

SAMPLE ONLY - WHILE THE SCHOOLS AND COMPANIES USED IN THIS RÉSUMÉ ARE REAL, THE PERSON IS FICTIONAL. ANY RESEMBLANCE TO REAL PERSONS, LIVING OR DEAD, IS PURELY COINCIDENTAL

Nanette Marinus

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June 14, 2019

Ms. Lesley Van Deusen
Owner/Operator
Van Deusen Memorial Gardens

RE: Horticulturist Apprenticeship

Dear Ms. Van Deusen:

I was thrilled to see your posting for a Horticulturist. With over 9 years of experience as a Horticulturist with a focus on sustainability, I guarantee I would be a perfect fit for your beautiful gardens.

As a long-time visitor of the Van Deusen Memorial Gardens, I would be thrilled to ensure that the beauty of your grounds will be upheld. It would be my honor to preserve the legacy of this wonderful family institution.

While a detailed list of my work skills is attached in my résumé, here are some duties I fulfilled as Head Horticulturist at Howland Botanic Garden:

- Was responsible for all aspects of garden planning, maintenance and visitor satisfaction.
- Directed tour guides on optimal areas to showcase.
- Created programming for child gardeners and campers.
- Ensured all staff adhered to sustainable gardening and eco-friendly pest management strategies.
- Spearheaded fund-raising and sponsorship efforts.

I look forward to a personal meeting during which time we can discuss your needs in greater detail, and as always, I can't wait to see what's in bloom!

Sincerely,

Nanette Marinus