

MILLER VANDYKE

41 Fort Kent Rd. • Carry Place, ON • K0K 4H7 • (613)898-5555 • millervandyke@hotmail.com

SUMMARY OF QUALIFICATIONS

- Completed courses in Business and Contract Law and Construction Management
- Plumbing and Wiring knowledge gained through college lab projects
- Experience creating drawings using AutoCAD
- Knowledge of Ontario Building Code and local regulations
- 3+ years' experience working as carpenters assistant on residential construction projects
- Valid Driver's License with clean driving record
- Effective problem solver who identifies potential risks to eliminate future issues

EDUCATION

Construction Renovation Technician - 2015

Loyalist College, Belleville, ON

- Received Construction Renovation Techniques Certificate - 2014
- Completed course in Alternative Residential Construction Techniques; knowledge of Passive Solar design and construction, ICF (insulated concrete form) forms, engineered wood framing, and steel stud framing

RELATED EXPERIENCE

Carpentry Assistant - Somerset Homes, Belleville, ON – Summer 2013, 2014

- Utilized excellent communication and listening skills to ensure each task was completed properly
- Operated a variety of tools such as a hammer, measuring tape, carpenter's pencil, framing square, nail gun, cordless drill, and circular saw
- Performed physically demanding tasks for extended periods of time; worked weekends as required

Site Leah / Labourer - Habitat for Humanity, Picton, ON – Summer 2013

- Conducted site meetings with contractors and building inspectors
- Assisted with construction cost estimates and preparation of tenders
- Paid meticulous attention to detail to ensure project met building code requirements

ADDITIONAL WORK HISTORY

Tool Rental Specialist, Home Depot, Belleville, ON - 2013-2015

- Regularly worked unsupervised
- Provided advice and operation instructions to customers renting tools

Sales Associate, Sears Canada, Belleville, ON - 2011-2013

- Consistently met or exceeded sales quotas