

MILLER VANDYKE

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SUMMARY OF QUALIFICATIONS

- Experience creating drawings using AutoCAD
- Knowledge of Ontario Building Code and local regulations
- 3+ years' experience working as carpenters assistant on residential construction projects
- Valid Driver's License with clean driving record
- Work well as part of team; always complete tasks on time
- Effective problem solver who identifies potential risks to eliminate future issues

EDUCATION

Construction Renovation Techniques - 2014

Loyalist College, Belleville, ON

- Researched, analyzed and selected appropriate materials for various construction applications
- Completed Health and Safety Training course
- Prepared partial set of contract documents; understand techniques to prepare scaled drawings, text and dimensions

RELATED EXPERIENCE

Carpentry Assistant - Somerset Homes, Belleville, ON– Summer 2012, 2013

- Utilized excellent communication and listening skills to ensure each task was completed properly
- Operated a variety of tools such as a hammer, measuring tape, carpenter's pencil, framing square, nail gun, cordless drill, and circular saw
- Performed physically demanding tasks for extended periods of time; worked weekends as required

Labourer - Habitat for Humanity, Picton, ON – Summer 2012

- Part of a team who build residential construction project
- Paid meticulous attention to detail to ensure project met building code requirements

ADDITIONAL WORK HISTORY

Tool Rental Specialist, Home Depot, Belleville, ON - 2011-2013

- Regularly worked unsupervised
- Provided advice and operation instructions to customers renting tools

Sales Associate, Sears Canada, Belleville, ON - 2010-2011

- Consistently met or exceeded sales quotas