Summary of the meeting of the
BOARD OF GOVERNORS
September 13, 2012 at 5:30 p.m.
Boardroom, Kente Building

Board Members:	**Stuart Wright, Chair**	**Maureen Piercy, President**
	Natalie Bohnen-Twiddy	**Tamara Kleinschmidt**
	Barb Brant	**Bruce McLeod**
	Ross Danaher	**Cory McMullan**
	Pat Dockrill	**Tony Orrick**
	Gary Dyke	**David Pickett**
	June Hagerman	**Brian Smith *(arrived at 6 p.m.)***
	Colin Hughes	**Scott Williams**
	Matt Ireland	

Regrets: **Margaret Werkhoven**

Staff:
Karen Cullen, Executive Director, Human Resources Services and Organizational Development
Kerry Lorimer, Manager, Corporate Communications & Media Relations
John McMahon, Vice-President, Academic
Allan Ross, Vice-President, Corporate Services and Chief Financial Officer
Dianne Spencer, Executive Director, College Advancement and External Relations
Elaine Wilkinson, Recording Secretary

Guests:
John Fitzpatrick, Past Governor
Laura Naumann, Registrar

Media:
Jerome Lessard, The Intelligencer
Renee Rogers, Quinte Broadcasting
Justin Tang, 2nd Year Photojournalism Student

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	**WELCOME FROM CHAIR** Chair Wright welcomed everyone to the meeting and introduced new board members, Governors Natalie Bohnen-Twiddy, Ross Danaher, June Hagerman and David Pickett providing background on each.	
2.	**CIBC Presentation to the College** Chair Wright introduced Past Governor John Fitzpatrick who was present to announce the donation of $30,000 by CIBC to the College's Campaign Campaign in support of the Sustainable Skills, Technology and Life Sciences Centre and student financial assistance. The donation will support student scholarships in the Skilled Trades. John took the opportunity to comment on CIBC's support to the Capital Campaign, the importance of corporate leadership and in supporting our community.	
3.	**APPROVAL OF AGENDAS** **Resolution # 1** Moved by: Matt Ireland Seconded by: Natalie Bohnen-Twiddy AND carried, "THAT the revised agenda of September 13, 2012 be approved as circulated."	
4.	**DECLARATION OF CONFLICT OF INTEREST** No conflict of interest was declared.	
5.	**RECEIVING OF PREVIOUS MINUTES** **Resolution # 2** Moved by: Tamara Kleinschmidt Seconded by: Pat Dockrill AND carried, "THAT the minutes of the Special Board of Governors meeting and the regular Board of Governors meeting of June 14, 2012 be received and adopted.	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
6.	**BUSINESS ARISING** No items were presented.	
7.	**REPORT FROM THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING OF September 13, 2012** Governor Kleinshchmidt provided a report from the September 13, 2012 FCSG meeting. **Resolution # 3** Moved by: Pat Dockrill Seconded by: David Pickett AND carried, "THAT the Board of Governors approve recommendations #4 and 6 from the September 13, 2012 Finance, Corporate Services and Governance Committee meeting."	
8.	**CHAIR'S REPORT** *Chair Wright's report is attached.*	
9.	**PRESIDENT'S REPORT** *President Piercy's report is attached.*	
10.	**FOUNDATION BOARD APPOINTMENT** Chair Wright provided background on the work of the Foundation Board of Governors and appointments to the Foundation Board of Governors. Dianne Spencer spoke to the makeup of the College Foundation Board stating that four members of the College Board of Governors are appointed to the Foundation Board as directors, and this includes the Chair. Current Board representatives on the Foundation Board include Governor Dockrill and Chair Wright. Two vacancies exist on the Board due to the retirement of Governor Susan Scarborough and the completion of Past President Margaret Werkhoven's term as of June 2012.	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	Resolution # 4 Moved by: Brian Smith Seconded by: Colin Hughes AND carried, "That Governor Margaret Werkhoven continues to serve as a Director on the Loyalist College Foundation for a one-year term (2012-2013) and that Governor Natalie Bohnen-Twiddy serve as a Director of the Loyalist College Foundation for a three-year term (2012-2015)."	
11.	**OTHER BUSINESS** Governor McLeod spoke to his recent experience as guest speaker to first year students in the Business program and the benefit of getting involved and spending time with our students.	
12.	**ADJOURNMENT** There being no further business, the meeting adjourned at 6:20 p.m. _____ _____ Stuart Wright, Chair Maureen Piercy, Secretary	

Attachments: Chair's Report, September 2012
President's Report, September 2012

Chair's Report

- New for fall 2012, the College Employer Council and Colleges Ontario will be jointly offering a "Board Excellence Certificate Program" for the 24 Ontario public college boards commencing this fall.

Sessions will be open to all persons with roles on college boards including all internal and external governors, all Presidents and Vice Presidents serving on their boards and all administrative staff supporting the boards.

The program will be accredited by a newly established *College Ontario/College Employer Council Centre of Excellence in Good Governance*. Board members and staff can take all the sessions to gain the accreditation or, for more experienced members, those sessions which are most useful to their terms on the Board.

The program is comprised of both in-person sessions and a series of webinars. Elaine will share full details on the program and I encourage governors to participate.

- The 14th Annual Loyalist College Foundation Golf Tournament will be held on September 14, 2012 at the Bay of Quinte Golf Course. Net proceeds of this fundraiser will be directed to the Foundation's endowment fund for student financial assistance.

- The Association of Friends Fall meeting and BBQ will be held on Thursday, October 4th. All governors are welcome to attend.

- Bancroft Campus graduation is scheduled for the afternoon of Thursday, September 27th. Governors who are interested in attending the ceremony was asked to let Elaine Wilkinson know as soon as possible.

- The Inn at Huff's Estate will be the site once again for the October 25th and 26th Board of Governors Retreat.

- Chair Wright expressed his pleasure in announcing the appointment of President Piercy as Chair of College Employer Council's Management Board Committee effective July 1, 2012. This is a two year term.

  Governor McLeod continues his role as Vice Chair of Colleges Ontario Governors Affairs Committee.

- Retiring Governors John Fitzpatrick, Kirk Fleming, Lise Rouleau and Susan Scarborough will join the Board for dinner to have their service and contributions to Loyalist College recognized.

President's Report

- President Piercy reported that enrolment remains strong this year with more than 3,000 students at its Belleville and Bancroft campuses. The intake of first-year student grew by two percent over last September. Programs in the school of skilled trades and technology are among the most popular this year, with automotive and welding techniques at capacity. Aboriginal student population remains strong. Ten per cent of the college's full-time enrollment as comprised of students who self-identify with having Aboriginal heritage. International enrollment also continues to grow.

- New programs being offered this fall include Sports and Entertainment Sales and Marketing (post-grad); Graphic Design (3-yr advanced diploma) Advertising and Marketing Communications

- President Piercy took a moment to bid farewell to Jack Gibbons, a great friend and supporter of Loyalist. Mr. Gibbons was a former member of Loyalist's board of governors (1985-89), a founding member of Trenval Business Development Corporation (which is housed at Loyalist College), former commanding officer of 8 Wing/CFB Trenton and long-time Trenton resident.

- Ministry approval was received for two new programs for September 2013: two semester post-graduate certificate in Human Resources Management Program and a two-year Construction and Renovation Technician Diploma Program.

- President Piercy provided summer highlights noting that Continuing Education summer arts programming and summer camps for kids and teens had their usual hectic season and that the summer is also the busiest time for capital projects. Renovations have been made in the Pioneer Building and throughout the Kente Building. Subsequent to the difficult decision to close the CECE, ECE program space was relocated and renovations made. Other renovations include and expansion of the Health Centre, and new furniture and a refresh for the Student Centre with leadership from Student Government.

- The College is ready to launch our new post second-life in-house Virtual Learning Environment this September which will replace Second Life for all Loyalist virtual experiences. This custom environment runs in a standard web browser and continues Loyalist's leadership in the use of virtual environments for education.

- The Ministry of Training Colleges and Universities had a very active summer as Minister Glen Murray initiated a consultation process on post-secondary education at the end of June: Strengthening Ontario's Centres of Creativity, Innovation and Knowledge. Loyalist has been active participants in the process to date as we work with Ministry colleagues to refine and define our very specific mandate of service.

- On August 27, and in conjunction with the annual welcome back event for all staff, a rededication event was held in the Loyalist Alumni Gardens and Memorial Grove in remembrance of past employees and students. This is an initiative of our Alumni Association and the event was, as always, very moving.

- On September 5th colleagues Dianne Spencer and John McMahon joined me at the 5th anniversary celebration of the Kellogg Belleville plant.

  Eleven employees from the Kellogg plant were the first graduates from Loyalist's Good Processing Production Apprenticeship program, and received their certificates at the end of August. Loyalist's Contract Training employees developed this program for the province and it is being offered throughout the province.

- The 25th anniversary of Trenval Business Development Corporation was recognized.

- Governors were reminded of the annual Show and Shine event organized by the College's Automotive program on Saturday September 15th. Last year's event had 154 vehicles in attendance, which brought in over 300 spectators. This year's show is expected to grow, and organizers are hoping to see 175 vehicles.

- Kick Off of the College's United Way Campaign is planned for October 11th with the annual pancake breakfast.