



~ Wallbridge-Loyalist Road ~ P.O. Box 4200 ~ Belleville ON K8N 5B9 ~
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XXV Annual PLA Conference
“Celebrating 25 Years of Building Relationships”
~ CALL FOR CONFERENCE PRESENTATIONS ~
May 27-30, 2014

(PLEASE PRINT CLEARLY)

Title of Proposed Presentation:

Name of Person Submitting Proposal:

Position:

Institution/Organization:

Address: Prov./State:.....

PC/Zip Code: Phone:

Fax: E-mail:

WORKSHOP/PRESENTATION GUIDELINES

- > Approximately 1.5 hours duration.
- > Encourage active participation of group members and provide appropriate hand-outs.
- > Please indicate audio/visual equipment requirements by **May 7**.
- > Loyalist will provide photocopy service **ONLY IF** materials are submitted by **May 7**.

INFORMATION TO BE PROVIDED ALONG WITH THIS COVER SHEET

1. List of names, addresses, phone, fax numbers and e-mail addresses of additional presenters. ***If your presentation is selected, it is understood that all persons listed as proposed presenters*** have agreed to make the presentation and to pay the conference registration fee.
2. Include a presentation description not to exceed **400 words**. Your summary should provide information as to content, format and prerequisites, if any, of persons attending the session. This text will be published in the conference program in the event that your proposal is selected. The selection committee will notify you by **Monday, March 24, 2014**.

Please complete and return this form with your proposal no later than **Monday, March 17, 2014** to

lwilson@loyalistic.on.ca

Lynn Wilson, Conference Co-ordinator