



Loyalist College Academic Appeal

Stage II Outcome
Student –
Dean/Dir. of
CATL

Course Code/Name _____

Student (Name/Number): _____

Faculty member: _____

Has the issue been resolved? Yes No

Resolution:

- The grade will be changed to _____
- The final grade will not be changed.
- The student will pursue Stage III as an additional step in resolving this issue.*
- The Student does not wish to pursue Stage III in the Academic Appeal Process.
- Other: _____

Faculty Notes/Decision Summary:

Your signatures below are intended as acknowledgement of the results of this Stage II Appeal:

Student Signature

Date

Dean/Dir. of CATL Signature

Date

* If the student is not satisfied with the outcome of Stage II of the appeal process, they must submit the completed Academic Appeal Forms, including the signed outcome pages from Stage I and Stage II, to the Registrar. These documents must be submitted within five (5) business days of the completion of Stage II. The Registrar, in consultation with the Appeal Board Chair will either confirm that the matter is appropriate for consideration by the Appeal Board or refer the appeal to the appropriate individual or group. If appropriate, the appeal will then be reviewed by the Academic Appeal Board.