Celebrate your accomplishments at the upcoming 2018 Loyalist College Convocation Ceremonies!

You've reached an important milestone, and can enjoy celebrating with family and friends this June. Flowers, photos, guests and timing – there is a lot to coordinate for your memorable event. To help with this, we've created the following checklist. For additional questions, please contact Enrolment Services at info@loyalistcollege.com.

Don't forget . . .

❑ **Mark your calendar with your graduation date**
View the Convocation schedule at loyalistcollege.com/convocation.

❑ **Update your name and mailing address in Banner**
Make sure your name and mailing address are correct in Banner so that your diploma has the correct spelling. To make any changes, visit Enrolment Services (Room 2H1) or email info@loyalistcollege.com.

❑ **Invite family and friends to watch the live web stream**
Visit loyalistcollege.com/convocation at the time of each ceremony.

❑ **Arrive at least one hour before your ceremony to get gowned and hooded**
Gowns and hoods (there are no caps) will be available beginning at 8 am for morning and 1 pm for afternoon ceremonies.

❑ **Photos, flowers and diploma frames**
A photographer will be on campus taking graduation photos before and after each ceremony. A variety of diploma frames and a selection of floral arrangements will be available for purchase before, during and after each of the graduation ceremonies.

❑ **Contact us if anyone in your party has special needs or limited mobility**
Please contact Student Success at 613-969-1913, ext. 2519 or studentsuccess@loyalistcollege.com to arrange parking and special seating.

❑ **Accommodation**
Residence apartments are available at a special rate of $30 per person. For details please contact Dave Templar at dtemplar@loyalistcollege.com or call 613-969-1913, ext. 2103.

❑ **Accounts/Holds**
Check your account in Banner to ensure that you do not have any unpaid fees – even a late library book fee could prevent you from receiving your diploma. If you have outstanding fees, visit the Cash office in Enrolment Services (Room 2H1) or email info@loyalistcollege.com for more payment options.

❑ **GNED Courses**
All students in two- and three-year programs must complete three GNED courses to graduate. Some one-year programs also require a GNED course for graduation. If you are not sure that you have met these requirements, check Banner or email Enrolment Services at info@loyalistcollege.com.

For Convocation 2018 updates, visit **loyalistcollege.com/convocation** and watch your mailbox for more information.