



We seek outstanding individuals to join our dedicated administrative team. Become a part of our diverse Loyalist team, creating brighter futures, greater prospects and endless possibilities!

TITLE:	Manager, Centre for Advancement of Teaching & Learning (CATL) (12 Month Temporary Assignment)	POSTING DATE:	March 15, 2021
LOCATION:	Main Campus – Belleville, ON	CLOSING DATE:	March 24, 2021
DEPARTMENT:	Centre for the Advancement of Teaching & Learning (CATL)	START DATE:	ASAP
CLASSIFICATION:	Administration	COMPETITION #:	PTA21-01R

MANAGER, CATL:

Reporting to the Interim Director, CATL, the Manager, CATL is responsible for promoting and supporting technology-enhanced teaching and learning by leading, supporting and evaluating technology enabled learning projects to support digital learning environments, and creating processes and deliverables that use pedagogically-sound approaches to enhance student learning. The focus of this temporary role is to lead the planning, execution, and evaluation of a learning management system review and implementation as well as the management of other related learning technology projects. The role provides operational management and supervision to a group of technology enabled learning staff.

RESPONSIBILITIES:

- Provides direction and leadership for the development and implementation of the LMS project
- Develops the LMS project plan, consulting with college-wide and external stakeholders to identify and develop project deliverables
- Allocates and coordinates resources
- Leads project execution, providing guidance to teams and ensuring project milestones are reached on time and within scope of project
- Provides project updates through the creation of reports and presentations
- Creates and utilizes project evaluation strategies to evaluate success
- Provides oversight for eCampusOntario (eCO) projects and collaborations



QUALIFICATIONS:

- Completion of a four (4) year degree in Education, Communications, Instructional Design, Online Learning, Adult Learning, or combination of education/experience
- Minimum five (5) years' experience working with learning management systems and other learning technologies
- Thorough knowledge and experience with adult learning principles and instructional design methodologies
- Proficiency in the development and delivery of interactive and engaging e-learning content
- Experience leading a successful implementation and integration of a learning management system considered an asset
- Ability to effectively apply technology acceptance and change management strategies to increase the use of learning technologies
- Project management skills (needs analysis, design, development, and deployment of learning technology deliverables)
- Ability to lead, motivate and mobilize a cross-functional and inter-departmental team around shared goals, employing clear communication, flexibility, diplomacy and tact
- An ability to apply an understanding of diversity and inclusiveness to meet the needs of a diverse student population

TO APPLY: Applications **must** be submitted **quoting the competition # PTA21-01R in the email subject line**. Please send a covering letter and a resume in MS Word (docx) or PDF format to:

Human Resources Services

E-mail: humanr@loyalistcollege.com

In support of a diverse and inclusive college community, Loyalist College encourages applications from women, persons with disabilities, racial/visible minorities, and Indigenous persons. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Loyalist College is committed to accommodating applicants with disabilities throughout the hiring process. At any stage of the hiring process, Human Resources Services will work with applicants requesting accommodation.

Please note: Following an offer of employment, candidates with Canadian credentials will be required to provide official transcripts from the granting educational institution(s); candidates with international credentials must provide World Education Services (WES) www.wes.org/ca evaluation (at their own cost) confirming Canadian equivalency of their credentials.

We thank all applicants, however, only those selected for an interview will be contacted