



**Summary of the meeting of the
BOARD OF GOVERNORS
September 11, 2014 at 5:40 p.m.
Boardroom, Kente Building**

Board Members:

**Brian Smith, Chair
Natalie Bohnen-Twiddy
Ross Danaher
June Hagerman
David Hatch
Sara Kelleher**

**Maureen Piercy, President
Sandra Maracle
Bruce McLeod
Bhavik Patel
Mary Lynn Rutledge
Scott Williams**

Regrets:

Tamara Kleinschmidt

Cory McMullan

Staff:

**Kerry Lorimer, Director, Marketing and Communications
John McMahon, Vice President Academic
Allan Ross, Vice-President, Corporate Services and Chief
Financial Officer
Dianne Spencer, Executive Director, College Advancement and
External Relations
Elaine Wilkinson, Recording Secretary**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	<p>WELCOME FROM CHAIR</p> <p>Chair Smith welcomed everyone to the meeting and welcomed new Governors Sara Kelleher and Governor Bhavik Patel.</p>	
2.	<p>APPROVAL OF AGENDA</p> <p>Resolution # 1 Moved by: Bhavik Patel Seconded by: Sara Kelleher AND carried, "THAT the agenda of be approved as circulated."</p>	
3.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflict was declared.</p>	
4.	<p>APPROVAL OF PREVIOUS BOARD MINUTES</p> <p>Resolution # 2 Moved by: June Hagerman Seconded by: Bruce McLeod AND carried, "THAT the minutes of the Special Board of Governors meeting and of the regular Board of Governors meeting of June 11, 2014 be received and adopted."</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
5.	<p>BUSINESS ARISING</p> <p>No items were tabled.</p>	
6.	<p>REPORT OF THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING OF SEPTEMBER 11, 2014</p> <p>Governor Rutledge provided a report from the September 11, 2014 Finance, Corporate Services and Governance Committee meeting.</p> <p>Resolution # 3 Moved by: Scott Williams Seconded by: David Hatch AND carried, "THAT the Board of Governors approve recommendations #4 and 5 from the September 11, 2014 Finance, Corporate Services and Governance Committee Meeting."</p>	
7.	<p>CHAIR'S REPORT</p> <p><i>Chair Smith's report is attached.</i></p>	
8.	<p>PRESIDENT'S REPORT</p> <p><i>President Piercy's report is files as a separate document: Chair and President's Reports.</i></p>	
9.	<p>FOUNDATION BOARD APPOINTMENTS</p> <p>Dianne Spencer spoke to the makeup of the College Foundation Board stating that four members of the College Board of Governors (including the Board Chair) are appointed to the Foundation Board as directors. Current Board representatives on the Foundation Board include Governor Natalie Bohnen-Twiddy and Chair Smith, by virtue of his office as Chair of the Loyalist College Board of Governors. Two vacancies for Loyalist Board appointees exist on the Board.</p> <p>Resolution # 4 Moved by: Bruce McLeod Seconded by: David Hatch AND carried, "THAT the Board of Governors fill two vacancies on the Loyalist Foundation Board with</p> <ol style="list-style-type: none"> 1. Bhavik Patel 2. June Hagerman" 	
10.	<p>OTHER BUSINESS</p> <p>Governor Williams reminded those present of the advocacy role that Governors serve for Loyalist and the college system. The economic impact report prepared by EMSI (Economic Modeling Specialists International) clearly shows that college education is an excellent investment for students, and that Loyalist is a key partner and contributor to the regional economy.</p>	
11.	<p>ADJOURNMENT</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	<p>There being no further business, the meeting adjourned at 6:20 p.m.</p> <p>_____</p> <p>Brian Smith, Chair</p> <p>_____</p> <p>Maureen Piercy, Secretary</p>	

Chair's Report:

- The Board Excellence Certificate Program, jointly offered by the College Employer Council and Colleges Ontario, is an annual program accredited by *College Ontario/College Employer Council Centre of Excellence in Good Governance*. The program is offered through in-person sessions and a series of webinars, with the first webinar for this term scheduled for both Sept 17 and 25th. The webinar will provide governors with the opportunity to learn more about college issues and collective bargaining.

Chair Smith encouraged Governors to participate in the program.

- The 16th Annual Loyalist College Foundation Golf Tournament will be held next Friday at the Bay of Quinte Golf Course. With net proceeds directed to the College Foundation's endowment fund for student financial assistance, this is an important fundraising event.
- The Bancroft Campus graduation is scheduled for the afternoon of Thursday, October 2nd. Governors were asked to confirm their attendance with Elaine.
- This year's Board of Governors Retreat will be held on campus (Loyalist College) on Friday, October 17th. Details of the day-long program will follow, but for now, please block that date on your calendar and ensure your attendance. Capacity participation by all Governors is appreciated.
- A reminder that Colleges Ontario Higher Education Summit Conference is scheduled for November 23rd and 24th with an orientation for new governors scheduled for November 22nd. New Governors were encouraged to attend this Conference.
- Chair Smith recognized and thanked Governors Tamara Kleinschmidt and Bruce McLeod for offering to serve as Mentors to our new Governors. Governor Kleinschmidt is mentor to Governor Kelleher and Governor McLeod is a mentor to Governor Patel.
- Chair Smith expressed his pleasure to participate, along with President Piercy and College team members, in the visit/tour by Northumberland- Quinte West MPP Lou Rinaldi. Lou is a longtime friend of the College and it was good to see him again. The visit was deemed very productive.
- Retiring Governors Pat Dockrill, Colin Hughes, Elizabeth Kryschuk, Tony Orrick, and Past Chair Stuart Wright will join us this evening for dinner in Club 213, and we welcome this opportunity to recognize their service and contributions to Loyalist College.

President's Report:

- As always the campus has been just hopping over the summer:

Continuing Education enjoyed another surge in registrations and popularity of their Summer Camps for Kids and Teens and Summer Arts programming. An all-time high in registration for the kids camps– 735 participants – up 36% over last year, including doubling of offerings with our partners in Batawa.

Other areas of the college were particularly busy as well over the summer months in preparation for the fall and the year ahead. Our Student Government was instrumental again in leading a variety of projects including the transformation of the IT Access Lab. Student Government team will be asked to provide an update of activities that they supported.

- A significant increase in the number of students who paid their registration fees early and in full was experienced this year. Enrolment numbers for first year students are slightly up compared to last year, while an increase in retention rate was experienced for returning students. An increase in enrolment for students in the Second Career program and in international students has helped to maintain enrolment numbers comparable to last year. There are a number of waitlisted programs.
- The results of the economic impact study completed by EMSI (Economic Modeling Specialists International) reinforce Loyalist's important benefit to the community and that an investment in education has value. The report can be found at loyalistcollege.com
- Governor Hagerman was thanked for identifying partnership opportunities with Essential Skills Ontario (ESO) specifically the *Elevate Canada: Raising the Grade for Food Processing (Elevate)* project. Loyalist's involvement in the project was mentioned in a report published by the Ontario Chamber of Commerce in conjunction with ESO.
- Funding approval was received from the Ministry for delivery of the Logistics and Supply Chain Management – International Trade program, the Digital Music Production; Fine Arts and Mechanical Techniques; and Marine and Small Engine Mechanic programs effective September 2014
- A dedication event in the Loyalist Alumni Gardens and Memorial Grove was held on Wednesday, August 27th to remember all alumni, staff and faculty. Tree dedications for Ronald Boyce, Patrick Hamilton and Aaron Murray were held as part of the ceremony.
- The Aboriginal Construction Renovation program will be offered once again beginning in October. The 16-week program allows students to gain hands on experience in construction and renovation preparing them for employment opportunities in their field or further study in the College's Construction Renovation program. This program was offered for the first time last year.
- Chair Smith and President Piercy participated in a signing ceremony earlier in the day, that will see Loyalist partner with Habitat for Humanity. The agreement will involve the College's Construction Renovation Technician students in a Trenton-based home construction project for Habitat for Humanity. This is the first year that we are offering year two of the Construction Renovation Technician program.
- The 6th Annual Auto Show and Shine will be held on Saturday, September 13th. The annual event is sponsored by the Loyalist College Automotive Programs and will run from 10 a.m. to 2 p.m.

In addition to the display of classic and modern automobiles, tours of the Sustainable Skills, Technology and Life Sciences Centre will be offered, mini-spa pampering services will be provided by Loyalist Esthetics and Spa Management students, and delicious food prepared by Loyalist Culinary students will be available for purchase.

- Meyers Transport will be participating in a Truck Awareness Day to be held at Loyalist College on Saturday, September 20 from 9 a.m. until 2 p.m. in P8 parking lot. This event coincides with National Trucking Week

in Canada, and the purpose of the event is to promote public awareness of the blind spots truckers have while driving. As such, a Meyers' tractor trailer will be parked at the Loyalist parking lot in Belleville, and cars, motorcycles, etc., will be parked around the vehicle. The public will be invited to sit in the cab of the tractor to personally witness the many blind spots a truck driver has.

- A Defeat Depression Walk/Run is planned for September 24th. The 5km walk will follow the Nature Trail around the Loyalist campus. This event is being organized by Sarah Michelle Ogden from our student success area.
- Members of the community are invited to participate in a mayoral debate to be held in Alumni Hall on October 7th from 7 to 8:30 p.m. Student journalists of Online, Print and Broadcast and Television and New Media Production programs will host the debate and take questions from the public. The 'Your Voice, Your Vote' event will also be broadcast live over the College radio station CJLX 91X FM, as well as Scribble Live online, QNet News Twitter and QNet News Facebook Live. In addition, Cogeco will air the debate as part of its 'Behind the Ballot' election coverage. Members of the public are invited to participate in person and online.
- The College received notice that we have been nominated for a Quinte Business Achievement Award in the *Not For Profit of the Year* category. Winners will be announced at the 17th Annual Awards Gala on Friday, October 24, 2014 to be held at the National Air Force Museum of Canada.
- In August, 50 athletics from Team Nunavut and Team Ontario U19 girls and boys basketball teams used the campus facilities as a training spot for the North American Indigenous Games being held in Regina.
- On a sad note – we were saddened by the news of the passing of Lee Jourard, a long-time community member and member of the 91X Board of Directors.

Lee was a community representative on the Loyalist College Radio Inc. Board of Directors for the last 15 years. Before retirement, Lee was a career broadcaster who served as program director for the Quinte Broadcasting stations and later as a program manager for Quinte Cablevue (now Cogeco). Lee died on September 1, 2014.