



# Loyalist College Academic Appeal

Stage II Outcome  
Student –  
Dean/Dir. of  
CATL

Course Code/Name \_\_\_\_\_

Student (Name/Number): \_\_\_\_\_

Faculty member: \_\_\_\_\_

Has the issue been resolved?       Yes       No

**Resolution:**

- The grade will be changed to \_\_\_\_\_       The final grade will not be changed.
- The student will pursue Stage III as an additional step in resolving this issue.\*
- The Student does not wish to pursue Stage III in the Academic Appeal Process.
- Other: \_\_\_\_\_

Faculty Notes/Decision Summary:

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Your signatures below are intended as acknowledgement of the results of this Stage II Appeal:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean/Dir. of CATL Signature

\_\_\_\_\_  
Date

\* If the student is not satisfied with the outcome of Stage II of the appeal process, they must submit the completed Academic Appeal Forms, including the signed outcome pages from Stage I and Stage II, to the Registrar. These documents must be submitted within five (5) business days of the completion of Stage II. The Registrar, in consultation with the Appeal Board Chair will either confirm that the matter is appropriate for consideration by the Appeal Board or refer the appeal to the appropriate individual or group. If appropriate, the appeal will then be reviewed by the Academic Appeal Board.