

Michelle Hughson

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Parcel Laboratories Ltd.
99 West Street
Belleville, ON
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This letter is in response to your job posting on Service Canada's Job Bank website seeking a Laboratory Tester. I have had a long-time interest in working in a scientific laboratory and am confident I have the skills required to fulfill the position of Laboratory Tester.

I recently graduated from the Biotechnology program at Loyalist College. Throughout my education I have developed skills in performing various laboratory experiments and projects. I am comfortable and confident when completing analysis on samples and have spent numerous hours in the labs at the college perfecting my operating skills on various types of equipment.

I would like to put my scientific training to work in a manner that will help clients remain healthy, either directly or indirectly and I am confident that I can do so with Parcel Laboratories Ltd due to your strong environmental testing division.

I would be delighted to talk to you in person about this position and look forward to hearing from you in the near future. I can be reached at michelle@yahoo.ca or 613.962.8141. Thank you for your time and consideration.

Sincerely,

Michelle Hughson

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Enclosure

SAMPLE ONLY - WHILE THE SCHOOLS AND COMPANIES USED IN THIS COVER LETTER ARE REAL, THE PERSON IS FICTIONAL. ANY RESEMBLANCE TO REAL PERSONS, LIVING OR DEAD, IS PURELY COINCIDENTAL