

# Amy Wilson

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June 24, 2015

**Mr. Peter Smith**

**Human Resources Manager**

Diamond & Schmitt Architects Inc.

180 Lake Road, Kingston, ON J9K 1H7

Dear Mr. Smith:

I am very interested in the position of Architectural Technologist/Designer that is currently advertised on the Diamond & Schmitt Architects Inc. website. I am confident that I possess the qualifications required to excel in this position.

As a graduate of the Architectural Technology Diploma program at Loyalist College, I have extensive design experience in residential, institutional and commercial projects. I have drafted numerous drawings, and each drawing was done with attention to detail, according to related codes and specifications and utilizing a variety of computer applications. I am confident my proficiency in AutoCAD, MS Office applications and graphic programs will meet your technical needs. I am extremely organized with an aptitude to work in a fast pace, client focused environment.

As a recognized leading architectural company, I understand that Diamond & Schmitt Architects Inc. requires an enthusiastic and committed Architectural Technologist/Designer to deliver high quality drawings to your clients. I am capable of maintaining a high attention to detail in the design process while handling multiple projects at one time. I am open to travelling and I welcome the opportunity to contribute to a team of Architects who are forward thinkers in regards to sustainable design.

I look forward to the opportunity to meet with you to discuss how my qualifications meet your requirements for this position. Please do not hesitate to contact me at (613) 961-8714. Thank you for your time and consideration.

Sincerely,

*Amy Wilson*

Amy Wilson

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