara Kleinschmidt and Governors Jean-David Tremblay and Scott Williams for their exceptional commitment and service to the Board and to Loyalist as they complete their service. Governor Tremblay's was presented with his retirement print and the Advanced Good Governance Certificate which he earned through the College Centre of Board Excellence program. Past Chair Tamara Kleinschmidt and Governor Williams contribution to the Board will be formally recognized at the September Board meeting.

- Chair Smith provided closing remarks as his term as Chair of the Board ends. He commented on the benefit of Loyalist to the community and the honour that he felt in serving his alma mater.

President's Report:

- President Piercy expressed appreciation to Chair Smith for the work that he and the Board have provided in support of the College.

- The 48th Annual Convocation Ceremonies were very successful with over 2,000 Loyalist graduates. The first recipients of the W. Garfield Weston Foundation Fellowship graduated with their diplomas at the June 6th graduation. A number of awards were presented, including the Governor General's Medal. Also, *#loyalistgrad2015* was also popular through social media.

- President Piercy and colleague Dianne Spencer attended the May 28th Spring Annual General Meeting of the Retired Teachers of Ontario to acknowledge their generous support of Loyalist College and their donation to the Capital Campaign. The donation was used to establish an endowment fund to provide financial support to first-year Loyalist students in education-related programs of study, including Early Childhood Education, Social Service Worker, and Child and Youth Worker. The bursary is also available to students in programs that offer support to seniors, such as Gerontology and Fitness & Health Promotion. Graduates of publicly funded high schools in the Hastings and Prince Edward District are eligible to apply. The students must demonstrate community involvement and financial need.

  Margaret Werkhoven, Director of the Retired Teachers Organization, and of course, of the Loyalist College Foundation, was Past Chair of the Board when this donation was made.

- The success of second-year Photojournalism student Annie Sakkab, as Canada's top student photographer by the News Photographers Association of Canada was mentioned. The award was present to Annie at the Association's May gala for the 2014 National Pictures of the Year.

- 2015 Public Relations student Katie Stewart was presented with the Canadian Public Relations Society/CNW Student Award of Excellence at the National Awards Gala on June 2nd in Montreal.

- A wonderful variety of summer activities are available through the College Summer Arts programs as well as many Camps for Kids and Teens for younger students. Registration can be done online at *loyalistfocus.com*

- Trade Sampler activities for area secondary schools were held in May and June as students worked towards earning a College credit (GASP 1003 – Independent Study 1) consisting of modules in Automotive, Construction Renovation, Manufacturing and Electrical.

- Parent Information Night will be held on Tuesday, June 16th at 6 pm to provide financial information and resources to support student success, including planning and budgeting, accessing bursaries and scholarships, OSAP, Student Success Services at Loyalist, and tours of the campus and residence.

- One-on-one advising appointments continue throughout the summer; friends and family of potential students are welcome to participate.

A presentation of clocks to Chair Smith and Past Chair Kleinschmidt were made. The clocks were made by Gord Wightman, Technician in the Manufacturing and Welding programs.