



**Summary of the meeting of the
BOARD OF GOVERNORS
June 16, 2016 at 6:40 p.m.
Boardroom – Kente Building**

Board Members:	June Hagerman, Chair David Allen Natalie Bohnen-Twiddy Aleesha Camp Ross Danaher Tim Farrell Bob Forder Sara Kelleher	Maureen Piercy, President David MacKinnon (<i>joined the meeting via teleconference at 6:29 pm</i>) Sandra Maracle Bhavik Patel Mary Lynn Rutledge Brian Smith Jason Tremblay
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Regrets: **David Hatch**
 Cory MacKay

Staff: **Kerry Lorimer, Director of Marketing and Communications**
 John McMahon, Senior Vice President Academic and Student Success
 Cathy Rushton, Senior Vice-President, Corporate Services and Chief Financial Officer
 Don Sinclair, Executive Director, Human Resources Services and Organizational Development
 Dianne Spencer, Executive Director, College Advancement and External Relations
 Elaine Wilkinson, Recording Secretary

Media: **Amanda Lorebetski, OJ 95.5 FM Radio**

Guest: **Michel Tremblay, Governor Tremblay’s father**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	WELCOME FROM CHAIR Chair Hagerman welcomed everyone to the meeting.	
2.	APPROVAL OF AGENDA Resolution # 1 Moved by: Tim Farrell Seconded by: Mary Lynn Rutledge AND carried, “THAT the agenda be approved as circulated.”	
3.	DECLARATION OF CONFLICT OF INTEREST No declaration was tabled	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
4.	<p>REPORT ON ELECTION OF OFFICERS</p> <p>Past Chair Smith provided a report on the election of Executive Officers for 2016-2017 which was held prior to the Board meeting:</p> <ul style="list-style-type: none"> • June Hagerman was acclaimed to the position of President • Sandra Maracle was acclaimed to the position of Vice Chair • David Hatch was acclaimed to the position of Vice Chair • Natalie Bohnen-Twiddy was acclaimed to the position of Chair, Academic, Student Affairs and Advocacy Committee • Tim Farrell was acclaimed to the position of Chair, Finance, Corporate Services and Governance Committee <p>Governor Rutledge was acknowledged for her leadership as Chair of the Finance, Corporate Services and Governance Committee for the past two years.</p>	
5.	<p>APPROVAL OF PREVIOUS BOARD MINUTES</p> <p>Resolution #2 Moved by: Tim Farrell Seconded by: Sara Kelleher AND carried, "THAT the minutes of the Board of Governors meeting of the April 14, 2016 be received and adopted."</p>	
5.	<p>BUSINESS ARISING</p> <p>No items were tabled.</p>	
6.	<p>REPORT OF THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE MEETING of JUNE 16, 2016</p> <p>Governor Bohnen-Twiddy provided a report from the meeting.</p> <p>Resolution # 3 Moved by: Aleesha Camp Seconded by: Bhavik Patel AND carried, "THAT the Board of Governors approves recommendations #1, 2, 3, 4, 5 and 6 from the June 16, 2016 Academic, Student Affairs and Advocacy Committee meeting."</p>	
8.	<p>REPORT OF THE AUDIT COMMITTEE MEETING of MAY 26, 2016</p> <p>In the absence of Audit Committee Chair Governor MacKinnon, Governor Rutledge provided a report from the meeting.</p> <p>Resolution # 4 Moved by: Mary Lynn Rutledge Seconded by: Aleesha Camp AND carried, "THAT the Board of Governors approves recommendations #1, 2 and 3 from the May 26, 2016 Audit Committee meeting."</p>	

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	<p>PRESENTATION OF FINANCIAL STATEMENTS</p> <p>Cathy Rushton provided a summary of the financial statements. The resolution was amended to reflect an error in reporting the discount rate under agenda item 16 <i>Accrued Future Employee Benefits and Compensated Absences Liability</i>. The percentage was reported as 2.88% when it should have read 1.7%.</p> <p>Resolution # 5 Moved by: Jason Tremblay Seconded by: David Allen AND carried, “THAT the Board of Governors approve the Financial Statements for Loyalist College of Applied Arts and Technology as amended, for the year ended March 31, 2016.”</p>	
	<p>FINANCIAL REPORT VARIANCE ANALYSIS FOR YEAR END MARCH 31, 2016</p> <p>Cathy Rushton reported on an in-year surplus of \$1.4 million for the 2015-2016 fiscal year, noting that many of the variances that contributed to the positive position were not readily predictable when budget projections were prepared.</p> <p>While the in-year surplus is a very positive result, it does not eliminate the accumulated deficit as per MTCU definition. Ministry colleagues are aware of the College’s financial results and are very pleased with the College’s progress in addressing our deficit.</p>	
9.	<p>APPROVAL OF LOYALIST FOUNDATION ANNUAL REPORT AND FINANCIAL STATEMENTS</p> <p>In the absence of Foundation Board Chair Bernie Ouellett, Dianne Spencer reported that at the May 26, 2016 Annual Meeting, Susan Scarborough was elected as Chair of the Foundation Board with Bernie Ouellett being elected as Vice-Chair for 2016-2017. Kristin Crowe and Catharine Huff were re-elected to serve as Community Directors for another three-year term.</p> <p>Governors Bohnen-Twiddy, Patel, Past Chair Smith and Board Chair June Hagerman represent the Board of Governors on the Foundation Board. Governor participation on the Foundation Board will be confirmed at the September Board meeting.</p> <p>The endowed fund for student support stands at \$9.2 million at March 31, 2016.</p> <p>The financial statement for the Foundation are consolidated with the College’s Financial statements.</p> <p>Resolution # 6 Moved by: Bhavik Patel Seconded by: Natalie Bohnen-Twiddy AND carried, “THAT the Board of Governors approves The Loyalist College</p>	

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	<p>Foundation Audited Financial Statements and the Annual Report for the year ended March 31, 2016, the 2016-2017 Slate of Directors, and all other actions taken by the Foundation, up to and including the Annual General Meeting on May 26, 2016.”</p>	
10	<p>APPROVAL OF 2015-2016 COLLEGE ANNUAL REPORT</p> <p><i>Governor MacKinnon joined the meeting by teleconference at 6:29 pm.</i></p> <p>Dianne Spencer provided a brief overview of the 2015-2016 Annual Report for the College. This report is prepared annually for the Ministry of Advanced Education and Skills Development (formally known as MTCU – Ministry of Training, Colleges and Universities).</p> <p>Specific points provided an update with the framework of Loyalist 2020 Strategic Plan. The report also included summaries of KPI results, the Audited Financial statements, the report to Strategic Mandate Agreement for 2015 and any advertising and marketing complaints.</p> <p>Resolution # 7 Moved by: Bob Forder Seconded by: Sandra Maracle AND carried, “THAT the Board of Governors approves the 2015–2016 College Annual Report, for submission to the Ministry of Advanced Education and Skills Development.”</p>	
11	<p>NOMINATION AS A MEMBER OF THE ASSOCIATION OF FRIENDS</p> <p>Dianne Spencer shared background on the recommendation from the Association of Friends.</p> <p>The community was saddened by the death of Foundation Honorary Director Hugh O’Neil, on September 14, 2015. Mr. O’Neil led the College’s Foundations for the New Millennium Campaign in 1996-1998. Mr. O’Neil served as Honorary Chair from 1998-2012, and then as an Honorary Director of the Foundation until his death. He and his wife Donna have been strong supporters of the College throughout the years.</p> <p>The Association of Friends constitution states that, “individuals who have made outstanding contributions to the College or the Association may be admitted to membership if recommended by the Association and approved by the Board of Governors”. The Association of Friends is an arm of the Board of Governors, and therefore all activities undertaken by the Association must receive Board approval, with the exception of the elections of a Chair.</p> <p>Chair of the Association of Friends, Kathryn Burns, recommended that membership be extended to Donna O’Neil.</p> <p>Resolution #8 Moved by: Bob Forder Seconded by: Jason Tremblay AND carried: “THAT the Board of Governors approves the nomination of Mrs.</p>	

- Chair Hagerman reminded everyone of the September 29th dinner to recognize President Piercy's retirement.
- Chair Hagerman thanked Governors Cory MacKay and Jason Tremblay for their exceptional commitment and service to the Board of Governors and to Loyalist College as they complete their service. Their contributions will be recognized more formally at the September Board meeting and dinner.

President's Report:

- President Piercy commented on the resignation of John McMahon, Senior Vice-President Academic and Student Success. John is leaving Loyalist to return to Vanier College in Montreal, where he has been named the new Director General (President). John was the Academic Dean at Vanier before he joined Loyalist, and he will begin his new role there on September 1st.

Maureen thanked John for his leadership as a member of the College Senior Team since 2010. He brought incredible experience, excellence and passion to his responsibilities. During his time at Loyalist he has introduced new programs and initiatives and has been a strong and effective leader of Loyalist's Academic and Student Success portfolios. John will be missed by his colleagues at Loyalist. Best wishes were extended to John for much success in his future role leading Vanier College as Director General.

- Colleague Dianne Spencer joined President Piercy at the May 3rd Annual Ontario Technological Skills Competition (OTSC) at Waterloo's RIM Park. Students from the School of Applied Sciences, Skills and Technology competed in the Annual Ontario Technological Skills Competition (OTSC) – Canada's largest skilled trades competition, with over 65 contests, 2,000 competitors and 20,000 attending. David Cameron, a second year MANU student earned a silver medal in Mechanical CAD, and the Loyalist display, which included Oculus Rift, and a very popular virtual reality learning application developed here, was recognized with the first ever People's Choice award.
- Members of the College Executive team joined President Piercy in recognizing employees who were celebrating 10, 15, 20, 25, and 30-year anniversaries with Loyalist. A total of 550 years of dedicated and committed service were recognized at the Long Service Recognition Luncheon in Resto 213 on April 21st.
- Third-year Architectural Technology student, Angela Cox, was the recipient of a 2nd place standing at this year's Ontario Association for Applied Architectural Sciences (OAAAS) Student Award Competition in the individual design award for her project, the Quinte Environmental Education Centre. We are all very proud of Angela, the faculty team, and the program.
- Radio Broadcasting students Kyra MacInroy and Jessica Baldwin were big winners at the May 27th Broadcast Educators Association of Canada (BEAC) awards dinner. Jessica was the recipient of the *Audio Commercial Public Service Announcement* award and the *President's Award for Audio*; and Kyra was the recipient of the *Station Promotion* award.
- On May 25th, Alumni Hall was the setting for an announcement by Bay of Quinte Member of Parliament Neil Ellis regarding the federal government's announcement to increase Canada Summer Jobs funding nationally and regionally for the Bay of Quinte riding.
- A June 3rd celebration was held for graduates of the 16-week Aboriginal Construction Renovation program. This is the third year that the program has been delivered at Loyalist. The students used the skills learned through the program to help complete the cabin for Parks Ontario which was delivered to Bon Echo Park in May. They are also using their skills to support their community. They built a garden shed, built a deck in the community for an Elder which included a wheelchair ramp, and are helping from the ground up with a new learning centre in Tyendinaga.

- Last week's 49th Annual Convocation Ceremonies were very successful with 1,877 Loyalist graduates. A number of awards were presented, including the Governor General's Medal which was presented to Lindsay Hall from the School of Media, Arts and Design and the 3-year Broadcast Engineering Technology Program who graduated with a cumulative average of 97.58 %, and the Outstanding Alumni Award which was awarded to Stephen Gaskin, a 1985 graduate of the Real Estate Assessment, Appraisal and Management Program, for his exceptional contribution to his profession and community.
- This week's announcement by Premier Kathleen Wynne regarding changes in the Ontario Cabinet resulted in major news for the PSE sector. Deb Matthews is now the Minister, taking over from Reza Moridi, and the new name for Ministry of Training, Colleges and Universities is the Ministry of Advanced Education and Skills Development. Between the opportunity to work with this powerful and highly-regarded Minister, and the Premier's comments that the second half of her administration's term would be focused on the relationship between education, training and workforce development in support of jobs and the economy, and the province's current review of the College System Funding Formula, colleges are well-aligned to benefit from these issues.
- Our campus will be busy the weekend of June 24 – 26th. Relay for Life will use the parking lots and track on Friday, June 24 and the early morning of Saturday the 25th and while those participants move out, visitors to the Quinte International Air Show will use the parking lots as shuttle locations June 25th and 26th. A number of military and civilian guests are staying in our Residence during the show as well.
- The College has submitted two projects for consideration under the federal government's Strategic Investment Program for post-secondary institutions across Canada. One is for complete renewal of the third floor of the Northumberland Wing, home to significant components of the College's Health, Human and Justice Studies programs, at a cost of \$3.2M, and the second project for a solar array to be installed on the top of the Skills Centre building. The array would both generate power to be used in the Centre, and provide a teaching/learning environment for students in a number of programs. The project is a funding partnership between the federal and provincial governments and the College, and we expect to hear more about approvals in the coming weeks.
- Last evening John and Dianne and I attended an Open House for our ESBL program at the Strathcona Energy site on Sidney Street. Many of our community economic development partners were there, as was Strathcona President and our Host for our program location there, Karl Hollett. It was a thrill to see two of our students who graduated last week talking about the next stages in developing their businesses, including zoning, property acquisition, and purchase of capital equipment! They are both off and running.
- Last evening was also the Children's Foundation Annual Reach for Success Youth Awards – which we were pleased to host on campus this year – and we were well represented by Sr. VP Cathy Rushton, who made presentations of bursaries to a number of the 59 Bursary winners – 34 percent are either attending or planning to attend Loyalist College in the fall.
- I wanted to show you a little bauble which Dean Drennan and her team in the School of Applied Sciences, Skills and Technology presented to me during a lovely event to congratulate me on my retirement. The material is Yellow Brass sourced by Gord Wightman. The process used to create the object was as follows: design using Inventor 3D modelling, program using Mastercam dynamic tool paths, CNC machine a test piece and final in the machine shop on our beautiful Hurco Mill. These are integral components to our Manufacturing Engineering Technician program. Concept by Dean Drennan and Academic Manager Robert Laidler, craftsmanship by Jeremy Braithwaite. The team also planted a lovely serviceberry tree in my honour outside the Skills Centre. I was very touched by all.
- We were saddened by the news of the passing of our good friend June Surgey, who died on June 10. June was appointed to the College Board of Governors on September 1, 1998 and was reappointed for a second term, September 1, 2001. She retired from the Board on August 31, 2004. June was also a member of the College Foundation Board for 11 years and served as Chair of the Foundation in 2005 – 2008. She was a

member of the steering committee actively involved in planning the College Capital Campaign in support of the Skills Centre and was appointed an Honorary Director of the Foundation in 2010. A celebration of life will be held this Saturday in Owen Sound, and Dianne Spencer and I plan to attend on behalf of the Loyalist family.

- This is my last Board meeting as your President and CEO. Over the years since I have had the opportunity to participate in Board meetings as a staff member, I have missed 1.5 since 1989 – one when I was travelling on business for the College, and one in 2014. As Ontario College presidents we have the unique opportunity to also serve as members on the Boards. I would like to thank you as current members of this Board – you are typically excellent representatives of the many Boards I have had the privilege of working with over the years. I thank you for your support and encouragement, your deep and genuine passion for post-secondary education, for Loyalist in particular, for our students and graduates and their success, and for our communities. Your leadership, direction, and courage in making decisions always for the long-term best interest of the College, have been integral to Loyalist’s success in the past, as they will be to the success and achievements I know lie ahead for Loyalist. Loyalist’s Boards make incredible contributions and thank you for all.