

JACOB TURNER

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Dan Johnson
Human Resource Manager
Bel-Con Design Builders Ltd
10 Dundas Street West
Belleville, Ontario
K8P 1A1

Dear Mr. Johnson:

As a recent graduate from the Construction Engineer Technician program at Loyalist College, I am writing to inquire about the entry level position with Bel-Con Design Builders Ltd. which was recently posted in the Belleville Intelligencer.

During my studies at Loyalist College, I completed a placement at Cornerstone Builders Ltd as a Construction Engineer. I gained valuable experience collecting and categorizing data for cost control with a number of projects the company was completing. At Cornerstone Builders Ltd, I also observed multiple transactions with a variety of agencies to get approval for construction projects. I have experience using AutoCAD, Microsoft and a number of other relevant computer applications. In addition my studies provided opportunities to learn about; structural drafting, soil and materials testing, estimating and cost control, construction management and supervision.

I look forward to hearing from you about this opportunity. I can be reached at (613) 968-2947. Thank you for your time and considering my application for the position of Construction Engineer Technician.

Sincerely,

Jacob Turner

Jacob Turner

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